

**TOWN OF PRESCOTT VALLEY  
REGULAR COUNCIL MEETING  
MINUTES  
AUGUST 9, 2007**

*Magistrate Court/Council Chambers  
Civic Center  
7501 E. Civic Circle  
Prescott Valley, Arizona 86314*

1. *CALL TO ORDER*
2. *INVOCATION*
3. *PLEDGE OF ALLEGIANCE*
4. *ROLL CALL*

The meeting was called to order by Vice-Mayor Wise at 5:30 p.m. in the Magistrate Courtroom/Council Chambers. Vice-Mayor Wise gave the invocation, after which the Pledge of Allegiance was said in unison as led by Ben Harper. The following council members were present for roll call:

<i>Harvey Skoog</i>	<i>Mayor</i>
<i>Harold Wise</i>	<i>Vice-Mayor</i>
<i>Mike Flannery</i>	<i>Council member</i>
<i>Fran Schumacher</i>	<i>Council member</i>
<i>Mary Baker</i>	<i>Council member</i>
<i>Lora Lee Nye</i>	<i>Council member</i>
<i>Bob Edwards</i>	<i>Council member</i>

5. *ANNOUNCEMENTS & PRESENTATIONS*

a. *PV Chamber of Commerce introduction of new members*

Karen Benson, Prescott Valley Chamber of Commerce, introduced Doug Burch from Poulsen Development, 8030 Spouse (775-6610) and Doreen and Peter Berggren from Bradshaw Mountain Promotions, an advertising and marketing firm, (308-5781).

b. *League of Arizona Women Voters*

Sandra Goodwin, President of the League of Women Voters of Central Yavapai County. Main purpose of the organization is to register voters, get out the vote, educate and engage the community in issues of public concern. This is accomplished by forums at places such as Yavapai College and issue forums on items like water, transportation and affordable housing. In order for the people to easily get in touch with people such as the Council, the League annually publishes a directory of elected officials, starting with President Bush down to the local municipalities.

*c. Channel 15 Presentation*

Briana Lonas, Community Relations Coordinator, reported that since July 26, 2007, Channel 15 has been live on the Town of Prescott Valley website [www.pvaz.net](http://www.pvaz.net). Log on and click on the link from the home page and view Channel 15 from the comfort of your home. Tucson, Glendale, Payson, Bullhead City and Show Low are other cities that are providing this service.

*CERTIFICATE OF APPRECIATION*

*a. Certificate of Appreciation to Ida Jean Singer for 5 years of service*

Mayor Skoog presented this certificate of appreciation to Ida Jean Singer for 5 years of service in the library.

*MAYOR'S RECOGNITION AWARD*

*a. Mayor's Recognition Award to Larry Potter*

Larry Potter has lived in town for over 25 years. During that time he began a food bank with food delivered by semi-truck to his home where he processed food orders and distributed food from his garage. After 3 years the location was moved to a real estate office until enough money was raised to open its own building. Mr. Potter volunteered in the Yavapai Food Bank starting in 1996. Mr. Potter founded CASA more than 25 years ago. The Town is honored to congratulate Mr. Potter and greatly appreciates all of his contributions to our community. Bob and Anne Wilson, Yavapai Food Bank, spoke of their appreciation for all of Mr. Potter's work through the years.

*6. CONSENT AGENDA*

- a. Approval of Minutes – July 12 & 26, 2007*
- b. Approving an Intergovernmental Agreement with Yavapai County in FY 2007-2008 for Emergency Management Services*
- c. Approving an Intergovernmental Agreement with Yavapai College to provide an Academy Sergeant for the Northern Arizona Regional Training Academy*
- d. Accounts Payable 7/20/07 thru 8/02/07*

Council member Nye made the MOTION, seconded by Council member Baker, to approve the consent agenda as read, by electronic vote. MOTION carried with 7 ayes and 0 nays.

*7. NEW BUSINESS*

- a. Consideration of appointing Helen Ruddell to the Arts and Culture Commission for a term expiring June 30, 2010*

Council member Flannery reported that there is one vacancy on the Arts and Culture Commission created by the resignation of Steve Parker. The position was advertised and Helen Ruddell submitted an application. Upon review of the application and interviewing the candidate, Council Member Flannery, Council Member Schumacher and Council Member Nye are recommending the appointment of Helen Ruddell to the Arts and Culture Commission with a term ending June 30, 2010.

Council member Flannery made the MOTION, seconded by Council member Schumacher, to appoint Helen Ruddell to the Arts and Culture Commission to fill the position of a term ending June 30, 2010, by electronic vote. MOTION carried with 7 ayes and 0 nays.

*b. Consideration of appointing Elayne Brady to the Library Board of Trustees for a term expiring June 30, 2010*

Council member Flannery reported that on June 30, 2007, two positions became open due to term expirations. Tracy Foundas was re-appointed on July 21<sup>st</sup> and Elayne Brady has submitted her application for the remaining vacancy on the Library Board of Trustees. Upon review of the application and interviewing the candidate, Council Member Flannery, Council Member Schumacher and Council Member Nye are recommending the appointment of Elayne Brady to the Library Board of Trustees for a term ending June 30, 2010.

Council member Flannery made the MOTION, seconded by Council member Nye, to appoint Elayne Brady to the Library Board of Trustees for a term ending June 30, 2010, by electronic vote. MOTION carried with 7 ayes and 0 nays.

*c. Consideration of appointing Constance Pinney to the Municipal Property Corporation Board for a term expiring November 18, 2008*

Council member Flannery reported that there is one vacancy on the Municipal Property Corporation Board due to the resignation of Jean Knight. The position was advertised and Constance Pinney submitted an application. Upon review of the application and interviewing the candidate, Council Member Flannery, Council Member Nye and Council Member Schumacher are recommending the appointment of Constance Pinney to fill a term ending November 18, 2008.

