

Professional design services are required and Town staff is requesting approval of an Amendment to the Town Engineer Agreement with Dava & Associates based on their expertise and familiarity with the project. Staff anticipates that design will be completed in fiscal year FY 13-14, and construction will occur in FY 14-15.

OPTION ANALYSIS: The Council may vote to:

- 1.) Approve this Amendment, **OR**
- 2.) Not approve this Amendment, **AND/OR**
- 3.) Direct staff to pursue other options

ACTION OPTION: Motion to approve this Amendment to the Town Engineer Agreement with Dava & Associates to provide professional design services in the amount of up to \$34,630 for the Northside Sewer Installation Project, CIP # W280.3, **OR** Motion not to approve this Amendment. **VOTE**

RECOMMENDATION: Town staff recommends approval of this Amendment with Dava & Associates to provide design services for this project.

FISCAL ANALYSIS: This project was not budgeted for the current fiscal year; therefore funds for the design work will need to be transferred from other project(s) as shown in Tables 1 & 2 below:

Table 1		Enterprise Sewer
Northside Sewer Installation Project, CIP # W280.3		
HTE Code(s): 552-7010-700.73-25		Finance Proj. # tbd
FISCAL YR 2013/2014	Approved Budget: \$0.00 Pending Budget Transfer: \$40,000.00 < (administrative) Expended & Encumbered: \$0.00 Design Agreement: <u>-\$34,630.00</u> < (this action) Balance: <u>\$5,370.00</u>	FISCAL YR 2013/2014

Table 2		Enterprise Sewer
High School Sewer Line Up-Sizing Project, CIP # W362		
HTE Code(s): 501-7010-700.73-25		Finance Proj. # CR1401
FISCAL YR 2013/2014	Approved Budget: \$200,000.00 Previous Budget Transfer: -\$75,000.00 < (Granville) Previous Budget Transfer: -\$18,000.00 < (Starlight) Design Services: -\$37,910.00 < (High Schl) Pending Budget Transfer: -\$40,000.00 < (Northside) Expended & Encumbered: <u>\$0.00</u> Balance: <u>\$29,090.00</u>	FISCAL YR 2013/2014

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____