

TOWN OF PRESCOTT VALLEY REQUEST FOR COUNCIL ACTION

Date: January 23, 2014

SUBJECT: Construction Contract Award to Timberline Concrete for the Old Town Park Expansion – New Sidewalk Installation Project, CIP # P304-2014

SUBMITTING DEPARTMENT: Parks & Recreation

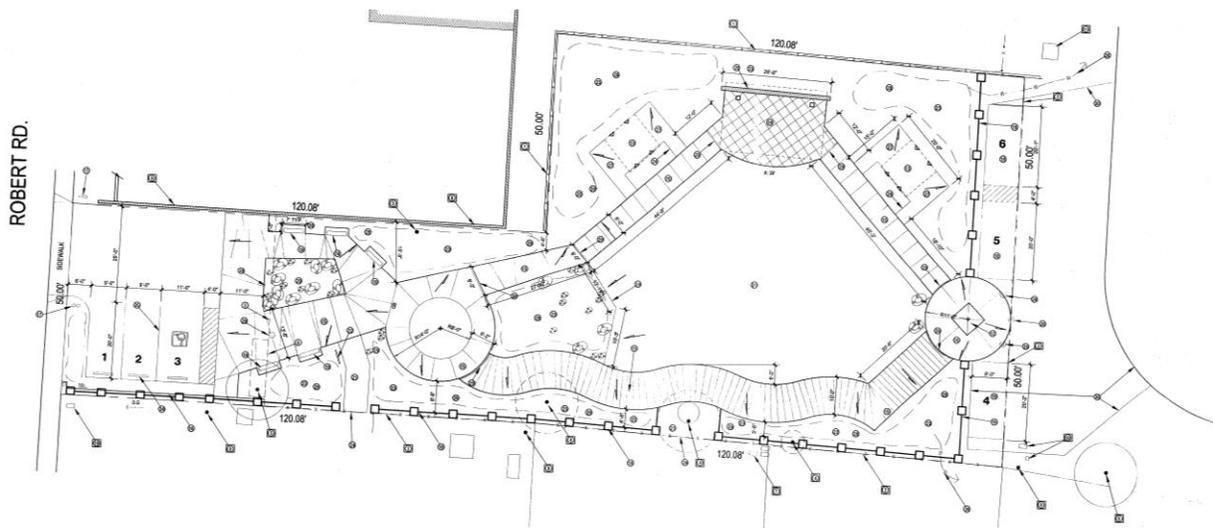
PREPARED BY: Jason Elmer, Parks & Recreation Manager, and
Kimberly J. Moon, P.E., Capital Projects Coordinator, and
Robert Kieren, Aquatics/Ice Supervisor and Project Manager, for
Brian Witty, Parks & Recreation Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Bid Tabulation, b) Construction Contract

SUMMARY BACKGROUND: In June of 2007 Town Council authorized the use of Town property for Old Town Park. In September of 2007 staff initiated a Commission recommended/Council approved professional service agreement with T. Barnabus Kane and Associates for design services of Old Town Park. In cooperation with the Prescott Valley Chamber of Commerce the Town was awarded a \$50,000 Arizona Office of Tourism grant and \$7,000 in contributions from the Old Town Committee that would provide for a portion of the site development and its associated park facilities.

On December 2nd, 2013, the Town Manager approved a Professional Services Agreement with T. Barnabus Kane and Associates to provide design updates and construction period services for the Old Town Park Expansion – Sidewalk Project, CIP # P304-2014 in the amount of \$750.00.



An invitation to bid for project construction was advertised for two consecutive Sundays starting December 8th, 2013, and three (3) submissions were received by the bid deadline on January 13, 2014 at 3:30 PM per Table 1 below:

Table 1

| Bidder | Base Bid Schedule A | Additive Alternate Bid Schedule B | Total (A + B) |
|--|------------------------|---|---------------|
| Timberline Concrete, Prescott Valley | \$19,300.00 | \$2,351.25 | \$21,651.25 |
| Asphalt Paving & Supply, Prescott Valley | \$22,140.00 | \$2,663.75 | \$24,803.75 |
| Headwaters Construction, Chino Valley | \$26,998.00 | \$5,321.25 | \$32,319.25 |

Upon review and staff confirmation of the lowest bid received, it is recommended that award of the construction contract be made to Timberline Concrete of Prescott Valley, for both the Base Bid Schedule A and the Additive Alternate Bid Schedule B, totaling an amount up to \$21,651.25. Construction is scheduled to begin on Monday, March 3rd, and this construction work is scheduled to last two weeks.

OPTION ANALYSIS: The Council may vote to:

- 1.) Award the Construction Contract to the low bidder, **OR**
- 2.) Reject all bids, **AND/OR**
- 3.) Direct staff to pursue other options

ACTION OPTION: Motion to approve the award of a construction contract to the lowest responsive bidder, Timberline Concrete of Prescott Valley, in an amount up to \$21,651.25 for both Bid Schedule A and B for the Old Town Park New Sidewalk Installation Project, CIP # P304-2014. **VOTE**

RECOMMENDATION:

Staff recommends award of the construction contract to the lowest responsive bidder.

FISCAL ANALYSIS: The Fiscal Analyses are shown in the following Table:

| Table 2 | | Parks & Rec DIF | |
|---|---------------------------------|-----------------------------------|------------------------|
| Old Town Park Expansion - New Sidewalk Installation, CIP # P304-2014 | | | |
| HTE Code(s): 222-6530-700-7320 | | Finance Proj. # CP1403 | |
| FISCAL YR 2013/2014 | Budget: | \$15,000.00 | FISCAL YR 2013/2014 |
| | Previous Budget Transfer: | \$7,000.00 | |
| | Administrative Budget Transfer: | \$3,000.00 | |
| | Expended & Encumbered: | -\$750.00 | |
| | Construction Contract Award: | <u>-\$21,651.25</u> < this action | |
| | Balance: | \$2,598.75 | |

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____