

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION**

Date: January 10, 2013

SUBJECT: Change Order #10, for Civic Center Remodel Project (CIP # F322)

SUBMITTING DEPARTMENT: Town Management

PREPARED BY: Kimberly J. Moon, P.E., Capital Projects Coordinator

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a.) Change Order #10, with attachments

SUMMARY BACKGROUND: The Civic Center Remodel Project construction by Danson Construction, LLC is substantially complete. This action is for request of approval of the final change order, Change Order #10, in the amount of \$8,746.00, for additional work requested, to close out the contract. This change order includes: electrical changes, and hvac rebalancing. This change order is in the standard form, as approved by the Town attorney.

Other items of ongoing work for the Civic Center Building include window blinds, scan/key cards, signage, furniture relocation, elevator décor, and a vestibule. (This work is under separate contracts and not included in the Danson Construction Contract.) Also, improvements for the Exterior Civic Center Grounds are also planned and include trees, stage, and other site improvements.

This project is funded by Development Impact Fees (DIFs). DIFs are one-time charges applied to new residential and commercial construction to alleviate its impact on current public improvements and infrastructure. The intent is to ensure that “growth pays for growth” and that existing residents are not unduly burdened to pay for improvements to accommodate growth. DIFs were first assessed by the Town of Prescott Valley in 1995, and revised in 2003 with recommendation from a citizen’s advisory committee to include Civic fees and other fees. Changes to Arizona Revised Statutes removes the Civic category from eligible DIF categories. In December 2011, the Town’s DIF structure was adjusted and included rescinding the Civic Development Impact Fee. Civic DIF collected to date can only be used on such Civic infrastructures projects as to Remodel the Civic Center, to provide the building’s ultimate build-out plan.

OPTION ANALYSIS: The Council may vote to:

- 1.) approve Change Order #10, as recommended, **OR**
- 2.) not approve the change order, **AND/OR**
- 3.) direct staff to pursue other options.

ACTION OPTION: Motion to approve Change Order #10 to the construction contract with Danson Construction, LLC, in the amount of \$8,746.00 for the Civic Center Remodel Project (CIP # F322). **VOTE.**

RECOMMENDATION: Town staff recommends approval of the final change order, Change Order #10, to the construction contract with Danson Construction, LLC for this project due to requested additions to the project, and to close out the contract.

FISCAL ANALYSIS: The budget for the current fiscal year is shown in the table below:

Table 1

Civic Center Building Remodel, CIP # F322		
HTE Code(s): 223-6540-700.72-20		Finance Proj. # CF1001
FISCAL YEAR 2012/2013	Budget FY 12/13:	\$690,000.00
	Expended & Encumbered:	-\$410,931.64
	Change Order # 10:	<u>-\$8,746.00</u> < this action
	Balance:	\$270,322.36
		FISCAL YEAR 2012/2013

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____