

## RESOLUTION NO. 1868

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PRESCOTT VALLEY, A MUNICIPAL CORPORATION OF ARIZONA, AMENDING THE FEES TO BE CHARGED USERS OF PARKS AND RECREATION FACILITIES AND PARTICIPANTS IN PARKS AND RECREATION PROGRAMS BY REPEALING PRIOR RESOLUTION NO. 1654 AND SETTING FORTH A NEW FEE SCHEDULE; AND PROVIDING THAT THIS RESOLUTION SHALL BE EFFECTIVE AFTER ITS PASSAGE AND APPROVAL ACCORDING TO LAW.

WHEREAS, the Town of Prescott Valley is expressly authorized to establish and maintain public parks, and implied therein is authority to establish and operate recreation programs in those parks and in other public grounds and facilities [See, ARS §§9-494(A) and 11-932(A)]; and

WHEREAS, necessarily implied in the power of municipalities to establish and regulate parks and public grounds is the power to assess users for the costs thereof [see, Maricopa County v. Maricopa County Mun. Water Conservation Dist. No. 1, 171 Ariz. 325 (App. 1991)]; and

WHEREAS, by Resolution No. 625 (April 27, 1995), Resolution No. 671 (January 25, 1996), Resolution No. 679 (April 11, 1996), Resolution No. 745 (March 13, 1997), Resolution No. 760 (May 8, 1997), Resolution No. 773 (July 24, 1997), Resolution No. 937 (January 27, 2000), Resolution No. 1127 (October 10, 2002), Resolution No. 1226 (October 9, 2003), and Resolution No. 1654 (July 9, 2009) the Mayor and Common Council have heretofore set fees, charges and conditions for use of Town facilities and programs administered by the Parks and Recreation Department; and

WHEREAS, as economic conditions change, adjustments must occasionally be made to said fees, charges and conditions;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Prescott Valley, Arizona, as follows:

1. That Resolution No. 1654, dated July 9, 2009, be hereby repealed in its entirety.
2. That the following fees, charges and conditions be applied to users of Town facilities and participants in Town programs for which the Parks and Recreation Department is responsible:

### **General Programs, Activities, Events and Special Interest Classes**

For Department organized and/or led recreational, educational, therapeutic, or cultural programs the recognized fee shall recover the associated level of cost, per person, for the provision of such services:

- Early Childhood (0-4 yrs) Services: no less than 50% and no more than \$15.00
- Youth (5-12 yrs) Services: no less than 75% and no more than \$25.00
- Teen (13-17 yrs) Services: no less than 100%
- Adult (18-59 yrs) Services: no less than 115%
- Senior (60 + yrs) Services: no less than 100%
- Youth Drop In Services: not to exceed five dollars (\$5.00)
- Tours and Trips: no less than 100%
- Non-resident: participation by non-residents of the town, a fee of 33% higher than that charged for residents

For specialty instruction services the cost per person/per session will vary according to contract providing a cost recovery between 110% and 125%.

For special events, a fee not to exceed that which is determined by the cost of providing such special event or \$5.00 (whichever is less)

Current General Programs, Activities, Events and Special Interest Classes

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**Town Facility Use Rates**

The Town of Prescott Valley has facilities that are designed for recreational, civic and cultural activities. The primary use of these facilities is for Town formulated activities. The facilities shall be available for usage or rental when not in use for scheduled Town activities. Use by Prescott Valley residents and the general public shall be available as the schedule allows.

The schedule of Town activities shall be developed well in advance and clearly indicate when the facilities are available for use by other groups. Town activities have priority use over all other applicants for facility use.

The services of Parks and Recreation Department personnel to assist with events or activities must be secured in writing by the reserving party from the Parks and Recreation Director. Rates for added services shall be negotiated by the Director with the reserving party. Requests for added services must be made in writing a minimum of ten (10) working days in advance to the Director and will be accomplished only if resources and time constraints permit.

