

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION**

Date: April 11, 2013

SUBJECT: ADOH Contract #302-13

SUBMITTING DEPARTMENT: Community Development Department

PREPARED BY: Ruth Mayday, Planner, for Richard T. Parker, Community Development Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) ADOH Contract 302-13

SUMMARY/BACKGROUND: With the approval of Resolution No. 1812 on September 27, 2012, Town Council authorized staff to apply for \$400,000 in HOME funds to continue the Owner Occupied Housing Rehabilitation program. On February 11, 2013, the Community Development Department was notified that the Arizona Department of Housing (ADOH) has reserved the maximum award of \$400,000 for rehabilitation services, plus an additional \$40,000 in administrative expenses, for a total award amount of \$440,000.

Council is being now being asked to authorize the Mayor to sign the contract between the Town of Prescott Valley and ADOH, and authorize staff to take all steps necessary to execute the program.

OPTIONS ANALYSIS: Council may authorize the Mayor to sign ADOH Contract, or decline to authorize the Mayor to sign ADOH Contract 302-13.

ACTION OPTION: Motion to authorize the Mayor (or in his absence, the Vice Mayor) to sign ADOH Contract #302-13 for \$440,000 in HOME funds from the Arizona Department of Housing, **OR** Motion not to sign the ADOH Contract for \$440,000 in HOME funds from the Arizona Department of Housing.
VOTE.

RECOMMENDATION: Staff recommends that the Council authorize the Mayor to sign the contract between ADOH and the Town. Failure to do so would result in the loss of funding.

FISCAL ANALYSIS: Of the total \$440,000 award, \$400,000 will be directed to rehabilitation of substandard housing and \$40,000 will be used to offset the expense of administering the program. Goods and materials purchased for use in rehabilitation projects also provides TPT income to the Town.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____