

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING MINUTES
June 11, 2009**

*Magistrate Court/Council Chambers
Town of Prescott Valley
7501 E. Civic Circle
Prescott Valley, AZ 86314
5:30 p.m.*

1. *CALL TO ORDER*
2. *INVOCATION – Pastor Wade Mansfield, The Ridge*
3. *ROLL CALL*

The meeting was called to order by Mayor Skoog at 5:30 p.m. in the Magistrate Courtroom/Council Chambers. Pastor Wade Mansfield, The Ridge gave the Invocation. Mayor Skoog presented a certificate of recognition to Pastor Mansfield. The following Council members were present for roll call.

<i>Harvey Skoog</i>	<i>Mayor</i>
<i>Fran Schumacher</i>	<i>Vice Mayor</i>
<i>Harold Wise</i>	<i>Council member</i>
<i>Mike Flannery</i>	<i>Council member</i>
<i>Lora Lee Nye</i>	<i>Council member</i>
<i>Mary Baker</i>	<i>Council member</i>
<i>Richard Anderson</i>	<i>Council member</i>

4. *PLEDGE OF ALLEGIANCE – PVPD COLOR GUARD*

5. *OATH OF OFFICE*

Town Magistrate Keith Carson individually administered the oath of office to the newly elected Council member Patty Lasker and re-elected Council member Harold Wise and Mayor Harvey Skoog.

Mayor Skoog presented a certificate of appreciation to outgoing Council member Mary Baker. Mary thanked all the Council members and the Mayor. All the council members thanked Mary for her service on the council and to the Town of Prescott Valley.

6. *VICE MAYOR SELECTION*

Ballots were distributed by the Town Clerk for the optional annual election of a new Vice Mayor. The ballots were cast and the result was announced that Council member Lora Lee Nye was elected by majority of the votes. MOTION was made by Council member Lasker and seconded by Vice Mayor Schumacher to accept the results of the vote for new Vice Mayor by roll call vote. MOTION carried with 7 ayes and 0 nays.

The Mayor recessed the meeting to have refreshments in the lobby at 6:00 p.m. The meeting was reconvened at 6:15 p.m.

7. CERTIFICATES

a. Certificate of appreciation to Jason Garver for 5 years of service

Town Clerk Diane Russell read the statement prepared by the Public Works Department and Mayor Skoog presented Jason Garver with a certificate of appreciation for 5 years of service and a 5 year pin.

b. Certificate of appreciation to Ryan Judy for 5 years of service

Town Manager Larry Tarkowski commented about the Deputy Town Manager Ryan Judy and congratulated him on 5 years of service. All the council members spoke favorably about Ryan Judy and Mayor Skoog presented him with a certificate of appreciation and a 5 year pin.

8. COMMENTS/COMMUNICATIONS

Vice Mayor Nye announced a Police Department Foundation fundraiser will be held at Chili's on Monday beginning at 3:30 p.m. until 10:00 p.m. and encouraged the public to attend.

In follow-up to Vice Mayor Schumacher's request at the April 23, 2009 meeting, Mr. Fred Tupkielewicz students from Park View Middle School presented a written proposal for a crosswalk on Nace Lane near the school. Each student read the benefits of their proposal which were then given to Council member Schumacher.

9. CONSENT AGENDA.

- a. Approval of Minutes – May 21, 2009 Special Council Mtg.; May 28, 2009 Regularly Scheduled Council Mtg.*
- b. Approving the proposed schedule of Regular Council Meetings for Fiscal Year 2009-2010*
- c. Approving an IGA with Yavapai College to provide Interim Police Administrative Services*
- d. Approving acceptance of an Arizona Automobile Theft Authority (AATA) Public Awareness Grant for FY 2009-10 in the amount of \$5,852*
- e. Approving a FY 2009-2010 IGA with Yavapai County for Unified Emergency Management to include a contribution amount of \$9,885 to the County*
- f. Approving the submittal of an application for the Edward Byrne Memorial Justice Assistance Grant for a total project amount no greater than the allocated funding award of \$23,482*
- g. Approving the transfer of funds in the amount \$8,000 from the PD Capital budget to the Operating budget for building maintenance and repair expenses*
- h. Approving the transfer of funds in the amount of \$1,000 from the PD Capital budget to the Operating budget for the ADSi Records Management System annual maintenance fee*
- i. Approving an ASLD Commercial Lease Grant No. 03-112920 to authorize the placement of a public safety telecommunications facility near existing telecommunication facilities atop Glassford Hill*

