

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: June 13, 2013**

SUBJECT: Intergovernmental Agreement with Yavapai County for the Continued Compliance of the Unified Emergency Management

SUBMITTING DEPARTMENT: Prescott Valley Police Department

PREPARED BY: Laura Valenzuela, Command Staff Assistant for Interim Chief James Edelstein

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Intergovernmental Agreement for the Establishment of Unified Emergency Management

SUMMARY/BACKGROUND: Under Arizona State Statutes, Yavapai County operates an emergency management organization for the purpose of coordinating emergency services within the County. In turn, the County has annually proposed an intergovernmental agreement (IGA) with the Town of Prescott Valley (Town) to help pay for those services. The current IGA was signed by the Town on June 14, 2012.

Under the IGA, the County and the Town established a unified emergency management organization for the purpose of preparing plans for the preservation and safety of life and property and made provisions for the execution of these plans in the event of enemy attack upon the United States and/or in the event of any peacetime natural, technological, or manmade emergency disaster within the County or Town.

In this, the County agrees to: a) Include emergency operations of the Town in the County Disaster Response Plan (DRP) covering emergencies and disasters, b) Aid and advise the Town with regards to training of employees that may be responsible for emergency management duties, c) Review the Town DRP for completeness, compatibility and compliance with the National Incident Management System (NIMS), County DRP, State Emergency Operations Plans and provide suggestions for improvement, d) Provide assistance to the Town to develop/update emergency management plans, procedures and programs, e) Assist the Town with developing and/or updating a current inventory of all equipment and supplies available in the Town for use in the event of any disaster, f) Provide a current inventory of all equipment and supplies available in the County to assist the Town in the event of any disaster, g) Provide technical assistance in obtaining Federal or State funds, or surplus or other property, which may become available to the Town for emergency services purposes, h) Complete and submit all report requirements emanating from State and Federal Government Agencies, and, i) In the event of disaster confined to the Town, provide emergency assistance as requested, within the limits of the ability of the County to so provide, and coordinate assistance furnished by other agencies in accordance with mutual aid agreements, State and/or Federal Laws.

In addition, the Town agrees to: a) Continue to be a member of the Yavapai County Joint Office of Emergency Management, b) Appoint an Emergency Management Coordinator who shall be responsible for the organization, administration, and operations of local emergency management, subject to the direction and control of the chief executive officer or governing body, c) Accept joint responsibility to maintain and keep current the Yavapai County DRP and Guides as it relates to the Town, d) Accept responsibility to maintain and keep current the Town DPR and Guides, e) In relation to emergency

management issues, delegate to the County such lawful authority and responsibility as shall be deemed necessary by the Town, and, f) Budget and contribute to the County for the fiscal year commencing July 1, 2013 and ending June 30, 2014, the sum of \$16,693.

Benefits of this IGA in the past years include: notification of hazardous conditions (i.e. fire, flooding, wind storms, traffic incidents); update of DRP; on-call status 24/7; over \$370,000 awarded in grants to upgrade the County-wide communications system; assistance in the award of over \$573,000 in Homeland Security grant funding; and on-call 24/7 alternative communications capability (i.e. amateur radio).

OPTIONS ANALYSIS: The Council may approve this IGA or direct staff to address emergency operations planning through other means.

ACTION OPTION: Motion to approve the Intergovernmental Agreement with Yavapai County for Unified Emergency Management for FY2013/2014. **VOTE.**

RECOMMENDATION: Staff recommends approval of this annual IGA with Yavapai County.

FISCAL ANALYSIS: The FY2013/2014 budgeted funds for the Yavapai County Office of Emergency Management fees per the annual IGA has been budgeted in Line Item No. 101-9500-619.3173 “*Non Departmental –Emergency Services Agreement*” in the amount of \$16,693.00.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____