

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: November 7, 2013**

SUBJECT: Zoning Ordinance Amendments (ZOA13-005) Chapter 13, Fees

SUBMITTING DEPARTMENT: Community Development Department

PREPARED BY: Joe Scott, Planner for Richard T. Parker, Community Development Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Ordinance No. 780

SUMMARY/BACKGROUND: A request for consideration of amending Section 13-27-060 “ Fees and Charges” in Article 13-27 “ENFORCEMENT” in Chapter 13 “ZONING” of the Town Code to revise certain fees to more closely correspond to current costs of providing copies of the current General Plan. In 1990, Ordinance No. 241 was approved by Town Council adding a new Section 13-27-060 to the Town Code to establish various fees and charges for planning and zoning processes. In 2002 Ordinance No. 527 was approved (dated July 25, 2002) adding a new Subsection 13-27-060(C) to the Town Code to provide for the sale of reports, maps and data, including manuals related to the Town’s *General Plan 2020* and to establish appropriate fees for those items. Ordinance No. 607 approved in 2004 amended Section 13-27-060 and renumbered Subsection 13-27-060(C) as the current Subsection 13-27-060(H). Since Adoption and Ratification of the Prescott Valley *General Plan 2025*, Community Development Department staff observed that the costs to provide for the sale of reports, maps and data related to the Town’s General Plan have increased since the fees were adopted in 2002. The proposed amendments are intended to increase the fees for the sale of reports, maps and data related to the Town’s General Plan to offset the associated administrative costs. The proposed amendments will also delete references to certain reports, maps and data that are no longer available. The Planning and Zoning Commission considered ZOA13-005 at the October 14, 2013 meeting and voted unanimously to recommend approval of ZOA13-005 and forwarded to the Town Council for action.

OPTIONS ANALYSIS: The Town Council may approve these Zoning Ordinance Amendments, direct staff to address additional concerns prior to approval, or decline to approve these Zoning Ordinance Amendments.

ACTION OPTION: (a) Motion to read Ordinance No. 780 by title only on two separate occasions, and then place the same on final passage, OR Motion not to read Ordinance No. 780. VOTE.

[if the vote is in favor of reading Ordinance No. 780, the Mayor asks the Town Clerk to read the Ordinance once by title only for the first reading]

RECOMMENDATION: Staff recommends approval of Zoning Ordinance Amendment ZOA13-05.

FISCAL ANALYSIS: There is no direct fiscal analysis associated with this request.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____