

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: July 11, 2013**

SUBJECT: Award of Purchases over \$16,000: Police Vehicles and Lighting

SUBMITTING DEPARTMENT: Police Department

PREPARED BY: Candi McElhaney Administrative Supervisor for
Interim Chief of Police James Edelstein

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: GSA AutoChoice Quote

SUMMARY/BACKGROUND: Each year, the Prescott Valley Police Department evaluates the condition of its Patrol fleet and determines the necessity for vehicles. Some years have focused on increasing the fleet size for a growing department and in other years the priority was replacing vehicles that weren't efficient to operate. The department also routinely redistributes vehicles within the department for other purposes to maximize their useful life.

In preparing for Fiscal Year 2013/14, it was established there were a number of aging vehicles no longer safe and effective for police operations. Council approved the department's proposed budget which included \$41,478.00 in capital expenses to replace one of these aging vehicles.

Per policy, the department is seeking council's approval to purchase one (1) new police-packaged Chevrolet Tahoe and lighting package. The Tahoe will be purchased through the GSA Vehicle Purchase Program, the lighting package will be purchased through the three-vendor quote process and tax and registration will be added to the amount. This Tahoe will be utilized by Patrol and will be equipped with a mobile incident command management system. This system enhances our ability to respond to major incidents and expedite the establishment of on-site command.

The expense is partially supported through General Funds and primarily supported by other funding sources (vehicle reimbursement and Foundation donation) and was approved in the Police Department's Budget.

Budget Summary

<u>Budget Category</u>	<u>Amount</u>	
	<u>Budgeted</u>	<u>Actual This Action</u>
Capital - Vehicles <i>101-6210-700-7420</i>	<i>Patrol Vehicle</i> \$41,478.00	41,478.00

OPTIONS ANALYSIS: The Town Council may either approve the purchase of the vehicle, or decline the purchase.

ACTION OPTION: Motion to approve the purchase in the amount noted. **VOTE.**

RECOMMENDATION: Staff recommends approving the purchase as noted.

FISCAL ANALYSIS: The fiscal impact to the Town is \$41,478.00 which was approved in the department's FY 2013/14 Budget.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____