

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
October 27, 2011**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

2. INVOCATION

Father Dan Vollmer, St. Germaine Catholic Church, gave the invocation.

3. PLEDGE OF ALLEGIANCE

Father Vollmer led in the recitation of the Pledge of Allegiance. Vice Mayor Lasker presented Father Vollmer with a Certificate of Appreciation for providing his service to the Town.

4. ROLL CALL

Present: Council Member Tjiema, Mayor Skoog, Council Member Mallory, Vice Mayor Lasker, Council Member Nye, Council Member Schmitt, and Council Member Anderson.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Service Award to Eugene Bohne for service on the Building Board of Appeals

Community Development Director Richard Parker complimented and expressed his appreciation to Mr. Bohne for his service on the Building Board of Appeals. Mr. Bohne said he was glad to do this for nine years, but it is now time to get some younger blood in there. Mayor Skoog & Vice Mayor Lasker presented Mr. Bohne with a Plaque of Appreciation.

b. Service Award to Joe Huot for service on the Planning and Zoning Commission

Richard Parker expressed his appreciation to Mr. Huot for his service on the Planning and Zoning Commission and for the expertise he brought to the Board. Mayor Skoog and Vice Mayor Lasker presented Mr. Huot with a plaque of appreciation for his four years of service. Mr. Huot thanked the town for this opportunity to serve on the commission and said he would be glad to come back to serve wherever he can.

6. PROCLAMATION

a. Arizona Cities and Towns Week

Town Clerk Diane Russell read the proclamation after which Mayor Skoog complimented the council and staff for making Prescott Valley the wonderful community it is. Deputy Town Manager Ryan Judy said it is the cities and towns that are the economic engines of the states providing the services that a lot of other agencies can't do. Mayor Skoog added that 82 percent of the population lives within cities or towns. Over 90 percent of the sales tax and income tax is generated in cities in towns and we keep on working to better that rate. Mr. Judy accepted the proclamation for the town.

7. CERTIFICATES

a. Certificate of Appreciation to Jose Fonseca for 10 years of service

Town Clerk Diane Russell read the accolades provided by the Parks and Recreation Department about Jose Fonseca. Brian Witty presented Jose with Raisin Oatmeal cookies from his family to Jose's family. Jose thanked everybody for the pleasure of working for the Town. Larry Tarkowski commented that it is clear in the soccer coaches minds that the Mountain Valley Amphitheater is the best soccer field around due to Jose's and other staff members efforts. Yavapai College may put in a bid for the 2014 National Championships to be held here as opposed to in Phoenix. Vice Mayor Lasker presented Jose with a plaque of appreciation and pin for his ten years of service.

b. Certificate of Appreciation to Paul Macari for 10 years of service

Town Clerk Diane Russell read the accolades provided by the Community Development Department about Paul Macari. Woody Lewis thanked Paul for his 10 years of service after which Vice Mayor Lasker presented him with a plaque and pin in appreciation. Paul said he has had a good mentor in Woody Lewis and Richard Parker.

c. Certificate of Appreciation to Elliot Peterman for 5 years of service

Town Clerk read the accolades about Elliot Peterman submitted by the Police Department. Candace Manibusan commented that Elliot has been an awesome employee and dear friend and mentor. Chief Fessler commented that they have been blessed to have Elliot as part of the team. He brought much information to the agency from his former position with the LAPD. Fessler thanked Elliot for his contributions. Vice Mayor Lasker presented Elliot with a plaque and pin of appreciation for his five years of service. Elliot thanked Chief Fessler and Candace for her rare talent as a supervisor and expressed respect for her, for her friendship and mentorship. Elliot expressed his appreciation to Geralyn Lesak, his former office partner, for being here tonight.

8. COMMENTS/COMMUNICATIONS

Council member Nye commented that Arizona is in the process of redistricting Yavapai County district maps and added that they are an abomination. A hearing is scheduled for Nov 2, 2011

before the Independent Redistricting Committee in Cottonwood at the Recreation Center beginning at 11:00 a.m. She encouraged everyone to let the committee know it is not acceptable that the Verde Valley has been split off and a dogleg all the way down to Apache Junction has been included to make up the population numbers.

