

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
December 19, 2013**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION - Rabbi Dr. Adele Plotkin, Beit Torah Jewish Congregation

Rabbi Plotkin gave the invocation.

3. PLEDGE OF ALLEGIANCE

Council member Rick Anderson led in the recitation of the Pledge of Allegiance.

4. ROLL CALL

Present: Council Member Grossman, Mayor Skoog, Council Member Mallory, Vice Mayor Nye,
Council Member Anderson, and Council Member Whiting.

Absent: Council Member Marshall.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. K9 Ike Retirement

Police Chief Bryan Jarrell said when a policeman reaches the end of a long career and retires it is an accomplishment worthy of recognition. It is no different when a police K9 reaches the same milestone. Not every dog is suited to be a K9. Many factors influence whether a dog will be successful or not. Things such as the initial training given them at the kennel, the temperament and sociability of the dog, its level of energy and the quality of the handler who works with the dog are important. A failure in any of these areas will result in a failed program. We have a high quality K9 program thanks to the support for the program.

Town Clerk Diane Russell read the accomplishments over the past six years submitted about Ike, a Belgian Malinois, and his handler Officer Dave McNally. Veronica McNally expressed pride in her husband Dave McNally the "beast master", and Ike referring to them as "the boy and his dog". PVPD Sgt. Robert Brown, Prescott PD K9 Officer Dan Smith, Vice Mayor Nye, Council members Whiting, Mallory, Anderson and Grossman all talked about accomplishments of the "retiree" and his handler and extended their congratulations. Officer Paul Hines a master K9 trainer and his K9 Kio were introduced as was Cmdr. Art Askew. Mayor Skoog presented McNally with a plaque for their service together over the last six years. Ike will spend the

remainder of his days with the McNally family. McNally thanked Cmdr. Askew for the opportunity to serve on the K9 unit.

b. Trends Analysis Report

Finance Manager Heidi Derryberry gave an overview of the Financial Trends Analysis which gives a broader perspective on future financial conditions faced by the Town and monitors changes in financial conditions to alert the town to potential future problems. The trends selected for this evening's presentation will indicate whether they are positive trends, negative trends or useful trends. The town is in good financial shape with revenues going up and exceeding expenses. A detailed report is attached to the minutes.

d. Student of the Month

Council member Whiting introduced Carl (DJ) Irwin the valedictorian of his 8th grade which Carl said started his ambition to work hard and get things done. Carl is number one in his class of 358 students at Bradshaw Mountain High School with a 4.668 Grade Point Average. Carl has leadership skills and loves competing for the best grades possible every day. He has a passion for the game of baseball and he is quite an athlete. He plans to attend college and has been accepted to four colleges already. He has an incredible work ethic. He was presented mementos of the occasion – a paper weight and Certificate as Student of the Month from the Rotary Club and Bradshaw Mountain High School.

Carl introduced his family. He credits his parents with instilling in him the value of an education. He said hard work is the basis of everything he has accomplished. He wants to play baseball in college and loves what he does. Carl's father made a few comments expressing the family's pride in Carl's efforts and good work.

6. COMMENTS/COMMUNICATIONS

Vice Mayor Nye stated she wants Public Works to know that all their hard work on the Christmas lights at the Civic Center campus have been noticed by the residents and are appreciated by all.

7. CONSENT AGENDA

- a. Approving the December 5, 2013 Regular Council meeting minutes*
- b. Approving and adopting Safety Committee By-Law revisions*
- c. Approving a Department of Economic Security APS Power Easement across Town property*
- d. Approving the Bill of Sale to transfer ownership of the Redflex Signs to the Town*
- e. Approving the Monthly Department Reports*

- f. *Approving the Monthly Financial Report*
- g. *Approving the Monthly Council Investment Report*
- h. *Approving Accounts Payable for December 10, 2013*
- i. *Popular Annual Finance Report*

Council Member Mallory made the MOTION, seconded by Council Member Anderson, to approve all items on the consent agenda, by electronic vote. MOTION carried with 6 ayes and 0 nays.

8. *OLD BUSINESS (FOR ACTION)*

- a. *Consideration of approving the second reading and passage of Ordinance No. 781 Zoning Map Change (ZMC 13-002) for Sungate Senior Community Phase III*

Town Clerk Diane Russell read Ordinance No. 781 by title only for the second reading. Mayor Skoog asked "Shall the Ordinance pass?" The ordinance passed by electronic vote with 6 ayes and 0 nays.

- b. *Consideration of approving the second reading and passage of Ordinance No. 782 Zoning Map Change (ZOA 13-004) RV Storage in C-3 Mobile Home and RV Parks*

Town Clerk Diane Russell read Ordinance No. 782 by title only for the second reading. Mayor Skoog asked "Shall the Ordinance pass?". The ordinance passed by electronic vote with 6 ayes and 0 nays.

9. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

- a. *Public Hearing Zoning Map Change-StoneRidge Tract U (ZMC 13-003)*

Mayor Skoog opened the public hearing.

Com Dev Director Richard Parker stated that this proposed action is to consider the rezoning of a one (1) acre parcel comprising StoneRidge Unit 4, Tract U, located at the Southwest corner of Old Black Canyon Hwy and Cloud Cliff Pass – (APN 103-05-613) changing the designation from C1-PAD (Commercial; Neighborhood Sales and Services-Planned Area Development) to R1L-PAD (Residential: Single-Family Limited - Planned Area Development). There has been no demand for commercial uses in the location and the current owners now wish to change the zoning on Tract U back to R1L-PAD (Residential: Single-Family Limited - Planned Area Development) and create three (3) additional single-family lots, consistent with the existing surrounding lots. There was a separate request (GPA13-001) to change the Land Use Designation on subject Tract U from Community Commercial back to Low Density Residential

to accommodate this rezoning request. At the November 4, 2013 meeting, the Planning Commission made a motion to approve both General Plan Amendment (GPA13-001) and Zoning Map Change (ZMC13-003) and forward to the Town Council for approval. At the December 5, 2013 Town Council meeting, GPA13-001 was approved by Resolution No 1858. The proposed zoning change will be consistent with the *General Plan 2025* and with the surrounding residential land uses.

A neighborhood meeting was held Thursday, October 24, 2013 at 5:00 p.m. with all property owners within one thousand (1,000) feet having been invited by first class mail. It was reported that there were no objections to the rezoning.

Council member Whiting said he is full support of this action.

Mayor Skoog closed the public hearing.

b. Consideration of reading Ordinance No. 783 by title only on two separate occasions, then place the same on final passage pertaining to StoneRidge Tract U (ZMC13-003)

No discussion ensued. Council Member Grossman made the MOTION, seconded by Council Member Whiting, to read Ordinance No. 783 by title only on two separate occasions, and then place the same on final passage pertaining to StoneRidge Tract U (ZMC13-003), by electronic vote. MOTION carried with 6 ayes and 0 nays.

Town Clerk Diane Russell read Ordinance No. 783 by title only for the first reading.

c. Public Hearing Proposed Annexation of approximately 1,259 acres in Sections 4 and 9 (ANX13-003)

Mayor Skoog opened the public hearing.

Com Dev Director Richard Parker stated this is a public hearing to take comment on the possible annexation of approximately 1,259 acres lying in Section 4 and Section 9, Township 14 North, Range 1 West of the Gila and Salt River Base and Meridian, Yavapai County, Arizona. The request for annexation is from the land owner to allow for the potential rezoning and development of the property as a Planned Area Development. The subject property is located in Growth and Development Tier I of the *Prescott Valley General Plan 2025* which is appropriate to accommodate growth and infrastructure expansion anticipated for the approximately 15-year planning horizon of the General Plan. Should the property be annexed, similar zoning of RCU-70 would be adopted by the Town of Prescott Valley.

Staff began the annexation process by filing a blank petition with the Yavapai County Recorder's Office on November 26, 2013, starting the required thirty (30) day waiting period. Should the Council decide to move forward with annexation following the required public hearing (in accordance with ARS §9-471(A) (3), petitions can then be gathered at the end of the thirty (30) day waiting period. Upon determination and filing of required petitions, an ordinance annexing the property can be prepared for consideration of Council action.

Vice Mayor Nye, Mayor Skoog and Council member Mallory commented that this is good progress for the community. Jason Geesey representing the developer said they hope the economy will support this major project. They anticipate a good 2014 and hope by 2015 they can have this project rolling in earnest.

Public Comment:

1. Kathy Kilgore lives in Granville and questioned whether additional roads will be put in to accommodate the extra traffic created by this two (2) square mile development and if so, how would the roads be paid for?

Town Manager Tarkowski responded that the developer must supply the Town with a traffic study which the Town evaluates for its efficiency. The developer pays for any new roads initially and then he is reimbursed by the property owner in the purchase price of a property/house.

2. Rita Phelps asked if this land will all be residential or will some of the land be zoned commercial? Will Santa Fe Loop be extended?

Tarkowski said current construction on Santa Fe loop is to accommodate the additional development in Granville. The roads (including water and sewer) will turn south off this extension toward Prescott East Highway and that area. Ultimately Santa Fe Loop will also serve these two sections of ground. The Iron King Trail will exist in perpetuity although its character may change eventually looping all the way around Prescott Valley going to the east and south. Santa Fe will be two lanes in each direction with a median and sidewalk on one side. The temporary realignment of the Iron King Trail will be returned back to its original configuration after the Santa Fe Loop extension is completed

Mayor Skoog closed the public hearing.

