

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING MINUTES
January 22, 2009**

*Magistrate Court/Council Chambers
Town of Prescott Valley
7501 E. Civic Circle
Prescott Valley, AZ 86314*

Council gathers at 5:00 p.m. for meeting at 5:30 p.m. CFD meeting was not held.

1. *CALL TO ORDER*
2. *INVOCATION* – Rev. Julia McKenna Johnson, Aloha Ministries
3. *PLEDGE OF ALLEGIANCE*
4. *ROLL CALL*

The meeting was called to order by Mayor Skoog at 5:30 p.m. in the Magistrate Courtroom/Council Chambers. Rev. Julia McKenna Johnson, Aloha Ministries gave the Invocation after which she led the Pledge of Allegiance which was said in unison. Mayor Skoog presented a Certificate of Appreciation to Reverend McKenna Johnson. The following Council members were present for roll call.

<i>Harvey Skoog</i>	<i>Mayor</i>
<i>Fran Schumacher</i>	<i>Vice Mayor</i>
<i>Lora Lee Nye</i>	<i>Council member</i>
<i>Mary Baker</i>	<i>Council member</i>

Absent:	<i>Harold Wise</i>	<i>Council member</i>
	<i>Mike Flannery</i>	<i>Council member</i>

5. *ANNOUNCEMENTS & PRESENTATIONS*

- ~~*Chamber of Commerce introduction of new members, Marnie Uhl*~~

No announcements were made.

6. *PROCLAMATION*

- *Chamber of Commerce 35th Anniversary*

The Proclamation was read by Town Clerk Diane Russell and was presented to Marnie Uhl by Mayor Skoog. Congratulatory comments were made by the Mayor, Vice Mayor and Council members. The Chamber Board Members and staff were present. Marnie Uhl, Executive Director of the Prescott Valley Chamber of Commerce asked all present to introduce themselves.

7. *CERTIFICATES*

- a. *Certificate of appreciation to Alex Romero for 15 years of service*

A Certificate of Appreciation, a 15-year pin and gift certificate were presented to Alex Romero. Town staff and Council members gave Alex many congratulatory comments.

b. Certificate to Casey Danner, 2008 Honorable Mention MarCom Award

Casey Danner, IT Manager was presented the award and congratulated for the Town of Prescott Valley Website.

8. COMMENTS/COMMUNICATIONS

Lora Lee Nye commented that teenage volunteers can receive school credit for volunteer time at the Town of Prescott Valley Library.

9. CONSENT AGENDA. *All matters listed under Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately (FOR DISCUSSION AND POSSIBLE ACTION)*

- a. Approval of Minutes – January 8, 2009*
- b. Approving acceptance of a Public Utility Easement for Comfort Suites*
- c. Authorizing the Mayor to sign **Resolution No. 1627** approving technical corrections and modifications to the record of assessment and warrant to the Phase 1A assessment diagram*
- d. Authorizing the Mayor to sign **Resolution No. 1628** approving technical corrections and modifications to the record of assessment and warrant to the Phase 1 assessment diagram*
- e. Authorizing the Mayor to sign **Resolution No. 1629** approving technical corrections and modifications to the record of assessment and warrant to the Phase 2 assessment diagram*
- f. Accepting the Comprehensive Annual Financial Report (CAFR) for the FY 2007-2008*
- g. Approving Departmental Monthly Statistical Reports:*
 - Community Development*
 - Library*
 - Parks and Recreation*
 - Police Department*
 - Public Works*
 - Town Clerk*
- h. Approving the Management Services Monthly Financial Report*
- i. Approving the Council Investment Report*
- j. Approving Accounts Payable for January 1 thru 15, 2009*

MOTION was made by Vice Mayor Schumacher and seconded by Council member Baker to accept the Consent Agenda as read, by electronic vote. MOTION carried with 4 ayes and 0 nays.

10. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. Consideration of authorizing the Mayor to sign **Resolution No. 1630** approving entering an agreement with the Governor's Office of Highway Safety: Office of Juvenile Justice and Delinquency Prevention Combating Underage Drinking Program to receive grant funding*

Jim Maxson, Police Chief, spoke about the grant that has been entered into for a number of years to combat underage drinking and it is a successful program that they wish to continue.

MOTION was made by Council member Baker and seconded by Council member Nye to authorize the Mayor to sign **Resolution No. 1630** approving entering an agreement with the Governor's Office of Highway Safety: Office of Juvenile Justice and Delinquency Prevention Combating Underage Drinking Program to receive grant funding by electronic vote. MOTION carried with 4 ayes and 0 nays.

~~*b. Consideration of authorizing the Mayor to sign an IGA with Northside Community Facilities District No. 1 to provide general operation and administration services*~~

Deleted from agenda

~~*e. Consideration of authorizing the Mayor to sign an agreement with Scott Neibling Valuation Group for appraisal services for Northside Community Facilities District No. 1.*~~

Deleted from agenda

d. Consideration of approving an amendment to the Town Engineer Agreement with Dava & Associates, Inc. for design services of the Glassford Hill Rd. AC Overlay

Neil Wadsworth, Utilities Director noted that this amendment is for a cost up to \$31,270 for the design services with Dava & Associates Inc to improve Glassford Hill Road.

MOTION was made by Council member Nye and seconded by Vice Mayor Schumacher to approve an amendment to the Town Engineer Agreement with Dava & Associates, Inc. for design services of the Glassford Hill Rd. AC Overlay, by electronic vote. MOTION carried with 4 ayes and 0 nays.

e. Consideration of approving the purchase of Radio Read Meters and equipment to continue the replacement program from the sole source SENSUS Metering Systems CIP#E118

Neil Wadsworth commented that this purchase was discussed at length in work/study last week. He noted that the amount of transfer needed is \$50,000 rather than \$30,000. Mr. Wadsworth was asked by Council member Nye to explain for the audience how the radio read meters work. Mr. Wadsworth noted the new meter reading system enables electronic reading of an entire neighborhood at one time thus eliminating the need for personnel to read each individual water meter. The newest upgrade to the system will provide hourly metering to help identify possible leakage with great accuracy.

MOTION was made by Council member Baker and seconded by Council member Nye to approve the purchase of Radio Read Meters and equipment to continue the replacement program from the sole source SENSUS Metering Systems (CIP#E118), by electronic vote. MOTION carried with 4 ayes and 0 nays.

f. Consideration of awarding a construction contract to Field Day LLC in the amount of \$12,169.96 for the Short Mesa Connector Sewer Project CIP#E312ww

Neil Wadsworth stated that a section of sewer modification was needed. The engineers estimate for the project was approximately \$29,000. Fourteen bids were received with Field Day LLC submitting the lowest bid. Council is being asked to approve awarding the contract to Field Day LLC to complete the project.

MOTION was made by Vice Mayor Schumacher and seconded by Council member Baker to award a construction contract to Field Day LLC in the amount of \$12,169.96 for the Short Mesa Connector Sewer Project (CIP#E312ww) by electronic vote. MOTION carried with 4 ayes and 0 nays.

11. COMMENTS FROM THE PUBLIC

Scott Helfinstine spoke as a representative of the Economic Development Foundation (PVEDF) asking for the Town's continued support of bringing new quality jobs to Prescott Valley.

12. ADJOURNMENT

MOTION was made by Vice Mayor Schumacher and seconded by Council member Baker to Adjourn, by electronic vote. MOTION carried with 4 ayes and 0 nays. Mayor Skoog adjourned the meeting at 6:19 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI)ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, June Catanzarite, Town Clerk Department of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, January 22, 2009.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 29th day of January, 2009

June Catanzarite, Town Clerk Department