9. CONSENT AGENDA

- a. *Approval of Minutes - October 13, 2011 Regular, October 13, 2011 Executive Session, October 6, 2011 & October 20, 2011 Work Study Sessions Minutes*
- c. *Approving a budget transfer in the amount of \$2,441 from the IT Capital Budget - Computer-related Items, to the IT Operating Budget - Consultant Fees, for the upgrading of the Town's Microsoft Exchange email system*
- d. *Authorizing the Mayor to approve the Intergovernmental Agreement with Central Yavapai Fire District for SWAT Paramedics*
- e. *Approving Accounts Payable*

Council member Schmitt requested that Item 9b. be removed from the Consent Agenda for separate discussion.

Council Member Schmitt made the MOTION, seconded by Council Member Nye, to approve all remaining items listed on the Consent Agenda, by electronic vote. MOTION carried with 7 ayes and 0 nays.

b. *Authorizing the Mayor to sign an Intergovernmental Agreement with the Yavapai Free Library District*

Library Director Stuart Mattson said that he would like to elaborate about the IGA under consideration this evening. He said it was instituted in 1987 as a secondary tax (.1068 rate) in Yavapai County of which 59 percent comes back to the Town of Prescott Valley to support the county wide library system (20 libraries) by providing services and funding to the Prescott Valley Public Library. Above that, the District has provided funding for such things as the RFID tags, the ILS system and the material sorter. The amount being returned to the town from the tax is \$270,267.00 this year. \$206,905 comes back to the Town's Finance Department for library services. The library receives \$53,000 for library materials and an additional \$10,362 is earmarked for minor equipment. Library staff showed a short PowerPoint showing the articles written about and building awards received for the interior and exterior design and efficiencies of the building. Mattson added that activity and use of the library has increased across the board with 17,000 to 20,000 people a month. Mattson responded to Council member Schmitt that the school libraries are not connected to this particular IGA, only the public libraries.

Council Member Anderson made the MOTION, seconded by Council Member Tjiema, to authorize the Mayor (or in his absence the Vice Mayor) to sign an Intergovernmental Agreement

with the Yavapai Free Library District, by electronic vote. MOTION carried with 7 ayes and 0 nays.

10. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

a. *Consideration of reappointing Cal Nigh to the Building Board of Appeals for a term with a renewal date of September 5, 2013*

Vice Mayor Lasker commented that this would be Cal Nigh's fourth term. Vice Mayor Lasker, Council member Nye and Council member Schmitt recommend his reappointment to the Building Board of Appeals.

Vice Mayor Lasker made the MOTION, seconded by Council Member Nye, to approve the reappointment of Cal Nigh to the Building Board of Appeals for a term with a renewal date of September 5, 2013, by electronic vote. MOTION carried with 7 ayes and 0 nays.

b. *Consideration of reappointing Richard Leithead to the Building Board for Appeals to a term with a renewal date of September 5, 2013*

Vice Mayor Lasker commented that this will be Richard's fourth term on the Building Board of Appeals. Vice Mayor Lasker, Council member Nye and Council member Schmitt recommend his reappointment to the Building Board of Appeals.

Vice Mayor Lasker made the MOTION, seconded by Council Member Mallory, to approve the reappointment of Richard Leithead to the Building Board of Appeals for a term with a renewal date of September 5, 2013, by electronic vote. MOTION carried with 7 ayes and 0 nays.

c. *Consideration of reappointing Jim Pape to the Building Board of Appeals for a term with a renewal date of September 5, 2013*

Vice Mayor Lasker commented that this will be Jim Pape's second term. Vice Mayor Lasker made the MOTION, seconded by Council Member Tjiema, to approve the reappointment of Jim Pape to the Building Board of Appeals for a term with a renewal date of September 5, 2013, by electronic vote. MOTION carried with 7 ayes and 0 nays.

d. *Consideration of appointing Grey Nagele to a term expiring November 18, 2012 on the Municipal Property Corporation Board*

Council member's Nye, Schmitt and Tjiema noted that three positions became vacant on the Municipal Property Corporation due to members other responsibilities or their leaving town.