Council member Flannery made the MOTION, seconded by Council member Schumacher, to appoint Constance Pinney to the Municipal Property Corporation Board for a term ending on November 18, 2008, by electronic vote. MOTION carried with 7 ayes and 0 nays.

*d. Consideration of appointing David Skopec and Donald Rollins to the Parks and Recreation Commission for terms expiring June 30, 2010*

Council member Flannery reported that on June 30, 2007, three positions became open due to term expirations. Michelle Tissot submitted her resignation choosing not to be reappointed, Jeff Spohn was reappointed on June 21<sup>st</sup>, and a third position remains open due to the previous resignation of John DeBroske. Three applications were received for the two current vacancies. Upon review of the applications and interviewing the candidates, Council Member Flannery, Council Member Schumacher and Council Member Nye are recommending the appointments of David Skopec and Donald Rollins to terms expiring June 30, 2010.

Council member Flannery made the MOTION, seconded by Council member Nye to appoint David Skopec and Donald Rollins to the Parks and Recreation Commission for terms expiring June 30, 2010, by electronic vote. MOTION carried with 7 ayes and 0 nays.

- e. *Consideration of authorizing the Mayor to sign **Resolution No. 1520** adopting a Final Development Plan for development of the Arcaro office and warehouse in Antelope Meadows Commercial Center (FDP07-016)*

Community Development Director, Richard Parker, reported that this request is for approval of a Final Development Plan (FDP) related to the development of a two (2) phase office and warehouse project on an approximately two (2) acre parcel located at 651 S. Cold Water Lane, within the Antelope Meadows Commercial Center located on the north side of State Route 169, approximately two thousand (2,000) feet east of State Route 69 (APN 402-02-513U). The zoning on the property is that of M1-PAD (Industrial; General Limited – Planned Area Development). The first phase will comprise nine thousand five hundred twenty-two (9,522) square feet of building area, with the second phase adding an additional twenty six thousand six hundred sixty-eight (26,668) square feet.

Council member Flannery asked what the intended use is for this building. Mr. Parker responded that it is an office and warehouse. He does not know the type of business. He will check the application and let Council member Flannery know.

Vice-Mayor Wise made the MOTION, seconded by Council member Baker, to authorize the Mayor (or, in his absence, the Vice-Mayor) to sign Resolution No. 1520 adopting Final Development Plan 07-016, by electronic vote. MOTION carried with 7 ayes and 0 nays.

- f. *Consideration of authorizing the Mayor to sign **Resolution No. 1521** adopting a Final Development Plan for the VJS Plumbing 896 square foot Office building located on Lot 5338 in Unit 17 (FDP07-012)*

Community Development Director, Richard Parker, reported that this request is for approval of a Final Development Plan for an approximately nine hundred (896) square foot office building for VJS Plumbing on a three thousand (3,000) square foot parcel, being Lot 5338, Prescott Valley Unit 17, located on the south side of Addis Avenue approximately two hundred fifty (250) feet west of Viewpoint Drive, adjacent to Kirby Auto.

Council member Schumacher asked where the entrance is for the parking. Mr. Parker stated that the entrance would be via the alley and then there is another entrance by Addis Ave. There are four parking spaces total. Council member Schumacher also asked if there is a detention area on the property. Mr. Parker responded that there will be detention provided for in the parking area. There will be a depressed parking area in the middle of the field in the front as the water runs towards Addis.

Vice-Mayor Wise asked if the north side would be more for the customers coming in and the other side by the alley would be for the trucks. Mr. Parker responded that the alley would be where the employees would come in to pick up materials to go out to a job.

Council member Flannery asked about the right-of-way through the 20' wide alley. Where does that feed in and out? Mr. Parker responded that the alley intersects the lot where Kirby Auto resides and comes out and intersects with Viewpoint just beyond to the east. If you follow the alley down it intersects at Addis.

Council member Baker made the MOTION, seconded by Council member Nye to authorize the Mayor (or, in his absence, the Vice-Mayor) to sign Resolution No. 1521 adopting Final Development Plan 07-012, by electronic vote. MOTION carried with 6 ayes 1 nay (Council member Flannery).

8. *COMMENTS FROM THE PUBLIC*

- Bill Van Kirk – is concerned about rental taxes being charged to landlords before it is even known how much the transit system is going to cost. Landlords will not be affected by this tax. The people who will be affected are the low income tenants who are renting in Prescott Valley. And the two or less properties loophole will not and can not work.

Mayor Skoog and Town Manager Tarkowski invited Mr. Van Kirk to come to their offices to further discuss this issue.

- Bill Kaiser – has questions about the gravel on Calle Santa Cruz and the dust that accumulates. What is trying to be accomplished? Town Manager Tarkowski stated that perhaps the rock has not been swept from this road after completion of the chip seal.

9. *ADJOURNMENT*

Vice-Mayor Wise made the MOTION, seconded by Council member Schumacher, to adjourn the meeting, by electronic call vote. MOTION carried with 7 ayes and 0 nays. Mayor Skoog adjourned the meeting at approximately 6:35 pm.

ATTEST:

APPROVED:

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Diane Russell, Town Clerk

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Harvey Skoog, Mayor

STATE OF ARIZONA)  
COUNTY OF YAVAPAI) ss:  
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Candice McElhaney, Deputy Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on August 9, 2007.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 16<sup>th</sup> day of August, 2007

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Candice McElhaney, Deputy Town Clerk