

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING MINUTES
November 6, 2008**

*Magistrate Court/Council Chambers
Town of Prescott Valley
7501 E. Civic Circle
Prescott Valley, AZ 86314
5:30 p.m.*

1. *CALL TO ORDER*
2. *INVOCATION – Pastor Wade Mansfield of The Ridge a Christian Fellowship*
3. *PLEDGE OF ALLEGIANCE*
4. *ROLL CALL*

The meeting was called to order by Mayor Skoog at 5:30 p.m. in the Magistrate Courtroom/Council Chambers. Pastor Wade Mansfield, The Ridge a Christian Fellowship, gave the Invocation after which the Pledge of Allegiance was said in unison as led by Pastor Mansfield. Mayor Skoog presented a Certificate of Appreciation to Pastor Mansfield. The following Council members were present for roll call.

<i>Harvey Skoog</i>	<i>Mayor</i>
<i>Fran Schumacher</i>	<i>Vice Mayor</i>
<i>Harold Wise</i>	<i>Council member</i>
<i>Mike Flannery</i>	<i>Council member</i>
<i>Bob Edwards</i>	<i>Council member- absent</i>
<i>Lora Lee Nye</i>	<i>Council member</i>
<i>Mary Baker</i>	<i>Council member</i>

5. *ANNOUNCEMENTS & PRESENTATIONS*
 - *Chamber of Commerce presentation*

Chamber Director, Marnie Uhl introduced four Chamber's Business Academy Class October graduates in attendance this evening and read member's names of those unable to attend the council meeting. There were a total of 17 people in the first class sponsored by the chamber. They will hold the next academy in February. Ms. Uhl also announced the Flying High Turkey Drive to be held at Safeway on Monday November 24th from 2-6pm.

Additional Announcements:

Council member Laura Lee Nye announced that the library needs 50 new volunteers by the time the new facility opens. Vice mayor Fran Schumacher added that volunteers can give as little as one hour at a time.

Council member Wise announced a USO Party at CASA on November 9th to benefit the Military Monument Committee and to honor veteran Council member Mike Flannery and all other veterans.

6. *PROCLAMATION*

No proclamations were made.

7. *CERTIFICATES*

- *Certificate of appreciation to Dorothy Haitoff for 5 years of service*

Parks & Recreation Director, Brian Witty read the certificate of appreciation about Dorothy Haitoff and Mayor Skoog presented her with a 5 year pin.

- *Certificate of appreciation to Mark Kramer for 5 years of service*

Town Clerk, Diane Russell read the certificate of appreciation about Mark Kramer. Community Development Director, Richard Parker spoke about Mark Kramer as a valued and respected employee and presented him with a 5 year pin.

- *Certificate of appreciation to Diane Russell for 5 years of service*

Town Manager, Larry Tarkowski read the certificate of appreciation about Diane Russell. The certificate was written by Mayor Skoog as a "roast" of Diane. The Mayor then presented the certificate and 5 year pin to her. Council members commended Diane and the good job she does as the Town Clerk.

8. *MAYOR RECOGNITION AWARD*

- *Mr. Steve Rutherford*

Town Manager, Larry Tarkowski read a certificate of appreciation for Steve Rutherford highlighting his contributions and accomplishments to the economic development to the Town of Prescott Valley. The certificate was presented to Mr. Rutherford by Mayor Skoog.

9. *COMMENTS/COMMUNICATIONS*

No comments were forthcoming.

10. *CONSENT AGENDA.*

- Approval of Minutes – October 9, 2008 Regular Council & Exec. Session*
- Liquor Licenses & Permits*
- Approving a new Series 10 (Beer & Wine Store) Liquor License Application #10133200 for the PV Quick Stop located at 8182 Spouse; Fady N. Masri, applicant*
- Authorizing the Mayor to sign **Resolution No. 1620** approving a time and location change for the November 13, 2008 work/study session to 4:30 p.m. at the NARTA track located at 6955 E. Panther Path, Prescott Valley*
- Authorizing the routine destruction of records per State-approved retention schedules*
- Accepting easements and temporary construction easements for the Robert Road Improvements Phase B, Spouse to Tranquil (CIP#412.2)*
- Approving Accounts Payable for October 17 thru 30, 2008*

MOTION was made by Vice Mayor Schumacher and seconded by Council member Flannery to approve the Consent Agenda as read by electronic vote. MOTION carried with 6 ayes and 0 nays.

