

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: October 10, 2013**

**SUBJECT:** Award for Purchase of Hot Melt Crack Seal Materials

**SUBMITTING DEPARTMENT:** Public Works

**PREPARED BY:** Ken Stanton, Public Works Operations Manager for  
Norm Davis, P.E., Public Works Director

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

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**ATTACHMENTS:** a.) Quote from Crafc0, Inc. for Purchase of Crack Sealant per Arizona Department of Transportation Purchasing Contract #ADOT 13-035060

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**SUMMARY BACKGROUND:** The tentative budget for Fiscal Year 2013/2014 includes funding for performing a Crack Seal Maintenance program. The Public Works Department has used this maintenance procedure annually for many years but, due to the increasing amount of engineered pavements and the age of these roadways, we have increased the amount of work we are performing to more adequately address our maintenance needs.

This Program consists of pumping an asphalt rubber material that has been heated to 350 degrees into roadway cracks to seal them from water intrusion and further break down. Water intrusion tends to wash out the base materials that the asphalt roadway is built on and leads to failures such as alligator cracking and potholes as well as sink holes in the asphalt itself. This is the Public Works Departments first level maintenance program and is usually performed after the roadway has been in place 7 to 10 years.

The Public Works Department is purchasing these materials through the Arizona Department of Transportation Contract. The collective purchasing power that this affords is the benefit of a more competitive price as this is an annually bid contract based on ADOT's Statewide usage. Terms of this contract allow for any government agency in Arizona to purchase additional quantities based on their pricing. This pricing is based on the purchase of an entire truckload of material to be used in our program.

The Public Works Department is also currently out to bid for a contractor to provide the staff and equipment to install these materials. We will present the labor portion of this project to Council on October 24<sup>th</sup>.

This Crack Seal Maintenance program addresses the current year's goal to continue to maintain a higher standard of maintenance for public infrastructure.

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**OPTIONS ANALYSIS:** The Council may choose to:

- a.) Award the Purchase of Crack Seal Materials per ADOT contract for a total purchase amount of \$21,620.91, **OR**
  - b.) Not award the purchase
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**ACTION OPTION:** Motion to award the purchase of Hot Melt Crack Seal Materials for the Fiscal Year 2013/2014 to Crafcoc Inc., in the total Purchase amount of **\$21,620.91. VOTE.**

**RECOMMENDATION:** Staff recommends awarding the Purchase, per ADOT Contract, to Crafcoc Inc. in the amount of \$21,620.91.

**FISCAL ANALYSIS:**

**Table 2**

2013/2014 Crack Seal Maintenance - Materials Purchase		
HTE Code: 202-5510-631.43-70		Street Maintenance
		Finance Proj. # N/A
<b>FISCAL YEAR 2013/2014</b>	Budgeted Amount:	\$334,000.00
	Expended & Encumbered:	(\$247,586.23)
	Materials Purchase:	<u>(\$21,620.91) &lt; (this action)</u>
	Balance:	<u>\$64,792.86</u>
<b>FISCAL YEAR 2013/2014</b>		

**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

**COUNCIL ACTION:**

Approved  Denied  Tabled/Deferred  Assigned to \_\_\_\_\_