

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
August 22, 2013**

SUBJECT: Proposed Revision to Prescott Valley Public Library Board of Trustee Bylaws

SUBMITTING DEPARTMENT: Library Board of Trustees

PREPARED BY: Larry Martin, President, Prescott Valley Public Library Board of Trustees

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Revised Prescott Valley Public Library Board of Trustee By-Laws

SUMMARY BACKGROUND: The Town Council generally approves all bylaws of boards and commissions it appoints. The Council appoints members to the Library Board of Trustees, but that Board is unique in that it is authorized by state statute and has some independent authority (including ARS §9-416 relating to adoption of by-laws). However, as a courtesy the Library Board has historically brought its by-laws (and any amendments) to the Council for approval.

As background, the original Library Board by-laws were adopted on April 13, 1995. In 2009, the by-laws went through a major review that included the Town Attorney. In April 2011 some additional revisions were made that provided for 7 members serving 3-year terms, and revised the agenda template.

Now, the Board is proposing to add verbiage similar to other Prescott Valley boards and commissions to address circumstances when Board member attendance is inconsistent. This revision was approved and adopted by the Trustees at its May 7, 2013 meeting. The Board seeks ratification of the revision.

Current Article III – B.11:

Article III – B. 11 – Attend Board meetings and notify the President of planned absences.

Revised Article III – B.11:

Article III – B.11 – Attend Board meetings and notify the President of planned absences. If a Board Member misses three consecutive Library Board of Trustee meetings without notification, the Board member will be contacted by the Library Board President to discuss his/her willingness to serve.

OPTIONS ANALYSIS: Council may ratify the revision as written, suggest modifications, OR decline to ratify this By-Law revision.

ACTION OPTION: Motion to approve/ratify the proposed revision to the Library Board of Trustees Bylaws, OR Motion to not approve/ratify the proposed revision. **VOTE**

RECOMMENDATION: Staff recommends approval/ratification of the proposed revision to the Library Board By-Laws.

FISCAL ANALYSIS: No Fiscal Impact anticipated.

REVIEWED BY:

Management Svcs Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____