

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: November 7, 2013**

**SUBJECT:** Award of Purchases over \$16,000: ACO Vehicle and ACO Build

**SUBMITTING DEPARTMENT:** Police Department

**PREPARED BY:** Candi McElhaney Administrative Supervisor for Interim Police Chief James Edelstein

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

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**ATTACHMENTS:** a) Sanderson Ford Quote b) AEP Quote c) Blue Media Quote

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**SUMMARY/BACKGROUND:** Each year, the Prescott Valley Police Department evaluates the condition of its fleet and determines the necessity for vehicles. Council approved the department's proposed 2013/2014 budget which included \$24,700.00 in capital expenses to purchase an Animal Control vehicle.

Per policy, the department is seeking council's approval to purchase one (1) 2014 Ford XL Regular Cab 4 x 2 pickup short box (6.75'). This vehicle will be purchased from Sanderson Ford through State of Arizona contract ADSPO13-016670. The ACO build will be purchased from Arizona Emergency Products through Yavapai County Contract #111201. The decals will be purchased from Blue Media

The expense is supported through General Funds approved in the Police Department's Budget and supplemented with funds received through the Yavapai County Attorney's Anti-Racketeering RICO Fund. The breakdown of expenses is as follows:

**Budget Summary**

| <u>Budget Category</u>                          | <u>Amount<br/>Budgeted</u> | <u>Actual<br/>Amount</u> |
|---|----------------------------|--------------------------|
| Capital - Vehicles                              |                            |                          |
| 101-6270-700-7420 (TOPV)    ACO Vehicle w/Upfit | \$24,700.00                | \$24,700.00              |
| 101-9027-700-7420 (RICO)                        |                            | <u>3,384.50</u>          |
| TOTAL VEHICLE COST                              |                            | \$28,084.50              |

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**OPTIONS ANALYSIS:** The Town Council may either approve the purchase of the vehicle, or decline the purchase.

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**ACTION OPTION:** Motion to approve the purchase an Animal Control vehicle in the amount of \$28,084.50. **VOTE.**

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**RECOMMENDATION:** Staff recommends approving the purchase as noted.

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**FISCAL ANALYSIS:** The fiscal impact to the Town is \$24,700.00 which was approved in the department's FY 2013/2014 Budget.

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**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

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**COUNCIL ACTION:**

Approved  Denied  Tabled/Deferred  Assigned to \_\_\_\_\_