

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: February 28, 2013**

SUBJECT: Adopt-A-Park Volunteers – Fain and Viewpoint Parks

SUBMITTING DEPARTMENT: Parks & Recreation

PREPARED BY: Brian Witty, CPRP, Parks & Recreation Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Adopt-A-Park Letter of Understanding with Mingus Mountain Academy.

SUMMARY/BACKGROUND: It is proposed that the Town enter into an agreement with Mingus Mountain Academy to provide Adopt-A-Park Volunteers for Fain and Viewpoint parks.

In 2002, the Parks and Recreation Commission and the Parks and Recreation Department created an Adopt-A-Park Program with Town Council approval. In 2008, the program was reviewed and revitalized with creation of a comprehensive handbook. Currently, seven Town parks have been adopted by various organizations.

Adopt-A-Park (AAP) Volunteers agree to visit the park of their choice on a monthly basis. During these visits, AAP volunteers perform trash and debris removal, report vandalism, conduct cursory safety inspections, and may even perform light repairs and painting with supervision from Parks staff. Volunteers are provided access to the Parks Director, the Parks Manager, tools and equipment to help them perform their tasks. Should the Volunteers note any deficiencies or concerns they immediately report them to administrative staff either by e-mail or telephone. Necessary repairs are then initiated by staff and completion is confirmed to the Volunteers. Volunteers report their hours of service each month. In exchange for the service provided, Volunteers receive (a) an advanced overview/training of the volunteer service performed, (b) a starter kit containing gloves, snacks and trash bags, and (c) one free use of the park per month.

This program of park stewardship has played a key role in aiding Parks staff maintenance efforts and benefitting the community via upgrades to the park system. The AAP Volunteer Program has enhanced our overall park services.

OPTIONS ANALYSIS: The Council may approve a Letter of Understanding with Mingus West Academy or decline to approve the Letter of Understanding at this time.

ACTION OPTION: Motion to approve the attached Letter of Understanding with volunteers from the Mingus West Academy for the Adopt-a-Park Program. **VOTE.**

RECOMMENDATION: Staff recommends approval of the Adopt-A-Park Letter of Understanding for volunteers from Mingus West Academy.

FISCAL ANALYSIS: Staff believes that the benefits accrued from the volunteer services provided outweigh any additional staff time involved in administering these agreements.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____