

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: October 10, 2013**

SUBJECT: Budget Transfer for Costs of Abating Dilapidated Building and Purchasing Computers

SUBMITTING DEPARTMENT: Community Development

PREPARED BY: Vikie Anderson, Administrative Supervisor, for Richard Parker, Community Development Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: None

SUMMARY/BACKGROUND: This is a request to transfer \$17,000 from the Community Development Capital budget to two separate Operating budget accounts to provide funds for the purchase of two desk top computers for additional staff members and demolition of a dilapidated building on Spouse Drive that is a life safety hazard.

Seventeen thousand dollars was budgeted in the Community Development Capital Budget for FY 2013-14 under account #101.3021.700.7420 for purchase of a new vehicle. However, the determination among staff that other options for abating the dilapidated building are not viable and the unanticipated need to upgrade computers for two new staff positions now suggests that Community Development suspend purchase of a vehicle and redistribute the \$17,000 to cover purchase of two desk top computers for approximately \$2,000 (account #101.3010.622.6126) and fund demolition of the building at 8685 Spouse Drive (Lot 1749 Unit 5) which has had a long history of code and building violations for approximately \$15,000 (account #101.3010.622.3810).

With regard to the building on Spouse, staff has explored resolutions to the violations through a succession of property owners without success. Through its enforcement powers, the Town has previously fenced the property for safety purposes and has incurred costs in excess of \$2,000 to date. Staff has followed statutory abatement notice processes and is now ready to proceed with abatement. Upon Council authorization of this budget transfer, staff will conduct a public bidding process to select a demolition contractor for the work. Upon completion of the work, a lien for the costs will apply against the property and will be subject to foreclosure if reimbursement is not eventually made by current owners.

In accordance with Town policy, budget transfers affecting the Capital Budget require Council approval. Staff believes that purchase of the motor vehicle can reasonably be delayed until FY 2014-2015.

The following table shows the proposed budget transfer:

	Account Description	Original Budget	Transfer Amt	Revised Budget
From Capital Account				
101.3021.700.7420	Capital Outlay-Vehicle	\$17,000	-\$17,000	\$0

To Operating Account				
101.3010.622.3810	Collection/Enforcement	\$1,250	\$15,000	\$16,250
101.3010.622.6126	Minor Equip < 3000	\$120	\$2,000	\$2,120
Total		\$18,370	-0-	\$18,370

OPTIONS ANALYSIS: The Council may approve the proposed transfer of funds to purchase two desk top computers and fund demolition of the dilapidated building, or decline to approve the transfer.

ACTION OPTION: Motion to approve a \$17,000 transfer from the Community Development Capital account (101.3021.700.7420) to Operating budget accounts 101.3010.622.6126 (Minor Equipment < 3,000) for purchase of two desk top computers (\$2,000) and 101.3010.622.3810 (Collection/Enforcement) for demolition of dilapidated building (\$15,000). **VOTE.**

RECOMMENDATION: Staff recommends approval of these budget transfers.

FISCAL ANALYSIS: There is no fiscal impact as no additional funds are being requested; the action is only moving budgeted funds from one account (101.3021.700.7420) to others (#101.3010.622.6126 and #101.3010.622.3810).

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____