- j. *Approving an ASLD Right-of-Way Grant No. 18-112914 to provide access to the public safety telecommunications facility atop Glassford Hill*
- k. *Approving an IGA with Yavapai County to allow building-safety inspections on Yavapai County owned buildings within the Town of Prescott Valley*
- l. *Accepting water and sewer easements from Humboldt Unified School District #22 and the State of Arizona for Liberty School and Bradshaw Mountain East Campus*
- m. *Authorizing the Mayor to sign **Resolution No. 1649** adopting the revised Financial Policy #4-06 Construction Sales Tax Revenue*
- n. *Approving Accounts Payable for May 22 thru June 4, 2009*

MOTION was made by Vice Mayor Nye and seconded by Council member Schumacher to accept the Consent Agenda as read by electronic vote. MOTION carried with 7 ayes and 0 nays.

10. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. *Public Hearing*
Open Public Hearing

Mayor Skoog declared the Public Hearing open.

Zoning Map Change to accommodate the development of Viewpoint Apartments Phase I & II by WESCAP Investments (ZMC09-003)

Community Development Director, Richard Parker presented a map indicating where the proposed area for the Zoning Map Change is that will accommodate the development of Viewpoint Apartments Phase I & II by WESCAP Investments. Bill Spreitzer from WESCAP Investments spoke to thank the Town Council for their assistance in planning affordable apartments.

Close Public Hearing

Mayor Skoog declared the Public Hearing closed as there were no further comments.

- b. *Consideration of authorizing the first reading of **Ordinance No. 733** approving ZMC09-003 to allow the development of Phase I & II of Viewpoint Apartments*

MOTION was made by Council member Wise and seconded by Council member Schumacher to authorize the first reading of **Ordinance No. 733** by title only, approving ZMC09-003 to allow the development of Phase I & II of Viewpoint Apartments, by electronic vote. MOTION carried with 7 ayes and 0 nays.

Town Clerk Diane Russell read **Ordinance No. 733** for the first reading, by title only.

- c. *Consideration of authorizing the Mayor to sign **Resolution No. 1646** adopting General Personnel Rule Provision Policy No. 2-01, "Pay Practices" Policy No. 2-05, "General Leave" Policy No. 2-08, "Family and Medical Leave Act" Policy No. 2-12, "Termination of Employment" Policy No. 2-22 and the "Americans with Disabilities Act" Policy No. 2-29*

Human Resources Director, Danielle Bowman presented six General Personnel Policy revisions that were discussed at Work/Study and reviewed by the Personnel Board. The board recommended passage of **Resolution No. 1646** accepting the revised policies.

MOTION was made by Council member Schumacher and seconded by Vice Mayor Nye to authorize the Mayor to sign **Resolution No. 1646** adopting General Personnel Rule Provision Policy No. 2-01, "Pay Practices" Policy No. 2-05, "General Leave" Policy No. 2-08, "Family and Medical Leave Act" Policy No. 2-12, "Termination of Employment" Policy No. 2-22 and the "Americans with Disabilities Act" Policy No. 2-29 by electronic vote. MOTION carried with 7 ayes and 0 nays.

- d. Consideration of authorizing the Mayor to sign a Quit Claim Deed conveying a portion of SR69 right-of-way between Prescott East Highway and Glassford Hill Rd. to ADOT*

Public Works Director Norm Davis showed on the screen the area being Quit Claimed to the State in order to complete the widening of SR69 by ADOT.

MOTION was made by Vice Mayor Nye and seconded by Council member Flannery to authorize the Mayor to sign a Quit Claim Deed conveying a portion of SR69 right-of-way between Prescott East Highway and Glassford Hill Rd. to ADOT by electronic vote. MOTION carried with 7 ayes and 0 nays.

- e. Consideration of approving an Amended Memorandum of Understanding with NACOG for the continued implementation of the Voucher Transit System for Fiscal Year 2009-2010 providing matching funds in the amount of \$23,013.53 (25%)*

Norm Davis introduced the amended Memorandum of Understanding with NACOG that had been discussed in Work/Study. He introduced Eileen Nesmith from NACOG who spoke briefly about the Voucher Transit System. Liz Toone from New Horizons Independent Living Center also spoke about the support of the voucher system. Ms. Toone also commented on the needed support for matching funds for a van through LTAF2 funds. She brought a document that she distributed to council concerning the need for the van. Mayor Skoog stated that this matter was not an agenda item for this evening's discussion. Ms. Toone disagreed as the agenda discussion item is regarding LTAF and so continued with her presentation.