11. *UNFINISHED BUSINESS (FOR ACTION)*

- a. *Consideration of approving the second reading and passage of **Ordinance No. 721** approving Zoning Map Change (ZMC08-004) rezoning 204 acres from RCU-70 to M1-PAD and 26 acres from RCU-70 to M2-PAD for the Fain Industrial Sites*

Mayor Skoog asked if any discussion was necessary and Town Manager Larry Tarkowski stated that this was the second reading of the ordinance. The Mayor asked Town Clerk, Diane Russell to read **Ordinance No. 721** by title only for the second reading. Then the mayor asked "shall the ordinance pass?" then asked the Town Clerk to set the vote. **Ordinance No. 721** passed with 6 ayes and 0 nays.

- b. *Consideration of approving the second reading and passage of **Ordinance No. 722** approving Zoning map Change (ZMC08-005) rezoning approximately 5.2 acres from RS-PAD to C3-PAD for self-storage units south of Viewpoint*

The Mayor asked Town Clerk, Diane Russell to read **Ordinance No. 722** by title only for the second reading. Then the mayor asked "shall the ordinance pass?" then asked the Town Clerk to set the vote. **Ordinance No. 722** passed with 6 ayes and 0 nays.

- c.
 - i. *Consideration of approving the second reading and passage of **Ordinance No. 723** approving revisions to the Town Business License requirements pertaining to compliance with the Legal Arizona Workers Act*

The Mayor asked Town Clerk, Diane Russell to read **Ordinance No. 723** by title only for the second reading. Then the mayor asked "shall the ordinance pass?" then asked the Town Clerk to set the vote. **Ordinance No. 723** passed with 6 ayes and 0 nays.

- ii. *Consideration of approving the second reading and passage of **Ordinance No. 724** approving revisions to the Town Purchasing Procedures pertaining to compliance with the Legal Arizona Workers Act*

The Mayor asked Town Clerk, Diane Russell to read **Ordinance No. 724** by title only for the second reading. Then the mayor asked "shall the ordinance pass?" then asked the Town Clerk to set the vote. **Ordinance No. 724** passed with 6 ayes and 0 nays.

- iii. *Consideration of approving the second reading and passage of **Ordinance No. 725** approving revisions to the Town Economic Incentive procedures pertaining to compliance with the Legal Arizona Workers Act*

The Mayor asked Town Clerk, Diane Russell to read **Ordinance No. 725** by title only for the second reading. Then the mayor asked "shall the ordinance pass?" then asked the Town Clerk to set the vote. **Ordinance No. 725** passed with 6 ayes and 0 nays.

12. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. *Consideration of reappointing Ellen Babbitt and Joe Huot to the Planning & Zoning Commission to terms ending October 31, 2011*

Council member Flannery explained that both appointees Ellen Babbitt and Joe Huot wish to be reappointed to the Planning & Zoning Commission for terms ending October 31, 2011. Mr. Flannery stated that he and Vice Mayor Schumacher and Council member Baker have

considered the qualifications and thereby recommend the reappointment of Ellen Babbitt and Joe Huot to the Planning & Zoning Commission.

MOTION made by Council member Baker, seconded by Vice Mayor Schumacher, to approve the reappointing of Ellen Babbitt and Joe Huot to the Planning & Zoning Commission to terms ending October 31, 2011 by electronic vote. MOTION carried with 6 ayes and 0 nays.

- b. Consideration of authorizing the Mayor to sign **Resolution No. 1623** approving Final Development Plan (FDP08-023) for a bottled propane facility in the Antelope Meadows Commercial Center*

Community Development Director, Richard Parker presented an overhead view of the propane facility at Antelope Meadows Commercial Center that has been placed in operation but it had not previously sought approval from the Town through the final development process. Mr. Parker concluded that the facility does meet zoning requirements and proper storage of petroleum products and the screening thereof.

