

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: October 24, 2013**

**SUBJECT:** Award for Installation of Hot Melt Crack Seal Materials

**SUBMITTING DEPARTMENT:** Public Works

**PREPARED BY:** Ken Stanton, Public Works Operations Manager for  
Norm Davis, P.E., Public Works Director

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

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**ATTACHMENTS:** a.) Contract

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**SUMMARY BACKGROUND:** The tentative budget for Fiscal Year 2013/2014 includes funding for performing a Crack Seal Maintenance program. The Public Works Department has used this maintenance procedure annually for many years and, due to the increasing amount of engineered pavements and the age of these roadways, increased the amount of work to more adequately address maintenance needs.

This Program consists of pumping an asphalt rubber material that has been heated to 350 degrees into roadway cracks to seal them from water intrusion and prevent further break down. Water intrusion tends to wash out the base materials that the asphalt roadway is built on and leads to failures such as alligator cracking and potholes as well as sink holes in the asphalt itself. This is the Public Works Department's first level maintenance program and is usually performed after the roadway has been in place 7 to 10 years.

The Public Works Department prepared specifications and secured bid proposals for this project with the following results:

**Table1**

Rank	Bidder	Base Bid
Low	Cactus Asphalt - a division of Cactus Transp	\$30,982.50
2nd	Graham Contractors, Inc.	\$34,740.00
3rd	Turco	\$36,000.00
4th	D & O Contractors, Inc.	\$38,025.00
5th	Specialty Paving & Grading, LLC	\$48,555.00
6th	Cholla Pavement Maintenance, Inc.	\$74,092.50
7th	Sunland, Inc. Asphalt & Sealcoating	\$81,337.50

This award is for the installation only of the materials. Council awarded a purchase order for the acquisition of the materials in a previous action on October 10, 2013.

This work will be scheduled to proceed after October 31, 2013 with all work completed by December 13, 2013.

Cactus Asphalt, a division of Cactus Transport, Inc. was the apparent low bidder on this program.

Notification to the public will be posted through press releases to the local paper and on the Town's website. Affected businesses are to be notified in person prior to the crack seal.

This Crack Seal Maintenance program addresses the current year's goal for maintaining minimum critical core tasks for safe Town function & infrastructure.

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**OPTIONS ANALYSIS:** The Council may choose to:

- a.) Award the Contract for the installation of Crack Seal materials to Cactus Asphalt, a division of Cactus Transport, Inc., for the unit price bid in the amount of \$30,982.50, **OR**
- b.) Do not award the contract

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**ACTION OPTION:** Motion to award the contract for the installation of Hot Melt Crack Seal Materials for the Fiscal Year 2013/2014 to Cactus Asphalt, a division of Cactus Transport, Inc., for the contract amount of \$30,982.50, **OR** Motion to reject this contract. **VOTE.**

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**RECOMMENDATION:** Staff recommends awarding the Contract for the installation of Hot Melt Crack Seal Materials to the low bidder, Cactus Asphalt, a division of Cactus Transport, Inc., in the amount of \$30,982.50.

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**FISCAL ANALYSIS:**

**Table 2**

2013/2014 Crack Seal Maintenance Program		
HTE Code: 202-5510-631.43-70		Street Maintenance
		Finance Proj. # N/A
<b>FISCAL YEAR 2013/2014</b>	Budgeted Amount:	\$334,000.00
	Expended & Encumbered:	(\$247,651.83)
	Construction Contract:	<u>(\$30,982.50) &lt; (this action)</u>
	Balance:	<u>\$55,365.67</u>
<b>FISCAL YEAR 2013/2014</b>		

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**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

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**COUNCIL ACTION:**

Approved    Denied    Tabled/Deferred    Assigned to \_\_\_\_\_