

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: March 28, 2013**

SUBJECT: Bid Award for Disposal: Clean-up Day - Spring 2013

SUBMITTING DEPARTMENT: Public Works

PREPARED BY: Ken Stanton, Public Works Operations Manager for
Norm Davis, Public Works Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Letter of Intent to participate from Yavapai Co. b) Contract

SUMMARY BACKGROUND: In the FY 12-13 budget, the Town budgeted \$43,000 for the Town's Clean-up Day event held once a year. This proposal is for the annual Spring Clean-Up Day event scheduled for Saturday, May 4, 2013. The Town sponsors this event by providing a site adjacent to the Wastewater Treatment Plant for Town residents to bring in refuse, recyclable materials (steel, aluminum, plastic), appliances, tires and batteries. The Town of Prescott Valley is responsible for funding and making arrangements for the disposal of the material collected.

On March 4, 2013, two bids were received for this service:

Table 1

Contractor	Price Bid per Ton	Total Cost for Event
Prescott Valley C&D Landfill, Inc.	\$42.65	\$27,250.00
Waste Management of Arizona	\$48.25	\$31,802.50

This is a unit price contract with final amount due based on the success of the event. Haul and disposal of the steel, aluminum and plastic recyclables was bid at \$0.00 per unit (no charge).

Containers for plastic, aluminum, steel, Freon appliances, tires and lead acid batteries will be provided. Mitigation measures for this event include installing a wind fence around the drop off area, operation of a water truck throughout the day to control dust, and removal of the debris in a timely manner. The contract requires that all materials be removed by May 20, 2013.

To help offset costs for this year's Cleanup Day event, the fee schedule implemented in Spring 2010 will again be charged.

Please note that Yavapai County has again expressed interest in partnering in this event. An IGA is in place and Yavapai County has agreed to pay a cost based on their residents' involvement. In May, 2012; this amounted to 11% of the visitors to the event. Yavapai County also reimburses the Town for the disposal, labor and equipment incurred by the Town of Prescott Valley Public Works Department based on the percentage of participation.

The following table highlights results of past events showing both tons of refuse hauled to the landfill and the cost to the Town for the event:

Table 2

Clean-up Day	Tons Collected	Cost
May 2010	647	\$34,219.28
October 2010	400	\$19,709.00
May 2011	509	\$22,759.81
October 2011	249	\$11,039.33
May 2012	327	\$17,501.15

OPTIONS ANALYSIS: The Council may vote to:

- 1.) Approve the contract with Prescott Valley C&D Landfill, Inc. for disposal services, **OR**
- 2.) Not approve the contract with Prescott Valley C&D Landfill, Inc. for disposal services, **AND/OR**
- 3.) Direct staff to pursue other options

ACTION OPTION: Motion to approve a contract with the low bidder, Prescott Valley C&D Landfill, Inc., for disposal services for Clean-up Day – Spring 2013 in an amount not to exceed \$27,250.00 **OR** Motion not to approve the contract with Prescott Valley C&D Landfill, Inc. **VOTE**

RECOMMENDATION: Staff recommends approval of the contract with Prescott Valley C&D Landfill, Inc. in the bid amount of \$27,250.00.

FISCAL ANALYSIS: The Fiscal Analysis for this item is shown in Table 3 below:

Table 3

Recycling Svc Clean up Day		HURF	
HTE Code(s): 202-5510-631-3174		Finance Proj. N/A	
FISCAL YR 2012/2013	Approved Budget:	\$50,000.00	
	Expended & Encumbered:	\$0.00	
	Spring 2010:	-\$27,250.00	< (this action)
	Balance:	\$22,750.00	
FISCAL YR 2012/2013			

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____