- d. Consideration of authorizing the Mayor to sign Resolution No. 1857 adopting a Final Development Plan for Sungate Viewpoint Communities (FDP13-013)*

Com Dev Director Richard Parker commented that the zoning of this property was considered at the last meeting. This final action will enable the building of the eastern extent of the Sungate Villa Senior Apartments to be built. There is a demand from over 250 people who would like to move into these apartments.

Council Member Grossman made the MOTION, seconded by Council Member Anderson, to authorize the Mayor to sign Resolution No. 1857 adopting a Final Development Plan for Sungate Viewpoint Communities (FDP13-013), by electronic vote. MOTION carried with 6 ayes and 0 nays.

- e. Consideration of authorizing the Mayor to sign Resolution No. 1859 to support restoration of the State Housing Fund and the current Arizona Department of Housing allocation of 2013 funds to Owner Occupied Housing Rehabilitation*

Planner Carmen Ogden said staff would like to send a resolution to the state legislature in support of the Owner Occupied Housing Rehabilitation funding. She stated that Prescott Valley has had this successful program since 2002. The program has rehabilitated over sixty homes. This program is funded with both Federal and State money, but it is unlikely that Federal funds will be available in 2014 stressing the need for State funds.

Council members Anderson, Whiting, Mallory and Vice Mayor Nye said it is absolutely vital that this needs to be done as the need for these services are still great in this town.

Vice Mayor Nye made the MOTION, seconded by Council Member Mallory to authorize the Mayor to sign Resolution No. 1859 to support restoration of the State Housing Fund and the current Arizona Department of Housing allocation of 2013 funds to Owner Occupied Housing Rehabilitation, by electronic vote. MOTION carried with 6 ayes and 0 nays.

f. Consideration of accepting a \$500,000 Rural Economic Development Grant from the Arizona Commerce Authority to facilitate the construction of Enterprise Parkway

Economic Development Manager Greg Fister said this action is for the acceptance of a \$500,000 Arizona Commerce Authority (ACA) Rural Economic Development Grant to facilitate the construction of Enterprise Parkway that will connect Valley Road and State Highway 69 just east of the Superior Industries and Lockheed Martin facilities. The project will cost approximately \$1 million with the difference being made up with HURF funds. The Town Council must formally accept the grant before the project can proceed.

Earlier this year, Gary Marks, Executive Director of the Prescott Valley Economic Development Foundation (PVEDF), with the assistance of town staff, submitted an application for the highly competitive Arizona Rural Economic Development Grant. Only \$1 million was allocated for this grant statewide and the maximum amount to be awarded for any one project was \$500,000. In late November, the Town and PVEDF were notified that the maximum amount was awarded to the town to be used for the completion of Enterprise Parkway.

Council member Anderson said this is why over the years we continue to fund the PVEDF.

Gary Marks, PVEDF, said the project will consist of a two-lane connector road to Highway 69 giving access to four new shovel ready commercial sites thanks to the leveraging of public/private partnerships. Enterprise Parkway currently exists from Valley Road south to Superior Lane adjacent to Lockheed Martin and vacant land that has been designated as a “Gold Certified Site” by the ACA. That means the property is shovel ready with all utilities installed and zoning is in place. Construction of the extension south and east to Highway 69 includes about 4,550 linear feet of roadway that will provide a direct connection from the Big Sky Industrial Park to the state highway. Preliminary engineering of the parkway was completed several years ago and the right-of-way will be dedicated to the town at no cost. The preliminary budget for the parkway extension is approximately \$740,000. In addition, improvements must be completed on Highway 69 at an estimated cost of about \$770,000. If the Arizona Department of Transportation (ADOT) does not approve a traffic signal at the intersection at this time, the

Highway 69 estimate would be reduced by about \$500,000. With those savings, it currently is estimated that the project will cost just over \$1 million, with the state grant paying almost half the amount. If a traffic signal is approved, which is desired by businesses in the area, the total cost would increase to an estimated \$1.5 million, of which \$500,000 would be paid by the state grant.

Under the terms of the reimbursement grant, project work must begin within six months of the signing of the agreement with the ACA and must be completed within 18 months.

Tarkowski added that the wheels are already in motion in anticipation of council accepting the grant this evening. Public Work Director Norm Davis informed the ADOT district engineer to expect a ROW access application on January 15th to move these improvements along and stay within the timeline.

