

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: June 6, 2013**

SUBJECT: Award of Contracts for Annual Public Works Materials & Supply Programs

SUBMITTING DEPARTMENT: Public Works

PREPARED BY: Ken Stanton, Public Works Operations Manager, for
Norm Davis, PE, Public Works Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a). None

SUMMARY BACKGROUND: Each year the proposed budget includes several essential annual Public Works Material and Supply programs. Public Works seeks bids for various material and supply contracts. Each contract begins on July 1st and ends June 30th of the respective Fiscal Year.

These contracts consist of the following with a brief description and the bid results:

A. Roadway Material: The Streets Division of Public Works uses cold mix, hot mix, aggregate base, slurry backfill and concrete for roadway maintenance throughout the year. One bid was received for these supplies as follows:

Rank	Bidder	Base Bid
1-bid Received	Asphalt Paving & Supply, Inc.	
	Cold Mix	\$78.00 per ton
	Hot Mix	\$64.00 per ton
	Aggregate Base	\$6.95 per ton
	Slurry Backfill	\$58.00 per yard
	Concrete	\$86.50 per yard

B. Asphalt Paving: The Streets Division of Public Works uses these services for roadway repair throughout the year. This contract includes asphalt overlay in 2” and 3” layers, deep patch which consist of total rework of the base with asphalt placed over the top and shoulder backing to place aggregate base on the edge to reinforce it. Other departments use this contract on an “as needed” basis for repairs in the parking lots of their facilities or for paving projects on Capital Projects. Two bids were received for this service as follows:

Rank	Bidder	Total Base Bid
Low	Asphalt Paving & Supply, Inc.	\$19,440.00
Second	Specialty Paving & Grading, LLC	\$20,514.00

- C. Annual Street & Park Concrete:** The Streets Division of Public Works uses this contract for the maintenance of sidewalks, drainage structures and other facilities throughout the Town. This contract uses 12 separate bid items that enable us to repair and perform small construction projects. This contract is also available to the Parks & Rec, Utilities and Facilities departments for use on an “as needed” basis. Two bids were received for this service as follows:

Rank	Bidder	Total Base Bid
Low	Asphalt Paving & Supply, Inc.	\$36,830.00
Second	Headwaters Construction, LLC	\$40,950.00

- D. CMP Culverts:** The Streets Division of Public Works uses Corrugated Metal Culvert pipes for drainage work throughout the year. Engineering and Capital Projects uses these materials for drainage upgrades throughout the year to provide new materials. Capital Projects use this contract when needed due to the price break that the volume of culvert purchased allows us.

Rank	Bidder	Total Base Bid
Low	Contech Engineered Solutions, LLC	\$3,788.58
Second	Arizona Culvert Company	\$3,911.80

- E. Solid Waste Disposal:** The Public Works, Facilities, Police and Parks departments all use this contract for refuse disposal. The contract consists of providing three different sizes of waste containers and servicing them as needed (typically once or twice weekly), as well as providing waste containers for special events such as the Parks department Christmas Tree Disposal and the Community Development department RAND neighborhood program.

Rank	Bidder	Total Base Bid
Low	Waste Management of Arizona	\$7,315.84
Second	Best Pick Disposal, Inc.	\$9,737.20
Third	Patriot Disposal, Inc.	\$10,217.48
Fourth	Southwest Waste Services	Partial Bid

- F. Portable Toilets:** This contract is used by the Parks department to provide Portable Toilets for winter closures on restroom facilities and for special events throughout the year. Two bids were received and the apparent low bidder on this contract was Waste Management.

Rank	Bidder	Total Base Bid
Low	Waste Management of Arizona	\$255.00
Second	Patriot Disposal, Inc.	\$340.00

- G. Fuel:** This contract is for provision of fuel for all vehicles and equipment in the Town fleet. The contractor bids this contract based on a weekly OPIS (Oil Price Information Service) index for the Phoenix/Northern Arizona Market plus mark up per gallon. The successful vendor is required to have fueling sites located within the corporate limits of the Town of Prescott Valley, and to provide a computer interface to our fleet maintenance software to automate the downloading of vehicle fueling information.

Rank	Bidder	Total Base Bid
Low	Bennett Oil Company	\$.085 Gal
Second	SC Fuels	\$.0899 Gal
		Unleaded & Diesel

OPTION ANALYSIS: For Discussion Only.

ACTION OPTION: For Discussion Only.

RECOMMENDATION: For Discussion Only.

FISCAL ANALYSIS: The budget for each program is outlined below:

(a) Roadway Material:

Aggregate Base: Based on prior years' expenditures on aggregate base, plus an anticipated growth factor, staff anticipates purchasing \$85,000 of roadway material in FY13-14 as well as other budgets on an 'as needed' basis. Funding for this item is available in the proposed Public Works budget in account 202-5510-631-4370 (\$334,000 budgeted).

(b) Asphalt Paving:

Based on prior years' expenditures on Asphalt Paving plus an anticipated growth factor, staff anticipates purchasing \$19,440 in Asphalt Paving in FY13-14. Funding for this item is available in the proposed budget "Street Repairs & Maintenance" 202-5510-631-4370 (\$334,000 budgeted).

(c) Annual Street & Park Concrete:

Based on prior years' expenditures on Streets Concrete, plus an anticipated growth factor, staff anticipates purchasing \$36,830 in Concrete Repair and Placement in FY13-14. Funding for this item is available in the proposed budget "Street Repair & Maintenance" 202-5510-631-4370 (\$334,000 budgeted).

(d) CMP Culverts:

Based on prior years' expenditures on CMP Culverts, plus an anticipated growth factor, staff anticipates purchasing \$15,000 in CMP Culverts in FY13-14. Funding for this item is available in the Public Works budget. The Streets Division of Public Works purchases are funded through the budget in account 202-5510-631-4313 (\$59,400 budgeted). If this item is used by other departments for specific projects, the purchase will be funded by the respective account.

(e) Solid Waste Disposal:

Based on the bid prices received on Solid Waste Disposal, staff anticipates expending \$7,182 in Solid Waste Disposal in FY13-14. These expenditures are funded through the budget by the using department.

(f) Portable Toilets:

Based on the bid prices received for Portable Toilets, staff anticipates rental fees of \$7,500 on Portable Toilets in FY13-14. These purchases are funded through the Parks Budget. The account funding comes from 101-3540-652-4420 "Park Maintenance - Equipment & Vehicle Rental" (\$3,200 budgeted) for normal park rentals, and from 101-3560-652-4420 (Special Events – Equipment & Vehicle Rental" (\$5,000 budgeted) for special event usage.

(g) Fuel:

This item, administered by the Fleet division of the Public Works department, provides for fuel service for the entire Town fleet, and is paid for by the individual using department to more accurately reflect the cost of providing services.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____