

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: September 26, 2013**

**SUBJECT:** Purchase of Backhoe\Loader

**SUBMITTING DEPARTMENT:** Public Works

**PREPARED BY:** Ken Stanton, Public Works Operations Manager for  
Norm Davis, P.E., Public Works Director

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

---

**ATTACHMENTS:** N/A

---

**SUMMARY BACKGROUND:** The budget for Fiscal Year 2013/2014 includes funding for the purchase of a new Backhoe\Loader for the Streets Division of the Public Works Department. This piece of equipment used on a daily basis in street and drainage maintenance will update the fleet. The two currently in use were purchased in 2002 and 2006.

The Public Works Department prepared specifications and secured bids for this piece of equipment on September 9, 2013 with the following results:

Table 1

Rank	Bidder	Bid Total
1st	RDO Equipment Co	\$108,062.41
2nd	Titan Machinery Inc.	\$109,855.80
3rd	Empire Machinery	\$121,406.03

Town Staff has reviewed the bids and recommends award to the lowest responsive bidder, RDO Equipment, in an amount up to \$108,062.41. The final prices above include all related costs.

The purchase of the Backhoe\Loader will enable the Streets Division of the Public Works Department to address the current year's goal of continuing to maintain a higher standard of maintenance for public infrastructure.

---

**OPTIONS ANALYSIS:** The Council may choose to:

- a.) Approve the purchase with lowest bidder, RDO Equipment, for \$108,062.41, **OR**
- b.) Reject all bids, **OR**
- c.) Direct staff to pursue other options.

---

**ACTION OPTION:** Motion to award the purchase of a new Backhoe\Loader in the total bid amount of up to \$108,062.41. **VOTE.**

---

**RECOMMENDATION:** Staff recommends purchase of a new John Deere 410K Backhoe\Loader from RDO Equipment.

---

**FISCAL ANALYSIS:****Table 2**

2013/2014 Vehicles		Finance Proj. # N/A	
HTE Code: 202-5510-700.7410			
<b>FISCAL YEAR 2013/2014</b>	Budgeted Amount:	\$170,000.00	<b>FISCAL YEAR 2013/2014</b>
	Expended & Encumbered:	\$0.00	
	Construction Contract:	<u>(\$108,062.41)</u> < (this action)	
	Balance:	<u>\$61,937.59</u>	

---

**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

---

**COUNCIL ACTION:** Approved    Denied    Tabled/Deferred    Assigned to \_\_\_\_\_