Council Member Nye made the MOTION, seconded by Council Member Schmitt, to appoint Grey Nagele to a term expiring November 18, 2012 on the Municipal Property Corporation Board, by electronic vote. MOTION carried with 7 ayes and 0 nays.

Ted Johnson Assistant Library Director commented that Grey is a dedicated worker as the library bookstore manager. Sally Landes has worked in the library and both are ‘top notch’.

e. Consideration of appointing Sally Landes to a term expiring November 28, 2013 on the Municipal Property Corporation Board

Council Member Tjiema made the MOTION, seconded by Council Member Schmitt, to appoint Sally Landes to a term expiring November 28, 2013 on the Municipal Property Corporation Board, by electronic vote. MOTION carried with 7 ayes and 0 nays. Sally Landes said she appreciates the appointment and is happy to serve again.

f. Consideration of appointing Don Packard to a term expiring November 18, 2014 on the Municipal Property Corporation Board

Council Member Schmitt made the MOTION, seconded by Council Member Nye, to appoint Don Packard to a term expiring November 18, 2014 on the Municipal Property Corporation Board, by electronic vote. MOTION carried with 7 ayes and 0 nays. Don Packard said he appreciates the opportunity to serve.

g. Consideration of authorizing the Mayor to sign Resolution No. 1769 recommending to ADOT consideration of either Alternative 1 or 1A for interchange locations for the proposed SR 169/Fain Road Connector Roadway

Public Works Director Norm Davis said Council is being asked to consider a resolution supporting two alternatives for interchange locations for the proposed SR 169/Fain Road connector location study. Five alternatives were considered at a public meeting on September 28 with staff recommending alternatives 1 or 1A. The study is about half done. ADOT will take these recommendations and make a final report.

Davis responded to Council member Nye that this long-range plan (2020-2030) is many years out, but planning has to be made now for future growth.

Davis responded to Council member Anderson that the gray area on the map is the ADOT corridor which is a ½ mile bandwidth for high speed highway traffic. Tonight’s discussion is about where to locate the traffic interchanges along that corridor for the highway that would best serve Prescott Valley.

Council Member Nye made the MOTION, seconded by Vice Mayor Lasker, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1769 recommending to ADOT consideration of either Alternative 1 or 1A for interchange locations for the proposed SR 169/Fain Road Connector Roadway, by electronic vote. MOTION carried with 7 ayes and 0 nays.

Mr. Tom Steele questioned whether public comment is allowed on this agenda item. Mayor Skoog responded that Council received his letter regarding the issue, but said he could speak during the Comment from the Public Period.

h. Presentation: Monthly Investment Report

i. Presentation: Monthly Financial Report

Management Services Director Bill Kauppi gave an overview of the monthly financial report and council investment report using information from the Management's Discussion and Analysis of the General Fund Report. Figures are based on the last three months/first quarter 2011/12. He reported that the Town is ahead by six percent in sales tax over last year. Preliminary indications are that TPT collections will continue to be higher than budgeted. Intergovernmental revenues are projected at a higher level than projected. The Town is in line with the budget for expenditures. HURF revenue trends show that we will be slightly below what was budgeted this year. HURF operating expenditures are over budget by approximately 36 percent primarily due to the chip seal program that was completed in July. As the year progresses, it is expected that revenues and expenditures will become more balanced. Wastewater Revenues are ahead of the budget with expenditures lower than estimates primarily because the billings for professional services lag one month behind in receipt; payment and budgeted repairs and maintenance jobs are less than budgeted. Water System Revenues up are a little bit.

This report will be included in future monthly reports going forward giving the highlights of funds, revenues and expenditures concentrating on the General Fund, HURF revenue and Water & Wastewater.

Council member Anderson suggested moving these types of reports to a Work Study Session as they are not action items. Town Manager Larry Tarkowski responded that we wanted to bring out some of the things that are normally on the Consent Agenda. Council will not see this report come before them every month except on the Consent Agenda. The intent of this report this evening is to have Council evaluate the reports they are receiving from the departments via a verbal report so that they can ask about the material on the reports and give the department heads feed-back regarding any suggested refinements to those reports.