Additional policies and procedures may be imposed as deemed necessary by the Director, the Town Manager and/or the Town Council. "Director" means the Director for the Department of Parks and Recreation **and authorized agents of the Director**.

**PAVILION AND RAMADA RATES**

Pavilion Rental (Mountain Valley Park - Only)

<u>Planned Attendance</u>	<u>Resident Applicant per Hour (2hr Min.)</u>	<u>Non-Resident Applicant per Hour (2hr Min.)</u>
75 - 150 persons	\$ 25.00*	\$ 33.00*
151 - 225 persons	\$ 35.00*	\$ 46.50*
226 - 300 persons	\$ 40.00*	\$ 53.25*

(\* plus \$150.00 refundable cleaning/damage deposit)

Ramada Rental

<u>Planned Attendance</u>	<u>Resident Applicant</u>		<u>Non-Resident Applicant</u>	
	<u>1/2 Day (4 hrs or less)</u>	<u>Full Day</u>	<u>1/2Day (4 hrs or less)</u>	<u>Full Day</u>
0 - 25 persons	\$ 35.00*	\$ 80.00*	\$ 47.00*	\$106.00*
26 - 50 persons	\$ 40.00*	\$ 85.00*	\$ 53.00*	\$113.00*
51 - 75 persons	\$ 45.00*	\$ 90.00*	\$ 60.00*	\$120.00*

(\* plus \$75.00 refundable cleaning/damage deposit]

**Clean-up Charge**

- Minimum deduction from deposit \$50.00 (only based upon repair or cleaning)
- Staff cleaning charge, if required \$25.00 per hour/per person

**ATHLETIC FIELD RENTAL RATES**

Athletic Field Use Classifications

Any individual, group and/or organization applying for exclusive use permits shall be classified into five (5) categories for purposes of identification, priority of use, and charges for facilities and equipment. The categories are listed in order of priority with category "A" first, category "B" second, etc.:

- Category A** (Sponsored/Co-sponsored): Non-select youth activities/programs/organizations sponsored, or cosponsored by the Town of Prescott Valley via an annually approved use agreement.
- Category B** (IGA Partners): Organizations that have a current intergovernmental agreement with the Town of Prescott Valley.
- Category C** (Resident): Individuals, groups, businesses and/or private organizations whose address is within the Town of Prescott Valley limits.
- Category D** (Non-Resident): Individuals, groups, businesses and/or private organizations whose address is outside the Town of Prescott Valley limits.
- Category E** (For-Profit/Commercial): Individuals, groups, businesses and/or private organizations charging entry/participation fee/donation

<b><u>CATEGORY</u></b>	<b><u>A</u></b>	<b><u>B</u></b>	<b><u>C</u></b>	<b><u>D</u></b>	<b><u>E</u></b>
<b>Baseball/Softball Field (per field/per hour)</b>					
Practice only (no prep – as is)	N/C	IGA	\$10*	\$20*	NA
Game – 2hr min. (includes initial field prep)	N/C	IGA	\$25*	\$50*	NA
<b>Soccer/Football Field (per field/per hour)</b>					
Practice only (no prep – as is)	N/C	IGA	\$10*	\$20*	NA
Game – 3hr min. (includes initial field prep)	N/C	IGA	\$30*	\$60*	NA
<b>Lights (per field/per hour, 2hr minimum)</b>					
4-plex	N/C	IGA	\$20	\$27	\$36
Amphitheater	N/C	IGA	\$30	\$40	\$54
<b>Athletic Tournament Use (per field/per day)</b>					
4-plex (includes initial daily field prep)	N/C	IGA	NA	NA	\$85*
Amphitheater (includes initial daily field prep)	N/C	IGA	NA	NA	\$125*

[\* plus \$100.00 refundable cleaning/damage deposit per field (and certificate of insurance – tournaments only)]

