

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: February 13, 2014**

SUBJECT: Amendment to Town Engineer Agreement for Professional Design Services for High School Sewer Line Up-Sizing Project, CIP # W362

SUBMITTING DEPARTMENT: Utilities Department

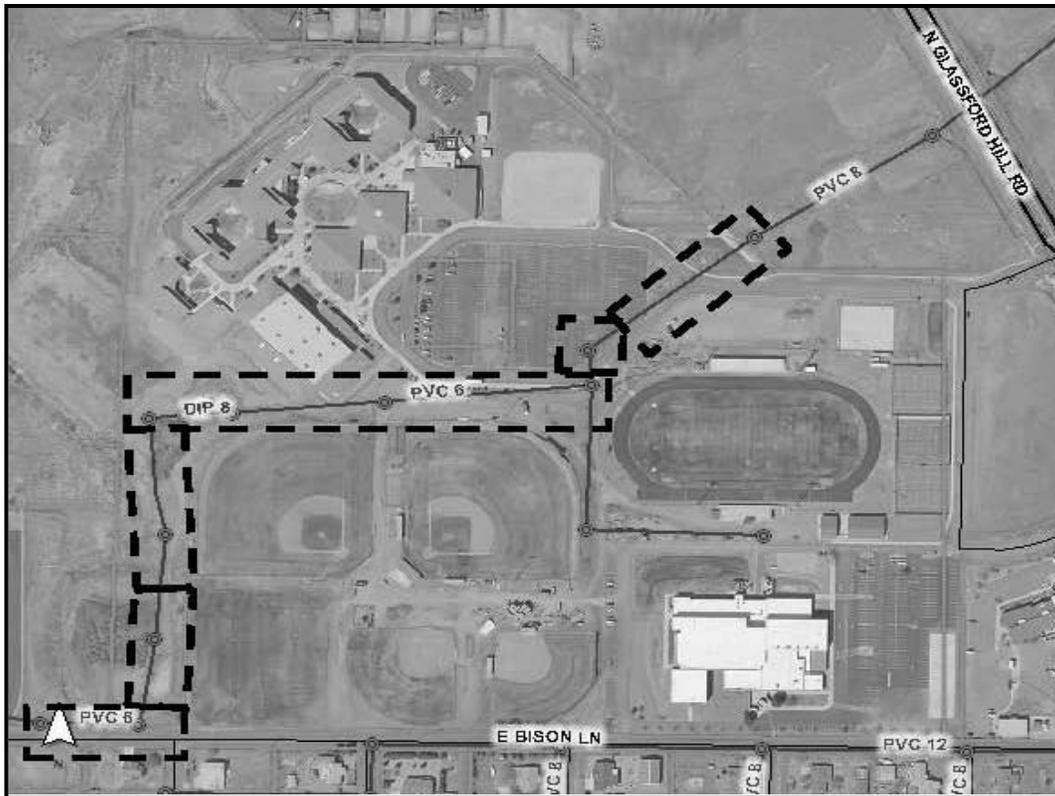
PREPARED FOR: Neil Wadsworth, Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Amendment to Town Engineer Agreement for Professional Services

SUMMARY BACKGROUND: This sewer enterprise project involves upsizing and grade adjustment to the existing sewer main that bisects Bradshaw High School. The existing line is mainly 6-inch diameter pipe constructed with minimal slope. Because of this, it frequently plugs up and requires monthly cleaning to prevent backups. Installation of a half-mile of continuous 8-inch diameter piping with an appropriate slope will mitigate the described issues. Figure 1 illustrates existing sewer main and dashed rectangular boxes indicate potential area of line replacement.

Figure 1



Professional design services are required and Town staff is requesting approval of an Amendment to the Town Engineer Agreement with Dava & Associates, based on their expertise and familiarity with the project.

Staff anticipates that design will be completed in fiscal year (FY 2013-14). Once design is concluded, staff will generate bid documents for construction and seek Council approval for: 1) selection of the lowest responsive bidder and, 2) professional construction administrative services from Dava & Associates.

Construction will be taking place within school property so timing of selected portions of work must be scheduled to coincide with summer break. Consequently, some of the construction and administrative work may straddle fiscal years FY 13-14 and FY 14-15. Also, the remaining budget for this project is not sufficient to complete the project, with preliminary conceptual estimates at about \$350,000. Therefore, additional budget of wastewater enterprise funds will be requested in fiscal year 2014-15 to construct the project.

OPTION ANALYSIS: The Council may vote to:

- 1.) Approve this Amendment, **OR**
- 2.) Not approve this Amendment, **AND/OR**
- 3.) Direct staff to pursue other options

ACTION OPTION: Motion to approve this Amendment with Dava & Associates to provide professional design services in the amount of up to \$37,910 for the High School Sewer Line Up-Sizing Project, CIP # W362, **OR** Motion not to approve this Amendment. **VOTE**

RECOMMENDATION: Town staff recommends approval of this Amendment with Dava & Associates to provide design services for this project.

FISCAL ANALYSIS: The current status of the budget for this project is outlined in Table 1 below. There are deductive budget transfers for several unanticipated (unbudgeted) projects, including the Granville sewer up-sizing project, Starlight Sewer Extension, and the Northside Sewer Design. Construction period services to be performed in fiscal year (FY 2013/14), as previously explained, are not shown below.

High School Sewer Line Up-Sizing Project, CIP # W362		
HTE Code(s): 501-7010-700-7325		Finance Proj. # CR1401
FISCAL YR 2013/2014	Approved Budget:	\$200,000.00
	Previous Budget Transfer:	-\$75,000.00 < (Granville)
	Previous Budget Transfer:	-\$18,000.00 < (Starlight)
	Pending Budget Transfer:	-\$40,000.00 < (Northside)
	Expended & Encumbered:	\$0.00
	Design Services:	-\$37,910.00 < (this action)
	Balance:	<u>\$29,090.00</u>

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____