

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: November 21, 2013**

**SUBJECT:** Yavapai Humane Society Donation – Contingency Transfer

**SUBMITTING DEPARTMENT:** Police Department

**PREPARED BY:** Candi McElhaney, Administrative Supervisor for  
Interim Police Chief James Edelstein

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

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**ATTACHMENTS:** None

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**SUMMARY/BACKGROUND:** On June 27, 2013, the Town approved the one-year agreement with Yavapai Humane Society (YHS) for animal sheltering services. The Town has contracted with the Humane Society since fiscal year 2009-2010.

At the Work Study session held on July 19, 2012, Ed Bok Executive Director of YHS, along with a number of Humane Society employees, volunteers and board members made a presentation, seeking support for a building expansion of the animal shelter located on Sundog Ranch Road in Prescott.

In addition, Mr. Bok stated that YHS provides public health and safety services that improve the quality of life for PV residents. He further stated that the animal control services provided under the Agreement typically costs significantly more than YHS is compensated.

The building expansion will provide space for medical observation, medical isolation, warehousing of supplies and provide a staff lounge and training room with an ADA bathroom.

YHS proposed a 50/50 split between public and private funding partners. They had \$15,000.00 available in a grant; \$20,000.00 in pledged funds (private donations); and received pro bono design, engineering and project management services (valued at \$6,000.00) for a total of \$40,000.00. YHS requested the following donations to supplement the remaining amount: Prescott Valley - \$10,000.00, Prescott - \$10,000.00 and Yavapai County - \$20,000.00.

On August 22, 2013 YHS once again approached us because they were experiencing a budget overrun and requested an additional \$10,000.00 from Prescott and \$10,000.00 from Prescott Valley. Council approved this request and a transfer was made from the Dispatch line item of the Prescott Valley Police Department budget. This transfer was made from the operating budget because there was an immediate need for this funding. However, this amount was not budgeted in the 2013/2014 budget, and as we do not want to run short in our Dispatch line item, we are now requesting a General Fund contingency transfer be made in the amount of \$10,000.00 to replace the funds in the Dispatch line item.

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**ACTION OPTION:** Motion to approve a transfer of \$10,000.00 from the General Fund contingency account to the Dispatch line item. **VOTE.**

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**RECOMMENDATION:** Staff recommends approval of this transfer.

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**FISCAL ANALYSIS:** Since this \$10,000.00 donation was not budgeted in FY 2013/2014, staff will transfer \$10,000.00 from the General Fund contingency account back to the Dispatch line item (101-6110-621-3820)

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**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

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**COUNCIL ACTION:**

Approved  Denied  Tabled/Deferred  Assigned to \_\_\_\_\_