

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: October 10, 2013**

**SUBJECT:** Easement for Water Service Line and Meter Boxes

**SUBMITTING DEPARTMENT:** Utilities Department

**PREPARED BY:** Neil Wadsworth, PE - Utilities Director

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

---

**ATTACHMENTS:**

a.) Water Service Line Easement Lot 16, Town and Country Industrial Park, APN 103-05-187

---

**SUMMARY/BACKGROUND:** The Town is installing a new water line on 2<sup>nd</sup> Street, between Lake Valley Road and 3<sup>rd</sup> Street. As part of this project, the Town is also installing new water service lines and meter boxes to two buildings that are currently sharing a water meter with another building on 1<sup>st</sup> Street. Installation of the new meter boxes will allow each building to be served by its own individual water meter. A diagram of the area is shown below.



A permanent easement is needed on Lot 16 on 2<sup>nd</sup> Street to allow the water meters to be placed on private property, out of the way of vehicular traffic to protect the boxes and meter components from damage, and to keep them out of parking areas. An easement for this purpose has been acquired and is attached for approval.

---

**OPTION ANALYSIS:** The Council may vote to:

- 1.) Accept the Easement **OR**
- 2.) Not accept the Easement **AND/OR**
- 3.) Direct staff to pursue other options

---

**ACTION OPTION:** Motion to accept the Easement for water service lines and meters.

---

**RECOMMENDATION:** Staff recommends acceptance of the Easement.

---

**FISCAL ANALYSIS:** There is no significant fiscal impact to the Town as a result of approving this easement. Each easement acquired cost is \$10.00 plus any minor recording fees for each easement.

---

**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

---

**COUNCIL ACTION:**

Approved    Denied    Tabled/Deferred    Assigned to \_\_\_\_\_