

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: January 24, 2013**

SUBJECT: Out of Scope Letter Agreement with CH2M HILL OMI for the installation of underground conduit and control wiring for the North Plains Recharge Project

SUBMITTING DEPARTMENT: Utilities Department

PREPARED BY: Mark Kieren for Neil Wadsworth, Utilities Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study, New Business Public Hearing , Second Reading

ATTACHMENTS: a.) Out of Scope Agreement from CH2M HILL OMI

SUMMARY BACKGROUND: Recharge Basin level monitoring and ground water levels are both integral requirements associated with the North Plains Recharge project. Associated with those monitoring requirements is the linkage between those independent sites and the main SCADA interface at the turnout, or more specifically where we control and meter the effluent entering the Recharge Facility.

Our Contract Operation group CH2MHILL OMI will play a key role in the integration of these controls to our existing equipment and will manage and administer the installation of the conduit and control wiring for this project.

We are proposing that we utilize our professional Service Agreement already in place with CH2MHill OMI to complete these required capital improvements under the Out-of-Scope Clause pursuant to Section 13 of the Agreement dated July 1, 2008.

OPTIONS ANALYSIS: The Council may vote to:

- 1.) Approve the Out of Scope Letter Agreement with Ch2MHill/OMI, **OR**
- 2.) Not approve the Out of Scope Letter Agreement with Ch2MHill/OMI, **AND/OR**
- 3.) Direct staff to pursue other options.

ACTION OPTION: Motion to approve the Out of Scope Letter Agreement dated 01/08/2013. **VOTE.**

RECOMMENDATION: Staff recommends approval of the Out of Scope Letter Agreement with Ch2MHill/OMI in the amount of \$32,733.00 as requested for the installation of the conduit and control wiring for the North Plains recharge project.

FISCAL ANALYSIS: The budget for this purchase and proposed cost is shown in the table below:

Conduit and control wire installation at the North Plains recharge project

| | | |
|-------------------------|----------------------|----------------------------------|
| Water Resource/Recharge | | 541-7040-700-71-20 |
| FISCAL YR 2012/2013 | Budget: | 2,310,000.00 |
| | Expended/Encumbered: | -1,187,060.07 |
| | This Purchase: | <u>-\$32,733.00</u> <this action |
| | Remaining Balance | \$1,090,206.93 |
| | | FISCAL YR 2012/2013 |

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____