

**TOWN OF PRESCOTT VALLEY  
REGULAR COUNCIL MEETING  
MINUTES  
August 22, 2013**

Library Auditorium  
7401 E. Civic Circle  
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION - RABBI DR. ADELE PLOTKIN

Rabbi Plotkin gave the Invocation.

3. POSTING OF COLORS - PVPD HONOR GUARD

Prescott Valley Police Department Honor Guard posted the Colors.

4. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited in unison.

5. ROLL CALL

Present: Council Member Grossman, Mayor Skoog, Council Member Marshall, Council Member Mallory, Vice Mayor Nye, Council Member Anderson, and Council Member Whiting.

6. TOWN OF PRESCOTT VALLEY 35TH ANNIVERSARY CELEBRATION

Mayor Skoog stated we are celebrating the 35<sup>th</sup> anniversary of the Town of Prescott Valley which was incorporated in 1978. Mayor Skoog asked that any former council members in attendance stand and be recognized. Mayor Skoog then asked people to stand and be recognized that have been living here since between 1970 and 1975. The Mayor recognized former Vice Mayors John Pratt, Harold Wise and Don Tjiema who were also in attendance.

A. FORMER MAYOR CARM STAKER

Mayor Skoog called upon former Prescott Valley Mayor Carm Staker who said it is a privilege to be here tonight. When stated that when they first started this town it was a challenge and opportunity of a lifetime that doesn't happen very often. Staker came here in 1979 and was on the Comprehensive Planning Committee and then elected to the council in 1981. She was

appointed Mayor in 1983 to a term through 1985. Mayor Skoog was on the council while Staker was mayor. They started from square one with planning and zoning laws, dog leash laws and more. They built the first town hall on Yavapai Road in 1981. Governor Bruce Babbitt came up for the dedication and ground breaking. Next the library and fire station were built. The council worked to get door-to-door postal delivery and was faced with miles and miles of dirt roads to pave. The council started talks about purchasing the water company and put Prescott Valley on a list in Washington for grant funding for the sewer system. They worked with the Fain family and appreciate what they have done for this community. Staker said it has been a privilege and honor to serve this community.

**B. FORMER MAYOR PHIL BEESON**

Former Mayor Phil Beeson whose term was between 1985 and 1987 said the Town of Prescott Valley is the “Jewel of Central Arizona”. Prescott Valley began with dirt roads, no traffic lights and we were a small town. Robert Road was the first permanent paved road. They installed culverts to control the drainage. Then they expanded the library and got door-to-door postal service. Beeson said he and Staker planted the seeds, but look what those seeds have grown into.

Carm Staker said she forgot to mention that the council started Prescott Valley’s own PD, hired Police Chief Pat McCollum and established our own magistrate court. She commented that this town would not be what is today if it were not for the citizens that live here.

**C. PV HISTORICAL SOCIETY VP LYLE JOHNSON - SLIDE SHOW**

Lyle Johnson said that he served on the council in the 1980s earning \$7.00 a month. As the Vice President of the Prescott Valley Historical Society he encouraged people to join the Historical Society. Membership is only \$12.00 a year. Johnson said a history of the town has been written up through 2012 and a copy is free for the taking. He showed a slide show depicting the past 35 years in Prescott Valley.

**D. MAYOR HARVEY SKOOG**

Mayor Skoog pointed out numerous long-time residents of Prescott Valley. Several of those folks came forward and recalled stories about those early ‘growing days’. Prescott Valley is unique in that it had pioneer spirit. What you see here tonight are the pioneers of Prescott Valley.

Vice Mayor Nye said it was Bill Fain’s dream to make Prescott Valley a community. On behalf of the Fain family she thanked everyone who made that dream a reality.

**E. SONG OF THE PINES SWEET ADELINE’S**

The Sweet Adeline's sang a couple of songs, plus Happy Birthday, in celebration of the Town of Prescott Valley's 35th anniversary.

**7. RECESS**

Former Mayor's Carm Staker and Phil Beeson cut the cake with the assistance of Mayor Harvey Skoog. Mayor Skoog called for a recess at 6:08 p.m.

8. RECONVENE

Mayor Skoog reconvened the meeting at 6:29 p.m.

9. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

At Mayor Skoog's invitation a few more residents came forward to make additional comments about Prescott Valley's history.

Council member Mallory announced that the Healing Fields flags will be assembled at the CYFD Training Center located at 9601 E. Valley Rd about 8:00 a.m. Then on September 6<sup>th</sup> around 8:00 a.m. the 3,000 flags will be set up in the Civic Center grassy area. Anyone wishing to assist with this project is welcome to do so.

a. *Chamber of Commerce*

Chamber of Commerce CEO Marnie Uhl introduced Dr. Cheryl Hamilton and Dr. Clarisa Smith.