MOTION was made by Council member Wise and seconded by Council member Nye authorizing the Mayor to sign **Resolution No. 1623** approving Final Development Plan (FDP08-023) for a bottled propane facility in the Antelope Meadows Commercial Center by electronic vote. MOTION carried with 6 ayes and 0 nays.

- c. Public Hearing*
 - Open Public Hearing*
 - Extension of the Alternative Local Expenditure Limitation*
 - Close Public Hearing*

Management Services, Bill Kauppi stated that this was the second public hearing on the Extension of the Alternative Local Expenditure Limitation and that few numbers had changed due to population increases. He showed the newest numbers from his charts on the screen to reflect the revised numbers. Several council members added comments as to why and how this Alternative Local Expenditure Limitation continues to be of benefit to the town. Mayor Skoog declared the public hearing closed as no one had further comment.

- d. Consideration of authorizing the Mayor to sign **Resolution No. 1622** approving an extension of the Alternative Expenditure Limitation and to submit that approval to the voters at the March 10, 2009 Primary Election*

MOTION was made by Council member Flannery and seconded by Council Member Nye authorizing the Mayor to sign **Resolution No. 1622** approving an extension of the Alternative Expenditure Limitation and to submit that approval to the voters at the March 10, 2009 Primary Election by electronic vote. MOTION carried with 6 ayes and 0 nays.

- e. Authorizing the Mayor to sign **Resolution No. 1621** calling for a Primary Election on Tuesday, March 10, 2009 and General Election on May 19, 2009 (if necessary) for the purpose of electing a Mayor and two Council members as a "mail ballot" election AND presenting the option of adopting an Alternative Expenditure Limitation (Home Rule Option) AND approving the attached proposed Home Rule Ballot Language*

Town Clerk, Diane Russell gave a brief explanation asking Council to consider the calling for a Primary Election on Tuesday, March 10, 2009 and General Election on May 19, 2009 (if necessary) for the purpose of electing a Mayor and two Council members as a “mail ballot” election AND presenting the option of adopting an Alternative Expenditure Limitation (Home Rule Option) AND approving the attached proposed Home Rule Ballot Language

MOTION was made by Vice Mayor Schumacher and seconded by Council member Baker Authorizing the Mayor to sign **Resolution No. 1621** calling for a Primary Election on Tuesday, March 10, 2009 and General Election on May 19, 2009 (if necessary) for the purpose of electing a Mayor and two Council members as a “mail ballot” election AND presenting the option of adopting an Alternative Expenditure Limitation (Home Rule Option) AND approving the attached proposed Home Rule Ballot Language by electronic vote. MOTION carried with 6 ayes and 0 nays.

13. COMMENTS FROM THE PUBLIC

Mayor Skoog addressed one comment from citizen Mary Kini who needed a clarification on the Home Rule Option.

14. MOTION TO CONVENE INTO EXECUTIVE SESSION (PER A.R.S. 38-431.03(A)(3),(4) in order to discuss or consult with the attorneys or other designated representatives of the public body regarding, or to otherwise discuss or consider, the following:

- Big Chino Water Ranch Importation project

Council member Nye made the MOTION, seconded by Council member Baker to convene into Executive Session at 6:33 p.m. MOTION carried UNANIMOUSLY.

15. [Recess into Executive Session]

16. [Reconvene into Regular Session]

Council reconvened into Regular Session at 7: 31 p.m.

17. ACTION (IF ANY) RELATED TO EXECUTIVE SESSION ITEMS

No Action was taken.

18. ADJOURNMENT

Vice Mayor Schumacher made the MOTION, seconded by Council member Wise, to adjourn the meeting. Mayor Skoog adjourned the Executive Session at approximately 7:31 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI)ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, June Catanzarite, of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, November 6, 2008.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this November 26, 2008

June Catanzarite, Town Clerk's Office