

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: June 13, 2013**

SUBJECT: Boys & Girls Club Repairs

SUBMITTING DEPARTMENT: Parks & Recreation

PREPARED BY: Brian Witty, Parks and Recreation Director
Ryan Judy, Deputy Town Manager
Ken Stanton, PW Operations Manager

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: None.

SUMMARY BACKGROUND: The Boys & Girls Club was recently vandalized and the drywall/stucco was smashed in several spots around the building.

After inspection, facilities staff is recommending that much of the drywall be replaced and that other areas be repaired. It has been many years since this facility received any kind of renovation. Repair of the drywall will also necessitate other items, including disposal of debris, cleaning, flooring, and painting.

Due to summer programming that was already scheduled in the Boys & Girls Club, staff immediately began the process to secure a contractor to remove the drywall. The Town will act as the “general contractor” for other aspects of the refurbishment in order to save costs and will piece out smaller projects such as the drywall replacement, flooring, painting, etc. The amounts are expected to fall within the Town Manager’s signing authority.

Insurance will reimburse the Town for much of the cost, but a contingency transfer is still needed. The facilities budget has some capacity to handle repairs, but we are requesting a contingency transfer of up to \$15,000 to complete other components of the project.

OPTION ANALYSIS: The Council may vote to:

- 1.) Approve the contingency budget transfer, **OR**
- 2.) Not approve the budget transfer **AND/OR**
- 3.) Direct staff to pursue other options

ACTION OPTION: Motion to transfer up to \$15,000 from General Fund Contingency (101-9500-619-89-99) to PW Facilities Maintenance – Building Repairs – Youth & Family Services (101-5540-619-43-12). **VOTE**

RECOMMENDATION: Staff recommends completion of repairs and contingency budget transfer.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____