

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: March 13, 2014**

SUBJECT: Grant Application for Regional Software Implementation

SUBMITTING DEPARTMENT: Community Development Department

PREPARED BY: Carmen Ogden, Planner, for Richard T. Parker, Community Development Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Resolution No. 1870

SUMMARY/BACKGROUND: The Town Council is being asked to approve Resolution No. 1870 authorizing the submission of an application(s) for Federal Grant Funds (which include Federal funding through the Department of Homeland Security/FEMA Assistance to Firefighters Grant Program, Fire Prevention & Safety Grant), certifying that the application(s) enhances the health and safety of the community and fulfills the requirements of the Department of Homeland Security/FEMA; and authorizing all actions necessary to implement and complete the activities outlined in said application.

Dialogue with regional partners has revealed an interest to coordinate development software and service upgrades using Accela Automation to better serve the area. Prescott Valley, as part of the “Quad-City” area of central Yavapai County, strives to coordinate policies and strategies with neighboring communities to develop a well-planned, interconnected region which provides a good quality of life for its citizens. Recently, it has come to light that upgrades to the existing software system used by various town departments would soon be needed in order to continue to provide the level of service that Prescott Valley delivers to the community.

Accela Automation leverages an open architecture and a centralized database, and allows event, transaction and contact activity to be shared across departments and municipalities. Technological improvements would provide streamlined and efficient systems associated with public health and safety services, land management, licensing, and asset management resulting in improved communication between office, field workers, citizens, businesses and other key stakeholders. Benefits include:

- Immediate and rapid damage assessment following a disaster to help with damage assessment, creation of a recovery plan and to effectively allocate resources and swiftly receive relief funds.
- Manage an unlimited number of public health and safety permits, licenses and regulations.
- Web-based system to track and manage permitting and inspection activities throughout departments and regionally.
- Identify potential fire and life safety hazards and enforce applicable codes to prevent accidents and to quickly and reliably respond to disasters.
- Integrates with GIS to quickly access and analyze information about staff, schedules, and assets to make informed decisions about how to utilize available resources.

OPTIONS ANALYSIS: The Town Council may authorize staff to submit an application for the Department of Homeland Security/FEMA Assistance to Firefighters Grant Program, Fire Prevention & Safety Grant, or decline to authorize staff to submit the application.

ACTION OPTION: Motion to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1870 authorizing the submission of an application(s) for Department of Homeland Security/FEMA Assistance to Firefighters Grant Program, Fire Prevention & Safety Grant funds. **VOTE.**

RECOMMENDATION: Staff recommends that the Council authorize signature for the Resolution authorizing the grant application(s).

FISCAL ANALYSIS: Receipt of grant funds would cover the initial startup costs of the platform. The system is subscription based so subsequent costs would be partially recovered by implementing technology fees and partially by cost savings due to decreased overtime, lower overhead and increased efficiency.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____