Public Comment: Mr. Ben Harper of Prescott Valley commented that the money that we have now for the vans will go to the bus line when it comes.

MOTION was made by Council member Wise and seconded by Vice Mayor Nye to approve an Amended Memorandum of Understanding with NACOG for the continued implementation of the Voucher Transit System for Fiscal Year 2009-2010 providing matching funds in the amount of \$23,013.53 (25%) by electronic vote. MOTION carried with 7 ayes and 0 nays.

- f. Consideration of approving a Contract Amendment with CH2MHill OMI for water, wastewater, reclaimed water and the recharge facility utilities & operations maintenance for FY 2009-2010 fee of \$3,040,000*

Utilities Operations Manager, Mark Kieren stated that the contract amendment with CH2MHill OMI represents a 5 percent fee reduction from last year which is a \$160,000 decrease. Council

member Flannery brought up the fact that this is the third year that there has been a decrease in fees without a reduction in services. Council member Schumacher, Vice Mayor Skoog and Mayor Skoog commented how well OMI staff works with the town.

MOTION was made by Council member Schumacher and seconded by Council member Flannery to approve a Contract Amendment with CH2MHill OMI for water, wastewater, reclaimed water and the recharge facility utilities & operations maintenance for FY 2009-2010 for a fee of \$3,040,000 by electronic vote. MOTION carried with 7 ayes and 0 nays.

- g. Consideration of approving the Agreement with Embry-Riddle Aeronautical University, in the amount of \$100,000 for a Virtual Interaction System at the new Library Building*

Capital Projects Coordinator, Kim Moon spoke about the potential for the Virtual Interaction System at the new library. Council member Flannery questioned the balance of \$53,000 to be funded by the Library Foundation and NCU. Ms. Moon added that Embry-Riddle is still working on requisitions of specific equipment for the virtual room. Larry Tarkowski commented that Embry-Riddle is highly aware of the budget constraints of the project. James Holmes of ERAU explained some hardware/software issues that Council member Flannery questioned. Flannery also pointed out that funds are allocated by NCU for the library as agreed upon from their general fund. Yvette Edmond representing ERAU commented as legal representative for the school that they do not go over their contracts.

MOTION was made by Vice mayor Nye and seconded by Council member Schumacher to approve the Agreement with Embry-Riddle Aeronautical University, in the amount of \$100,000 for a Virtual Interaction System at the new Library Building by electronic vote. MOTION carried with 6 ayes. Council member Flannery voted nay.

- h. Consideration of authorizing the Mayor to sign **Resolution No. 1652** supporting Governor Jan Brewer's proposed Fiscal Year 2009-2010 budget*

Larry Tarkowski spoke about Governor Brewer's proposal of adding a one percent sales tax in order to balance the state budget. Mayor Skoog commented that the state will soon have close to a 4 billion dollar deficit.

After some discussion, the council members agreed that they were not ready to support the governor's proposals at this time. There are too many variables at this point and things keep changing. The council intends to send a letter of principle to the governor requesting that the State avoid cutting State-shared revenues and not meddle in local affairs.

Public Comment: Mr. Ben Harper commented that the state legislature plans to add a state property tax that would amount to \$400 on a \$200,000 house.

Larry Tarkowski advised the council as to the effect of tabling the vote on the resolution. He also commented that he would have Ryan Judy draft a letter to the Governor's office.

MOTION was made by Vice Mayor Nye and seconded by Council member Wise to TABLE this item, by electronic vote. MOTION carried with 5 ayes. Mayor Skoog and Council member Flannery vote nay.

11. COMMENTS FROM THE PUBLIC

No comments were forthcoming.

12. ADJOURNMENT

MOTION was made by Council member Wise and seconded by Vice Mayor Nye to adjourn the meeting, by electronic vote. MOTION carried with 7 ayes and 0 nays.

Mayor Skoog adjourned the meeting at 7:50 p.m.

ATTEST:APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI)ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, June Catanzarite, Town Clerk Department of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, June 11, 2009.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 25th Day of June 2009.

June Catanzarite, Town Clerk Department

