

**TOWN OF PRESCOTT VALLEY  
REGULAR COUNCIL MEETING  
MINUTES  
May 26, 2011**

Library Auditorium  
7401 E. Civic Circle  
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION

Pastor Hobby Wiles of the Robert Road Baptist Church gave the invocation after which he led in the recitation of the Pledge of Allegiance which was said in unison.

3. PLEDGE OF ALLEGIANCE

Mayor Skoog presented Pastor Wiles with a Certificate of Appreciation for providing his service to the town.

4. ROLL CALL

Present: Council Member Tjiema, Mayor Skoog, Vice Mayor Anderson, Council Member Flannery, Council Member Lasker, Council Member Nye, and Council Member Schumacher.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. *Student of the Month*

Student of the Month was presented at the Special meeting last week instead of this week.

b. *VFW Post 10227 Golf for Veterans, Clyde Kincaid & Jim Steffen*

Mr. Clyde Kincaid and Jim Steffen announced a 'Golf for Veterans' event to be held at Antelope Hills Golf Course on Memorial Day beginning at 9:00 a.m. Cost to participate is \$25.00. Veterans need your support stated Jim Steffen of Mingus Motors. Mingus Motors is a sponsor of the golf tournament to raise funds to finish the Legion Post building project that the Post has been working on for several years. Prizes will be raffled off. Call 928.772.2720 for more information.

c. AARP Update, Pat Hegdpeth

Pat Hegdpeth, Local Coordinator, thanked council for providing the Library Crystal Room site for the group to provide the AARP tax service again this year. They processed 1,150 clients getting cumulative tax returns for their clients in the amount of \$722,000. The service is provided free to low to moderate income folks. Town Manager Tarkowski thanked Pat and the volunteer group for the great service they provide.

6. PROCLAMATION

a. Poppy Day, American Legion Auxiliary Carm Staker

Town Clerk Diane Russell read the Poppy Day Proclamation after which it was presented by Mayor Skoog to Carm Staker. Carm Staker stated that Poppy Day is sponsored each year by the American Legion Auxiliary Post 108 and that the poppies are made by the local veterans. Poppy Girls Jeda and Jordan Birch were introduced. Jeda read the poem In Flanders Fields, written by Lieutenant Colonel John McCrae, MD; 1872-1918 of the Canadian Army followed by Jeda and Jordan distributing poppies to all council members.

7. COMMENTS/COMMUNICATIONS

No comments were forthcoming

8. CONSENT AGENDA

a. *Approval of Minutes - May 12, 2011*

b. *Approving a new Series 10 liquor license for the Express Stop AZ LLC located at 7880 E. State Route 69; Wayne Holbrook, applicant*

c. *Approving a new Series 10 liquor license for Dave's Fast Stop located at 3933 N. Robert Rd; Sukhdev Singh, applicant*

d. *Approving and adopting the Revised Town of Prescott Valley Loss Control Manual*

e. *Approving the budget transfer of \$3,523.00 from Software/Hardware Maintenance (101-4500-653-4353) to Computer Related Items (101-4500-654-7435) for a Library computer server*

f. *Approving the budget transfer of \$2,500 from Software/Hardware Maintenance, of \$2,500 from Dues & Memberships and of \$2,300 from Minor Equipment to*

*Computer Related Items for a Library hand held computer inventory wand*

- g. Approving the transfer of funds from the Council and Management operating accounts to the capital equipment accounts to replace a copier*
- h. Approving and accepting a sewer easement across Yavapai County property to the Arizona Agribusiness & Equine Center (AAEC) development site and approval of the water, sewer and public utility easements within AAEC development property*
- i. Department Reports*
- j. Monthly Financial Report*
- k. Council Investment Report*
- l. TPT Report*
- m. Approving Accounts Payable for May 1 thru 15, 2011*

Council Member Schumacher made the MOTION, seconded by Council Member Nye, to approve all items listed on the Consent Agenda, by electronic vote. MOTION carried with 7 ayes and 0 nays.

*9. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

- a. Consideration of appointing Jack Smith to the Planning & Zoning Commission to fill an existing term with a renewal date of October 31, 2011*

Council member Lasker commented that four applicants applied for the one open position. Council members Lasker, Nye and Flannery recommend Jack Smith to fill the existing term. Mr. Smith introduced his mother, son, mother-in-law and his wife and infant son. Council Members feel Jack has a lot to offer the commission. Mr. Smith thanked them for the appointment.

Council Member Lasker made the MOTION, seconded by Council Member Tjiema, to appoint Jack Smith to the Planning and Zoning Commission to fill an existing term with a renewal date of October 31, 2011, by electronic vote. MOTION carried with 7 ayes and 0 nays.

- b. Consideration of appointing Herman Schloss to the Library Board of Trustees to fill an existing term with a renewal date of June 30, 2014*

Council member Lasker said there are two positions open on the Library Board of Trustees adding that Mr. Herman Schloss has a lot of passion for the library.

Council members Schumacher and Flannery were very impressed with him and think he will be a wonderful addition to the board. He is a gentleman with a huge knowledge bank. Mr. Schloss said he is enthusiastic and very excited to make his contribution.

Council Member Lasker made the MOTION, seconded by Council Member Schumacher, to appoint Herman Schloss to the Library Board of Trustees to fill a term with a renewal date of June 30, 2014, by electronic vote. MOTION carried with 7 ayes and 0 nays.

c. Consideration of appointing Warner Owen to the Board of Adjustments to fill an existing term with a renewal date of January 31, 2012

Council member Lasker said they have found the right place for Mr. Owen - with his skills he is just perfect for the Board of Adjustments. Council members Flannery and Nye said he is the perfect fit for this position and thanked him for being so flexible in serving where ever needed. Mr. Owen thanked council for this opportunity to serve.

