

Town Clerk - October 2013

Program	Oct '12	Oct '13	% Change (Month)	YTD FY 12-13	YTD FY 13-14	% Change Fiscal Year
<b>Internal Activity:</b>						
Internal research projects/requests	41	24	-41%	124	115	-7%
Public records research/requests	65	30	-54%	174	141	-19%
Records destroyed (cubic feet)	0	0	N/A	183	191	4%
Bids/RFPs processed	3	1	-67%	8	7	-13%
Contracts & Agreements processed	7	1	-86%	21	22	5%
Documents imaged	243	1008	315%	958	3443	259%
Records microfilmed (rolls)	0	0	N/A	0	0	N/A
Documents recorded (County)	11	1	-91%	15	15	0%

Budgetary Goals & Objectives:	Oct '12	Oct '13	% Change (Month)	YTD FY 13-14	Proposed FY 13-14	% Change vs. Proposed
Notice of Claims	4	1	-75%	5	30	17%
\$ Amount of insurance paid	\$ 2,780.00	\$ -	-100%	\$3,609.16	\$25,000	14%
Ordinances & Resolutions Processed	4	3	-25%	31	60	52%
Meeting Minutes Transcribed	7	4	-43%	18	48	38%
Council Agenda Packets Prepared	4	4	0%	18	48	38%
Official Postings	12	13	8%	46	100	46%
Legal Notices Published	4	8	100%	38	40	95%
<b>Licenses:</b>						
New liquor licenses	3	3	0%	5	5	100%
Special event liquor licenses	0	2	N/A	5	5	100%
New business licenses	45	55	22%	198	500	40%
Renewed business licenses	172	171	-1%	696	1900	37%
Special event business licenses	1	2	100%	349	400	87%
Peddler's licenses	0	0	N/A	5	10	50%

Business License Monthly Trends:	New Business	Renewed Licenses	Active Total Licenses
Jan	34	163	2493
Feb	37	147	2495
Mar	33	200	2497
April	52	191	2508
May	47	177	2516
June	34	140	2525
July	52	209	2498
Aug	39	186	2509
Sept	52	150	2513
Oct	55	171	2535
Nov			
Dec			

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.