Dr. Hamilton is a Naturopathic Medical Doctor at the Women's Health and Healing Center. Dr. Hamilton gave an overview of her credentials and the services she provides. The office is located at 8363 E. Florentine Rd. Ste C.

Dr. Clarisa Smith opened Yavapai Pediatrics one week ago providing services to children up to the age of 18. The Grand Opening celebration is scheduled for this Saturday. Everyone is welcome to come by. They are located in the Fain Signature building.

10. PROCLAMATIONS

a. *National Patriotism Week*

Town Clerk Diane Russell read the Proclamation which was presented to Frank Savini, Exalted Ruler of Elks Lodge 330. Mayor Skoog stated that this lodge is the mother lodge in Arizona founded in 1896.

Savini said that this Saturday and Sunday is "Clothe a Child" when they take 38 member's children shopping for clothing. On Saturday a spaghetti dinner will be held to fund the clothing purchases.

11. COMMENTS/COMMUNICATIONS

No additional comments were forthcoming.

12. CONSENT AGENDA

- a. *Approving Minutes of August 1 Work Study and August 8, 2013 Council mtg.*
- b. *Approving a Series 6 Liquor License Application for KRS Enterprises Inc. dba Outpost Saloon located at 8172 E. Long Mesa Dr., Ste B; Christine F. Lemon, applicant*
- c. *Approving a Temporary Extension of Premises/Patio Permit for Global Entertainment Corporation for the Yavapai Fair event*
- d. *Approving the CDS Global agreement to provide utility billing outsourcing to the Town of Prescott Valley*
- e. *Approving an Upper Verde River Watershed Protection Coalition grant application for Arizona Water Protection Fund funding*
- f. *Authorizing the Mayor to sign the US Bureau of Reclamation grant agreement for the Upper Verde River Watershed Protection Coalition*
- g. *Approving a donation of an additional \$10,000.00 to the Yavapai Humane Society for the completion of the building expansion at the animal shelter*
- h. *Approving the Law Enforcement Canine Fund Grant Contract # 20141330 accepting a grant award in the amount of \$10,468*
- i. *Approving the Department Reports*
- j. *Approving the Investment Report*
- k. *Approving the Quarterly TPT tax report*
- l. *Approving Accounts Payable for July 15 thru August 12, 2013*

Council Member Anderson made the MOTION, seconded by Vice Mayor Nye, to approve all items on the consent agenda, by electronic vote. MOTION carried with 6 ayes and 0 nays.

13. OLD BUSINESS (FOR ACTION)

- a. *Consideration of reading Ordinance No. 774 by title only for the second reading and approving passage of same amending sections in Town Code Chapter 2 to reflect legislative law changes related to elections and council terms*

The Mayor asked Town Clerk Diane Russell to read Ordinance No. 774 once by title only for the second reading, then asked "Shall the Ordinance Pass? The ordinance passed with 7 ayes and 0 nays.

- b. Consideration of reading Ordinance No. 775 by title only for the second reading and approving passage of same amending section 7-11-160 in Town Code Chapter 7 to reflect legislative law changes related to Development Impact Fees

The Mayor asked Town Clerk Diane Russell to read Ordinance No. 775 once by title only for the second reading, then asked "Shall the Ordinance Pass? The ordinance passed with 7 ayes and 0 nays.

14. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. Public Hearing Community Development Block Grant (CDBG) State Special Project (SSP)

Mayor Skoog opened the public hearing.

Deputy Town Manager Ryan Judy said this is the second of the required two public hearings. The initial meeting was on July 25<sup>th</sup> to discuss the projects and then council met the following week to prioritize those projects. The project selected, proposed by the Town, is to build a sidewalk & drainage improvements on Loos Drive fronting Mountain View Elementary School.

Vice Mayor asked at what point does our population effect us for grants. Prescott and Flagstaff are already there; we must be approaching it quickly.

Judy responded that because Prescott is the largest community in Yavapai County (based on the last census) they are therefore an entitlement community which means they automatically receive CDBG funds every year. If Prescott Valley surpasses them in population then we would probably be the agency that gets the funds every year. Judy said we are not quite there yet.

Mayor Skoog declared the public hearing closed as no further comments were forthcoming.

- b. Consideration of authorizing the Mayor to sign Resolution No. 1851 to authorize the application for CDBG SSP project funding and adopting Resolution 1852, the anti-displacement and relocation assistance plan as required by CDBG

No additional comments were forthcoming therefore the Mayor called for a motion. Council Member Grossman made the MOTION, seconded by Council Member Anderson, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1851 to authorize the application for CDBG SSP project funding and adopting Resolution 1852, the anti-displacement and relocation assistance plan as required by CDBG, by electronic vote. MOTION carried with 7 ayes and 0 nays.

