

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION**

**Date: March 14, 2013**

**SUBJECT:** Appointment to the Personnel Board

**SUBMITTING DEPARTMENT:** Town Management

**PREPARED BY:** Lea M. Duke, Executive Assistant

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

---

**ATTACHMENTS:** One (1) Application

---

**SUMMARY/BACKGROUND:** One position on the Personnel Board became open when Will Briggs tendered his resignation effective July 10, 2012. Will Briggs was first appointed as a Personnel Board Citizen-Alternate Member on November 18, 2010 to an existing term with a renewal date of April 25, 2012, he was then appointed on May 12, 2012 to a Citizen Member position with a term renewal date of April 25, 2013. Following his resignation from the Personnel Board, John Duke was appointed to the Citizen Member position and the Citizen-Alternate position continued to remain unfilled.

The Citizen-Alternate Member position was advertised and one (1) application was submitted. Vice Mayor Tjiema and Councilmembers Nye and Lasker conducted the interview and recommend the appointment of Janet Lamb to fill the vacant Personnel Board Citizen-Alternate Member position made open by Will Briggs, with a renewal date of April 25, 2014.

---

**OPTIONS ANALYSIS:** The Council may authorize the appointment of Janet Lamb to the Personnel Board or advertise the position for additional candidates.

---

**ACTION OPTION:** Motion to appoint Janet Lamb to the Personnel Board to a term with a renewal date of April 25, 2014 **OR** Motion to table the appointment. **VOTE.**

---

**RECOMMENDATION:** The Council members involved in this selection process recommend approval of the appointment of Janet Lamb to the Personnel Board.

---

**FISCAL ANALYSIS:** There is no direct fiscal impact associated with this request.

---

**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

---

**COUNCIL ACTION:**

Approved  Denied  Tabled/Deferred  Assigned to \_\_\_\_\_