**Staffing**

*The Town reserves the right to limit the use of the Town's facilities. Any use must be compatible with the established purpose of the recreation facilities. Depending on the size of the request or when the use of lights is required, the Town reserves the right to assign a site supervisor(s). The renter is responsible for paying \$20/hour for each required supervisor. Overtime (one and one-half times the hourly rate) and Holiday rates (twice the hourly rate) will apply based upon request.*

**Damage Fees**

- Ruts, holes, or turf damage (per sq. ft.) \$ 4.00
- Irrigation (per damaged sprinkler) \$125.00
- Minimum deduction from deposit \$ 50.00 *(only based upon repair or cleaning)*
- Staff cleaning charge, if required \$ 25.00 per hour/per person

**MOUNTAIN VALLEY SPLASH AQUATIC CENTER**

**Open Swim (4hrs) Admission Rates**

**Daily**

- Infant (age 5 and under) \$ 1.00
- Youth (ages 6 to 17) \$ 2.00
- Adult (ages 18 to 59) \$ 3.00
- Senior (age 60 and older) \$ 2.00
- Family (5+ immediate members) \$ 10.00

**Season Pass**

- Infant (age 5 and under) \$ 30.00
- Child (ages 6 to 17) \$ 60.00
- Adult (ages 18 to 59) \$ 90.00
- Senior (age 60 and older) \$ 60.00
- Family (5+ immediate family)/per season \$200.00

**Group Discounts**

Groups of 10 or more (ages 6 and above) will receive a discount of \$0.50 per person. To receive the group discount groups must schedule their date of arrival with the Mountain Valley Splash Office staff one week in advance.

**Federally Approved Free or Reduced Lunch Program Scholarship**

Children (ages 6 to 17) who participate in a federally approved Free or Reduced Lunch Program will be eligible for a \$0.50 discount on daily admission rates. Discounts will be given upon verification of participation in HUDS program and Town of Prescott Valley residency.

**Swimming Lessons**

(per person/per session)

\$ 25.00 *[plus a 10% discount with two prepaid registrations; 15% with three or more prepaid registrations]*

**Aqua/Terra Aerobics classes**

(per person/per session)

\$ 30.00

**Junior Lifeguard Program**

(per person/per session)

\$ 30.00

**Swim Team**

(per person/per session)

\$120.00 *[plus \$20 off with each addl' prepaid]*

<b>Facility rental</b> (per hour)	\$65.00 [plus \$30 per hour/guard fee (\$40 if slide use desired)]
<b>End-of-School Party</b> (2hr Maximum)	\$60.00 per date (\$70 if slide use desired)

**ICE SKATING and HOCKEY - EVENT CENTER**

<b><u>Open Skate</u></b>	<b><u>Session Admission</u></b>	<b><u>Multi-Pass (10)</u></b>
Youth (age 12 and Under)	\$ 2.00	\$18.00
Adult (ages 13 and Up)	\$ 4.00	\$36.00
<b><u>Adult Skate</u></b>	<b><u>Session Admission</u></b>	<b><u>Multi-Pass (10)</u></b>
Admission (21yrs & Older)	\$ 4.00	\$36.00
<b><u>Open Hockey</u></b>	<b><u>Session Admission</u></b>	<b><u>Multi-Pass (10)</u></b>
Admission (18yrs & Older)	\$ 5.00	\$45.00
<b><u>Other Fees</u></b>	<b><u>Fee</u></b>	
Skate Rental (Figure or Hockey)	\$ 3.00	
Skate Sharpening	\$ 5.00	

**MOUNTAIN VALLEY PARK AMPHITHEATER**

**Basic Rental Rates \***

Hourly

	<u>Attendance</u>	<u>No Field Traffic</u>	<u>Field Traffic</u>
Less than 500	\$ 50.00		\$ 100.00
500 – 999	\$ 75.00		\$ 150.00
1000-1999	\$ 100.00		\$ 200.00
2000-3999	\$ 150.00		\$ 300.00
4000-5999	\$ 200.00		\$ 400.00
6000 +	\$ 250.00		\$ 500.00