Kauppi reported that he invests conservatively with the Town's money. He is struggling to find a decent investment for the \$10 million they are holding. Current interest rates do not make it very worthwhile. Mayor Skoog pointed out that that is consistent with our Town policies - to invest as safely as we can. Vice Mayor Lasker added that the eight or ten items the Town can invest in are extremely conservative and very low risk.

Council member Schmitt said what he looks at on the budget is actual, and actual versus prior year. Those are indicators to him of where we are and how solvent we are. Kauppi responded to specific figures questioned by Schmitt.

11. COMMENTS FROM THE PUBLIC

Public Comment: Tom Steele commented about the interchange project. A number of years ago we had a projection of population growth during our peak period. The population totaled approximately 465,000 to 485,000 for Central Yavapai with Prescott Valley's numbers over double what they are now. If we use the numbers provided by ADOT that stated we need the dogleg road/link off of 169 to come into Fain Road the dogleg doesn't make sense. Figures pulled from the ADOT website shows they have paid no attention to public input. We need four lanes on Fain Road for safety and also need four lanes on 169 for safety and to handle the traffic. The traffic counts at I-17 and SR69 average 13,000 vehicles a day. At SR169 the traffic count is only 4,500 vehicles a day. And yet this dogleg expects people to go out of their way either going to or from Phoenix to use this route. To use this route doesn't make sense. Other Yavapai County traffic numbers at Fain Road near SR 69 show averages of 9,032 vehicles on an average day. While ADOT numbers at Fain Road on SR 69 are 22,000 per day. At Glassford Hill Road we have 33,500; Prescott Lakes Parkway we have 30,000 and Frontier Village Center we have 38,000 vehicles. That is a lot of traffic on SR 69 that is metropolitan in/out activity. If anything we need [traffic planning for] growth on SR69 between here and Cordes Junction over the next 20 years as that is the most direct route for the most heavily travelled area. Beyond that, they are saying we need a limited access highway that comes in west of the I-17 off of SR169, which cuts through open land and ends up on Fain Road; he can only say that this project is not to help the citizens of Prescott Valley because if anything it is going to route people around Prescott Valley and not bring them down SR 69 to take advantage of our Town or stop and pay money. It will only open up more range land for developers in the future.

Public Comment: Ernie DelRio commented about the General Plan from a citizen's perspective. He and his wife have been working with Richard Parker and staff in reviewing the General Plan and preparing for approval by the Council and ultimately the voters of Prescott Valley. He hopes that this is not just a procedural exercise, that Mayor and Council clearly understand the public trust embodied in this document. When the plan is implemented he hopes all department heads and staff will have intimate knowledge of its content and context and information will flow freely and continuously to integrate the implementation between departments so it does not become a matter of one hand not knowing what the other is doing - rather one hand washing the other.

12. *MOTION TO CONVENE INTO EXECUTIVE SESSION (PER A.R.S. 38-431.03(A)(1) in order to discuss or consult with the attorneys or other designated representatives of the public body regarding, or to otherwise discuss or consider, the following: Magistrate Judge Annual Review*

Council Member Tjiema made the MOTION, seconded by Council Member Mallory, to CONVENE INTO EXECUTIVE SESSION, by electronic vote. MOTION carried with 7 ayes and 0 nays.

13. *[Recess into Executive Session]*

Mayor Skoog recessed the regular meeting at 7:07 p.m.

14. *[Reconvene into Regular Session]*

Mayor Skoog reconvened the Regular Session at 7:35 p.m.

15. ACTION (IF ANY) RELATED TO EXECUTIVE SESSION ITEMS

Council member Nye made the MOTION, seconded by Vice Mayor Lasker, to mark Judge Carson with an Exceeds Expectation in all categories based on his integrity, honesty and efficiencies given court staffing levels. Judging by all appearances we have an excellent magistrate and appreciate how he treats the people who come before him.

16. ADJOURNMENT

Council member Anderson made the MOTION, seconded by Council member Schmitt, to adjourn the meeting, by roll call vote. MOTION carried UNANIMOUSLY. Mayor Skoog adjourned the meeting at approximately 7:38 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, October 27, 2011.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this October 31, 2011

Diane Russell, Town Clerk