Council Member Lasker made the MOTION, seconded by Council Member Nye, to appoint Warner Owen to the Board of Adjustments to fill an existing term with a renewal date of January 31, 2012, by electronic vote. MOTION carried with 7 ayes and 0 nays.

d. Public Hearing

Mayor Skoog opened the Public Hearing.

P & Z Planner Joe Scott stated that this is a public hearing to review and take comment on the possible annexation of approximately ten and one-half (10.5) acres lying in Section 15, Township 14 North, Range 1 West, of the Gila & Salt River Meridian, Yavapai County, Arizona. The proposed annexation is at the request of Neil Wadsworth, Utilities Director, and comprises parcels 103-07-621 and 103-07-621B being the Tank Farm property and a former booster site. The subject property is generally located to the northwest and northeast of the intersection of Prescott East Highway and Antelope Lane and is zoned RCU-70. Staff has begun the annexation process by filing a blank petition with the Yavapai County Recorder's Office on May 3, 2011, starting the required thirty (30) day waiting period. Should the Council decide to move forward with annexation following the required public hearing (in accordance with ARS §9-471(A)(3)), petitions can then be gathered at the end of the thirty (30) day waiting period. Upon determination and filing of required petitions, an ordinance annexing the property can be prepared for consideration of Council action.

Public Comment: Ronald Chappel asked specifically where the property is located. Joe Scott indicated the property under consideration on the map for Mr. Chappel.

Mayor Skoog closed the Public Hearing as no further comments were forthcoming.

e. Consideration of approving the Amended Memorandum of Understanding with NACOG for the continued implementation of the Voucher Transit System through Fiscal Year 2011/2012

Public Works Director Norm Davis commented that LTAF 2 funding for this year is \$31,280.05 matched at 25 percent by the Town in the amount of \$7,820.01 for a total of \$39,100.06. This is the last year that the LTAF 2 funding will be available (July 1, 2011 through June 30, 2012). Patricia Travillian, Program Manager of the voucher program for NACOG, said applicants must meet the criteria to use the voucher program especially since this year's allocation is about half of what it was last year.

Council member Flannery suggested a criteria change for the limited voucher money available.

Public Comment: Karen Hunt stated that the voucher program has been a blessing for her family and a great program for those who don't have transportation readily available to them.

Council member Schumacher agreed with Council member Flannery that the criteria should be restricted somewhat since funding has been cut so drastically from \$72,092.49 down to \$39,100.06.

Town Manager Tarkowski added that the decision making for consideration of such changes to the criteria of this program will rest with NACOG who oversees the program very well.

Council member Nye said that losing this program is a financial tragedy in the making. This council has been a strong supporter of this program. The Transit Voucher program is listed on the Town's website for interested parties.

Council Member Nye made the MOTION, seconded by Council Member Schumacher, to approve the Amended Memorandum of Understanding with NACOG for the continued implementation of the Voucher Transit System through Fiscal Year 2011/2012, by electronic vote. MOTION carried with 7 ayes and 0 nays.

10. COMMENTS FROM THE PUBLIC

1.Public Comment: Mr. Ronald Chappel asked about the 'new dump site' behind the water tanks on the west side of town. He commented that a truck came by to dump junk telling him that he had permission from the town to dump there. The property is located just the other side of the water tank site.

Tires, household furniture, garbage etc. is all over the place. Mr. Chappel gave the pictures of the dump site to Mr. Tarkowski for follow-up.

Mr. Tarkowski identified the property as being a portion of Granville (Fain property). The property owner will be informed.

2. Public Comment: Janine Polley invited council, on behalf of MADD, to see what the best and brightest are doing to get drunk drivers off the road. A DUI saturation patrol will be in force from 6:00 p.m. to 3:00 a.m. this weekend.

3. Public Comment: Karen stated that APS is putting in SMART meters which is making people physically sick across the country. She has researched this subject and found that electric bills skyrocket, hackers are getting your identifying information from these meters and it is affecting people with pace makers etc.

5. Public Comment: Chuck Skowronek commented that a walkway is needed along Windsong between Lakeshore and Florentine. The existing path along the road is now deteriorated to the point of non use. “Despite the fact that we are having financial problems it is time for council to look for funds to build this short sidewalk along this route. Numerous handicap people in this area need it.” He suggested that a grant writer apply for a grant to fund this so necessary walkway.

6. Public Comment: A member of the public questioned where the extra \$20 million is coming from to make this upcoming budget a ‘neutral budget’.

Mr. Tarkowski responded that projects that can be funded through the grant process are reflected in the budget as expenses otherwise the funds could not be used. Because the grant funds have not been awarded to the town and reflected as same to offset the potential expenditure, the budget appears unbalanced.

As a StoneRidge resident, the citizen questioned when the StoneRidge Community Facilities District budget figures will be shared with the residents. There is email circulating throughout the development that is very inflammatory.

Council member Nye commented how disappointed she was that very few people attended the public hearings for the Community Facilities Districts and Town budget meetings. People need to take the initiative to attend these meetings if they want additional information.

## 11. ADJOURNMENT

Council Member Schumacher made the MOTION, seconded by Council Member Flannery, to approve adjourning the meeting at 6:59 p.m., by electronic vote. MOTION carried with 7 ayes and 0 nays.

ATTEST:

APPROVED:

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Diane Russell, Town Clerk

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Harvey Skoog, Mayor

STATE OF ARIZONA)  
COUNTY OF YAVAPAI) ss:  
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, May 26, 2011.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 1<sup>st</sup> day of June, 2011

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Diane Russell, Town Clerk