Council Member Anderson made the MOTION, seconded by Council Member Mallory, to accept the \$500,000 Rural Economic Development Grant from the Arizona Commerce Authority to facilitate the construction of Enterprise Parkway, by electronic vote. MOTION carried with 6 ayes and 0 nays.

g. Consideration of approving a professional services agreement with Lee Engineering in an amount up to \$21,914.00 for Traffic Signal Timing and MUTCD update

Public Works Director Norm Davis said we have 21 signals throughout town. Every six months Traffic Engineers check that all the lights are operating correctly, that timings are correct and make any adjustments as necessary. Tim Collins, in the streets department, works closely with the engineers. Cameras on top of the signal poles monitor traffic sequences on Glassford Hill Rd. and Robert Rd. The timings will be adjusted to accommodate the significant Walmart traffic on Glassford Hill Rd. The goal is moving traffic efficiently and safely with minimal traffic backups.

Vice Mayor Nye made the MOTION, seconded by Council Member Mallory, to approve a professional services agreement with Lee Engineering in an amount up to \$21,914.00 for traffic signal timing and MUTCD update, by electronic vote. MOTION carried with 6 ayes and 0 nays.

h. Consideration of approving a professional services agreement with Raftelis Financial Consultants, Inc. in an amount of \$49,300.00 for a System Capacity Fees Study

Utility Director Neil Wadsworth said the purpose of this agreement is to study our water and wastewater capacity fees and water resource fee which has not been done since 2006. The Town has a history of using Rick Giardina who is now with Raftelis to do the study. The study would mirror what is being done for the Development Impact Fee study that is being conducted by Raftelis. Funds have been budgeted for this study.

Council member Whiting noted that both this study and the prior traffic signal study agenda item have both been budgeted for. He likes that we plan ahead for these projects.

Council Member Grossman made the MOTION, seconded by Council Member Whiting, to approve a professional services agreement with Raftelis Financial Consultants, Inc. in an amount of \$49,300.00 for a System Capacity Fees Study, by electronic vote. MOTION carried with 6 ayes and 0 nays.

10. COMMENTS FROM THE PUBLIC

Public Comments:

- a. Mr. Cliff Branch asked why the radar cameras (REDFLEX) have not been removed. His customers are complaining to him that “the cameras are coming back”. He commented that the image of this town is unbelievable and people know these cameras will be activated again. If this is such a good thing [Photo Radar], then why doesn’t Prescott have it [cameras]?

Tarkowski said Redflex has agreed to leave the cameras in place for six months gathering speed data at no cost to the Town gathering information so see if there is any change in traffic behavior.

Mayor Skoog responded that he would not say that the cameras will not be activated again. The Town will try this for one year and see what happens. “If traffic conditions remain decent is one thing, but if there is an upsurge or some other awkwardness we may have to consider another plan.”

Vice Mayor Nye said there are two perspectives on this subject. A large percentage of the population want those cameras active and are upset that they are not being utilized. The “Town’s taxes are improving so we could not be doing too much harm” to businesses given the double digit increase in [sales] tax. We do not have photo radar active at this time.

Mr. Branch volunteered to remove the cameras for nothing.

Mr. Tarkowski said the cameras are there by ADOT permit taken out by Redflex Corp. They will be coming down and gone in six months. The contract with Redflex ended October 3, 2013. This has been clearly covered by the newspaper.

Mr. Branch’s second question was are we doing something about the fire department?

Tarkowski responded that the Town of Prescott Valley is always examining ways to become more efficient with taxpayer dollars. We are monitoring CYFD performance.

- b. Gilbert Stritar said he is concerned about the lack of public transportation and has brought this to past councils over the past ten years. Each time he was told that we are studying this issue. He is a part of the St. Vincent de Paul Ministry benefitting the needy in Prescott Valley. Two weeks ago he talked to three people who are holding down jobs and relying on a taxi service or family members for transportation. Other needy folks don’t have transportation to get to the food banks for the food they need. NACOG is not capable of

providing enough vouchers for all the needy people in Town. It is time to act. He commended council and staff for the good financial condition the town is in. But now it is time to spend some of the money for an exploratory transportation program. Chino Valley partnered with Prescott to address this.

- c. Joe Zambito is surprised we don't have a public transportation system and he too is dependent on others for rides. He didn't mind too much in the past walking but his failing health has now limited his walking efforts. The senior citizens need a public transportation system and he hopes council will consider it as it is tough to live without an automobile combined with no public transportation.

Tarkowski asked that the two gentlemen schedule a meeting with him to share with them future plans to develop another revenue stream to bring that effort forward without cutting funds from other services.

Council member Whiting added that the town does support the Chino Valley Yavapai Transit program which is slated to come here in the future as they obtain more resources to do so. It will require a dedicated revenue source if the community will help make that happen.

11. ADJOURNMENT

Council Member Mallory made the MOTION, seconded by Council Member Whiting, to adjourn the meeting, by electronic vote. MOTION carried with 6 ayes and 0 nays.

Mayor Skoog adjourned the meeting at 6:51 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, December 19, 2013.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this December 26, 2013.

Diane Russell, Town Clerk