Daily

	<u>Attendance</u>	<u>No Field Traffic</u>	<u>Field Traffic</u>
1000 +	\$1,500.00		\$3,000.00

[\* plus \$250.00 refundable cleaning/damage deposit per request and certificate of insurance]

**Staffing**

The Town reserves the right to limit the use of the Town's facilities. Any use must be compatible with the established purpose of the recreation facilities. Depending on the size of the request or when the use of lights is required, the Town reserves the right to assign a site supervisor(s). The renter is responsible for paying \$20/hour for each required supervisor. Overtime (one and one-half times the hourly rate) and Holiday rates (twice the hourly rate) will apply based upon request.

**Profit Sharing**

additional rental for events where admission is charged [12% of gross receipts (including audience ticket sales and donations, but not including team participant entry fees)]

**Damage Fees**

- Ruts, holes, or turf damage (per sq. ft.) \$ 4.00
- Irrigation (per damaged sprinkler) \$125.00
- Minimum deduction from deposit \$ 50.00 (only based on repair or cleaning)
- Staff cleaning charge, if required \$ 25.00 per hour/per person

**Other Rental/Use Fees**

- Light use (per hour, 2hr minimum) \$ 70.00
- Electrical use – non-light (per day)
  - < 500 \$ 50.00
  - 500 – 1,000 (Max.) \$125.00
- Stage rental (per hour) \$ 50.00\*, plus \$150.00 setup fee
- Fence removal and replacement (per event) \$600.00
- Dance floor rental (per hour) \$ 50.00\*, plus \$150.00 setup fee  
*[\* plus \$100.00 refundable cleaning/damage deposit]*

**CONCESSIONS**

Concessions by reserving parties are not permitted at any facility or event when Town operated concessions are open. Should any reserving party desire that the Town provide concessions at times or for events/activities that the Town did not otherwise intend to do, the reserving party may request that the town operate concessions subject to payment of a concession charge by the reserving party. Such concession charge shall be negotiated by the Director with the reserving party based on the cost of providing concessions and the anticipated revenue. The Town reserves the right to decline to provide concessions at the option of the Town. When town-operated concessions are not open, concession trailers may be operated by and must be provided by the reserving party. In such cases, concessions are permitted and may be operated by only those individuals or groups holding a reservation at that time for that reserved facility. Reserving parties desiring to operate concessions shall pay a concession fee as established by the fee schedule. The Town reserves the right to operate, by franchise or otherwise, concession stands or trailers at all Parks and Recreation facilities.

<b>Town Operated Concessions</b>	150% recovery of costs associated with the provision of such services or that of the current marketplace (whichever is greater)								
<b>Permitted Sponsored/Co-sponsored/IGA Concessions</b> (Non-alcohol, food & merchandise per event/day)	\$ 30.00 (plus, refuse and utility service – as requested/available)								
<b>Permitted Non-Town Concessions</b> (Non-alcohol, food & merchandise per event/day)	5% gross sales + flat rate (per estimated attendance) <table border="0" style="margin-left: 20px;"> <tr> <td>Less than 500</td> <td>\$ 50.00</td> </tr> <tr> <td>500 - 999</td> <td>\$ 75.00</td> </tr> <tr> <td>1000 - 2999</td> <td>\$100.00</td> </tr> <tr> <td>3000 +</td> <td>\$150.00</td> </tr> </table>	Less than 500	\$ 50.00	500 - 999	\$ 75.00	1000 - 2999	\$100.00	3000 +	\$150.00
Less than 500	\$ 50.00								
500 - 999	\$ 75.00								
1000 - 2999	\$100.00								
3000 +	\$150.00								
<b>Permitted Non-Town Alcohol Concessions</b> (Beer & wine per event/day)	5% gross sales + \$150.00								

