

TOWN CLERK AUGUST 2013

Program	August '12	August '13	% Change (Month)	YTD FY 12-13	YTD FY 13-14	% Change Fiscal Year
<b>Internal Activity:</b>						
Internal research projects/requests	20	41	105%	30	63	110%
Public records research/requests	41	37	-10%	86	74	-14%
Records destroyed (cubic feet)	0	0	N/A	0	0	0%
Bids/RFPs processed	1	3	200%	3	3	0%
Contracts & Agreements processed	6	11	83%	8	17	113%
Documents imaged	156	317	103%	205	632	208%
Records microfilmed (rolls)	0	0	N/A	0	0	200%
Documents recorded (County)	1	4	300%	6	9	50%

Budgetary Goals & Objectives:	August '12	August '13	% Change (Month)	YTD FY 13-14	Proposed FY 13-14	% Change vs. Proposed
Notice of Claims	4	1	-75%	3	30	10%
\$ Amount of insurance paid \$	-	-	N/A	\$3,609.16	\$25,000	14%
Ordinances & Resolutions Processed	6	12	100%	25	60	42%
Meeting Minutes Transcribed	3	5	67%	10	48	21%
Council Agenda Packets Prepared	3	5	67%	10	48	21%
Official Postings	6	4	-33%	17	100	17%
Legal Notices Published	7	16	129%	21	40	53%
<b>Licenses:</b>						
New liquor licenses	0	2	N/A	2	5	40%
Special event liquor licenses	0	0	N/A	2	5	40%
New business licenses	45	39	-13%	91	500	18%
Renewed business licenses	185	186	1%	395	1900	21%
Special event business licenses	1	125	12400%	133	400	33%
Peddler's licenses	0	1	N/A	4	10	40%

Business License Monthly Trends:	New Business	Renewed Licenses	Active Total Licenses
Jan	34	163	2493
Feb	37	147	2495
Mar	33	200	2497
April	52	191	2508
May	47	177	2516
June	34	140	2525
July	52	209	2498
Aug	39	186	2509
Sept			
Oct			
Nov			
Dec			

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.