

TOWN CLERK JUNE 2013

Program	June '12	June '13	% Change (Month)	YTD FY 11-12	YTD FY 12-13	% Change Fiscal Year
Internal Activity:						
Internal research projects/requests	47	43	-9%	263	430	63%
Public records research/requests	28	37	32%	394	600	52%
Records destroyed (cubic feet)	0	0	N/A	0	183	N/A
Bids/RFPs processed	5	4	-20%	23	21	-9%
Contracts & Agreements processed	13	12	-8%	62	61	-2%
Documents imaged	1761	322	-82%	10685	11351	6%
Records microfilmed (rolls)	0	0	N/A	2	0	-100%
Documents recorded (County)	15	0	-100%	39	37	-5%

Budgetary Goals & Objectives:	June '12	June '13	% Change (Month)	YTD FY 12-13	Proposed FY 12-13	% Change vs. Proposed
Notice of Claims	2	2	0%	24	30	80%
\$ Amount of insurance paid	\$ 335.79	\$ 13,000.00	3771%	\$22,540	\$25,000	90%
Ordinances & Resolutions Processed	6	11	83%	65	70	93%
Meeting Minutes Transcribed	4	8	100%	53	48	110%
Council Agenda Packets Prepared	6	7	17%	53	48	110%
Official Postings	13	8	-38%	127	100	127%
Legal Notices Published	14	10	-29%	75	40	188%
Licenses:						
New liquor licenses	0	3	N/A	12	5	240%
Special event liquor licenses	1	1	0%	3	5	60%
New business licenses	42	34	-19%	473	500	95%
Renewed business licenses	157	140	-11%	2018	1900	106%
Special event business licenses	73	40	-45%	494	400	124%
Peddler's licenses	2	7	250%	41	10	410%

Business License Monthly Trends:	New Business	Renewed Licenses	Active Total Licenses
Jan	34	163	2493
Feb	37	147	2495
Mar	33	200	2497
April	52	191	2508
May	47	177	2516
June	34	140	2525
July			
Aug			
Sept			
Oct			
Nov			
Dec			

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.