**CIVIC CENTER**

**Civic Center Amphitheater \***

Hourly			
	<u>Planned Attendance</u>	<u>Residents</u>	<u>Non-Residents</u>
	< 200	\$ 35.00	\$ 46.50
	200 – 299	\$ 50.00	\$ 66.50
	300 – 499	\$ 75.00	\$ 99.75
	500 – 1,000 (Max.)	\$125.00	\$166.25

Daily

<u>Planned Attendance</u>	<u>Residents</u>	<u>Non-Residents</u>
300 +	\$750.00	\$997.50

[\* plus \$250.00 refundable cleaning/damage deposit per request and certificate of insurance]

**Staffing**

The Town reserves the right to limit the use of the Town's facilities. Any use must be compatible with the established purpose of the recreation facilities. Depending on the size of the request or when the use of lights is required, the Town reserves the right to assign a site supervisor(s). The renter is responsible for paying \$20/hour for each required supervisor. Overtime (one and one-half times the hourly rate) and Holiday rates (twice the hourly rate) will apply based upon request.

<u>Electrical Use Fee</u> (in addition to facility use fees)	<u>Daily Fee</u>
< 500	\$ 50.00
500 – 1,000 (Max.)	\$125.00

**Damage Fees**

- Ruts, holes, or turf damage (per sq. ft.) \$ 4.00
- Irrigation (per damaged sprinkler) \$125.00
- Minimum deduction from deposit \$ 50.00
- Staff cleaning charge, if required \$ 25.00 per hour/per person

**Civic Center Facility \***

<u>(Hourly)</u>	<u>Resident (Hourly)</u>	<u>Non-Resident</u>
Meeting Rooms (per room/hour)	\$ 20.00*	\$ 26.50*
Community Room #331	\$ 30.00*	\$ 40.00*
Sky Box Conference Room #406 (per hour)	\$ 30.00*	\$ 40.00*
Court Room	\$ 50.00*	\$ 66.50*
Youth Sponsored/Co-sponsored Meeting Room Use	[No Charge*]	NA
Community Partner Meeting Room Use	[No Charge*]	NA

[\* plus \$100.00 refundable cleaning/damage deposit]

**LIBRARY**

**Library Facility \***

	<u>Resident (Hourly)</u>	<u>Non-Resident (Hourly)</u>
Crystal Room	\$ 50.00	\$ 66.50
Crystal Room w/Terrace	\$ 60.00	\$ 80.00
Council Chambers/Theater	\$100.00	\$133.00
Council Chambers/Theater w/ Crystal Room	\$115.00	\$153.00

[\* plus \$100.00 refundable cleaning/damage deposit]

3. That any of the above fees, charges and conditions may be modified by intergovernmental agreement with any "public agency" as defined in ARS §11-951.
4. That any of the above fees, charges and conditions may be modified by agreement with any "service organization" in return for substantial donations, fund-raisers, or other contributions towards development or improvement of Town parks or recreation facilities.

5. That interpretations required to apply the fees, charges and conditions set forth herein, and determinations of fees, charges and conditions for related facilities and programs not specifically set forth herein, shall be made by the Parks and Recreation Director under the supervision of the Town Manager. Disputes as to such interpretations or determinations may be submitted for recommendation by the Parks and Recreation Commission and (if the dispute is not resolved or if otherwise desirable) may ultimately be submitted to the Town Council. The decision of the Town Council is final.
6. That all fees heretofore charged to users and participants for parks and recreation facilities and programs (however set) are hereby validated.
7. That this Resolution shall be effective after its passage and approval according to law.

RESOLVED by the Mayor and Common Council of the Town of Prescott Valley, Arizona, this 13<sup>th</sup> day of March, 2014.

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Harvey C. Skoog, Mayor

ATTEST:

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Diane Russell, Town Clerk

APPROVED AS TO FORM:

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Ivan Legler, Town Attorney