- c. Consideration of appointing Pat Fraher to the Parks and Recreation Commission to a term

with a renewal date of June 30, 2016

Vice Mayor Nye, Council members Anderson and Mallory made the recommendation to appoint Pat Fraher to the commission. Fraher said he is honored and looking forward to working hard; being involved in the community is important to him.

Council Member Anderson made the MOTION, seconded by Council Member Mallory, to appoint Pat Fraher to the Parks and Recreation Commission to a term with a renewal date of June 30, 2016, by electronic vote. MOTION carried with 7 ayes and 0 nays.

d. Consideration of approving /ratifying the proposed revision to the Library Board of Trustees Bylaws (ITEM PULLED - FOR CONSIDERATION AT 9/12/13 COUNCIL MEETING)

Town Clerk Diane Russell stated that this item has been rescheduled for the September 12<sup>th</sup> council meeting as requested by the Library Director.

e. Consideration of authorizing the Mayor to sign Resolution No. 1849 declaring the document "Auctions, Junk Dealers and Dealers of Used Articles" to be a public record for adoption by reference

Town Attorney Ivan Legler said we have to revise our town code to bring it into alignment with new legislation requiring reporting directly to the Department of Public Safety. In order to save publication costs this action is being taken in two steps – one to declare the amendments a public record for adoption by reference, and then council will be asked to consider adopting the ordinance.

Council Member Anderson made the MOTION, seconded by Council Member Mallory, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1849 declaring the document "Auctions, Junk Dealers and Dealers of Used Articles" to be a public record for adoption by reference, by electronic vote. MOTION carried with 7 ayes and 0 nays.

f. Consideration of reading Ordinance No. 776 by title only on two separate occasions, then place the same on final passage amending Town Code Article 8-05 to conform to the recent amendments to provisions in the Arizona Revised Statutes pertaining to scrap metal dealers

Council Member Mallory made the MOTION, seconded by Council Member Grossman, to read Ordinance No. 766 by title only on two separate occasions, and then place the same on final passage, by electronic vote. MOTION carried with 7 ayes and 0 nays.

Town Clerk Diane Russell read the ordinance by title only for the first reading.

g. Consideration of authorizing the Mayor to sign Resolution No. 1850 amending Policy No. 1-07 "Town Facilities Usage" pertaining to service animals

Ivan Legler stated that the definition of service animals has been expanded by the legislature. Town Code must now be revised to reflect those changes.

Council Member Marshall made the MOTION, seconded by Council Member Mallory, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1850 amending Policy No. 1-07 "Town Facilities Usage", by electronic vote. MOTION carried with 7 ayes and 0 nays.

*h. Consideration of reading Ordinance No. 777 by title only on two separate occasions, then place the same on final passage amending Section 6-01-070 "License Fees" to exempt "service animals" and search or rescue dogs from the requirement of paying license fees*

Council Member Mallory made the MOTION, seconded by Council Member Grossman, to read Ordinance No. 777 by title only on two separate occasions, and then place the same on final passage, by electronic vote. MOTION carried with 7 ayes and 0 nays.

Town Clerk Diane Russell read the ordinance by title only for the first reading.

Ivan complimented the work that Carol Cornell and the legal department staff do.

*i. Consideration of awarding a construction contract to the lowest responsive bidder, Earth Resources Corporation, in the amount of \$239,653.95 for the 2nd Street Waterline Installation Project, CIP # W352 as outlined in the Fiscal Analysis*

Neil Wadsworth said they are adding another water line and a water main to the system down 2nd Street. This agenda item was discussed previously at work study session. Council questioned the disparity of the thirteen bid amounts received. Wadsworth commented that it is not unusual to get a wide range of bids. Another project was bidding about the same time and the range was pretty much identical in that the high bid was about double what the low bid was. Sometimes contractors throw a high dollar bid out there thinking they may not get it, but if they do get it, it is a high profit job for them.

Council Member Whiting made the MOTION, seconded by Council member Mallory, to approve award of a construction contract to the lowest responsive bidder, Earth Resources Corporation, in the amount of \$239,653.95 for the 2nd Street Waterline Installation Project, CIP # W352 as outlined in the Fiscal Analysis, by electronic vote. MOTION carried with 7 ayes and 0 nays.

#### *15. COMMENTS FROM THE PUBLIC*

No comments were forthcoming.

#### *16. ADJOURNMENT*

Council Member Mallory made the MOTION, seconded by Council Member Whiting, to adjourn the meeting, by electronic vote. MOTION carried with 7 ayes and 0 nays. Mayor Skoog adjourned the meeting at 7:19 p.m.

ATTEST:

APPROVED:

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Diane Russell, Town Clerk

\_\_\_\_\_  
Harvey Skoog, Mayor

STATE OF ARIZONA)  
COUNTY OF YAVAPAI) ss:  
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, August 22, 2013.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this August 26, 2013

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Diane Russell, Town Clerk