

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: February 6, 2014**

**SUBJECT:** Agreement for Professional Design Services for High School Sewer Line Up-Sizing Project, CIP # W362

**SUBMITTING DEPARTMENT:** Utilities Department

**PREPARED FOR:** Neil Wadsworth, Director

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

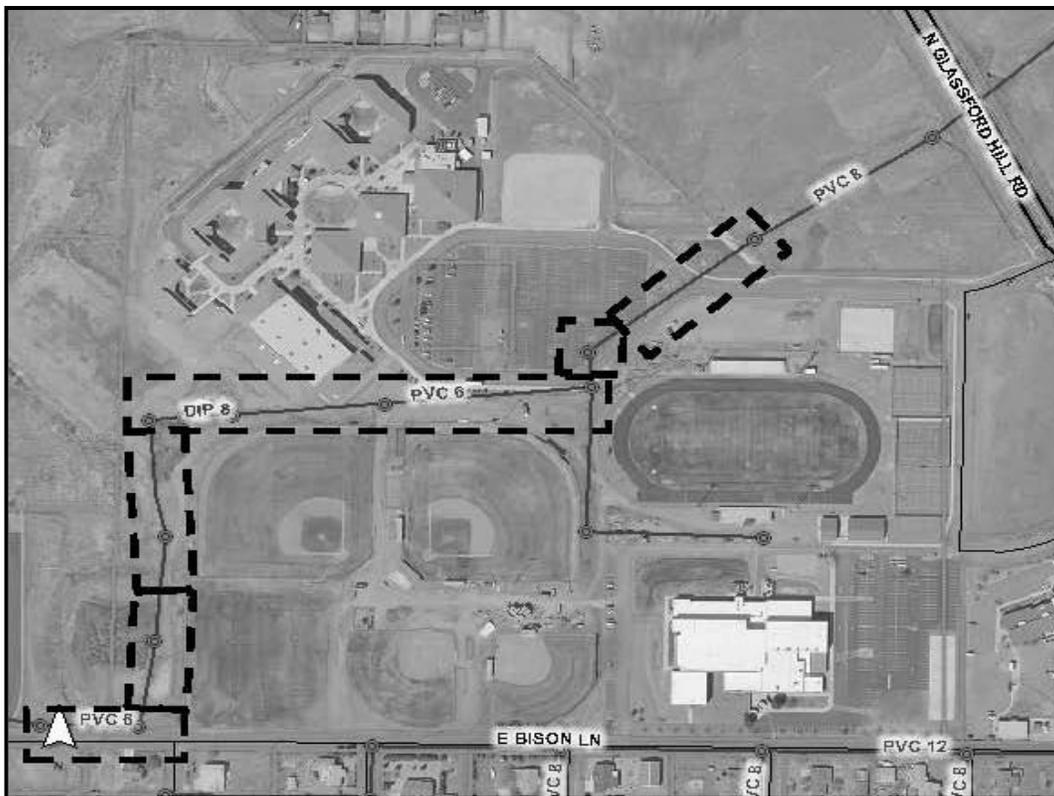
---

**ATTACHMENTS:** None

---

**SUMMARY BACKGROUND:** This sewer enterprise project involves upsizing and grade adjustment to the existing sewer main that bisects Bradshaw High School. The existing line is mainly 6 inch diameter pipe constructed with minimal slope. Because of this, it frequently plugs up and requires monthly cleaning to prevent backups. Installation of approximately 2,500 feet of continuous 8 inch diameter piping with an appropriate slope will mitigate the described issues. Figure 1 illustrates existing sewer main and dashed rectangular boxes indicate potential area of line replacement.

**Figure 1**



Professional design services are required and Town staff is requesting approval of an agreement with Town Engineer, Dava & Associates, based on their expertise and familiarity with the project.

Construction will be taking place within school property so timing of selected portions of work must be scheduled to coincide with summer break while students are absent. Consequently, some of the construction and administrative work will straddle fiscal years (FY 13-14 and FY 14-15). The remaining budget for this project is not sufficient to complete the project. Therefore, additional funds will be budgeted in fiscal year 14-15 to complete the project.

Staff anticipates that design will be completed in fiscal year (FY 13-14). Once design is concluded, staff will generate bid documents for construction and seek Council approval for 1) build by the lowest responsible bidder and 2) professional construction administrative services from Dava & Associates.

---

**OPTIONS ANALYSIS:** For Discussion Only.

---

**ACTION OPTION:** For Discussion Only.

---

**RECOMMENDATION:** For Discussion Only.

---

**FISCAL ANALYSIS:** The current status of the budget for this project is outlined in Table 1 below. Construction period services to be performed in fiscal year (FY 13/14), as previously explained, are not shown below.

High School Sewer Line Up-Sizing Project, CIP # W362			
HTE Code(s): 501-7010-700-7325		Finance Proj. # CR1401	
FISCAL YR 2013/2014	Approved Budget:	\$107,000.00	FISCAL YR 2013/2014
	Expended & Encumbered:	\$0.00	
	Design Agreement:	TBD < (this action)	
	10% Contingency	TBD	
	Balance:	\$0.00	

---

**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

---

**COUNCIL ACTION:**

Approved  Denied  Tabled/Deferred  Assigned to \_\_\_\_\_