

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
March 13, 2014**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION PASTOR DON TJIEMA, MOUNTAIN VALLEY CHURCH OF GOD

Pastor Don Tjiema gave the invocation.

3. PLEDGE OF ALLEGIANCE

VFW Commander Davis led the recitation of the Pledge of Allegiance.

4. ROLL CALL

Present: Council Member Grossman, Council Member Marshall, Council Member Mallory, Council Member Anderson, Council Member Whiting, Vice Mayor Nye, and Mayor Skoog.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Chamber of Commerce

Gloria Grose of the Chamber of Commerce presented the following two businesses as new members of the chamber.

1. ResCare Home Care: Eileen Gnabasik Executive Director explained that her company provides in home care to elderly people. They have 7 group homes in Prescott Valley. Their office is at 3001 North Main Street and phone number is 928.717.9981.
2. Serenity Wellness: Hope Matsuda the owner is a cognitive therapist. They focus on alternative health and also have a yoga studio. They are located at 8168 Florentine Road and phone number is 928.775.5066.

6. PROCLAMATIONS

a. March for Meals Month

Deputy Town Clerk June Catanzarite read the proclamation for March for Meals Month which was presented to CASA director Betty Robinson and her staff. Robinson invited everyone to the March for Meals pancake breakfast on Saturday March 29. Also during the week of March 17-21 they are having a “ride along” with the drivers who deliver the meals. CASA delivers 75 to 100 meals per day and averages 2,300 deliveries per month. Volunteers give an average of 600 hours and 1,400 miles driven. Mayor Skoog added that the contact with the home-bound people is just as important as the meal because many do not have anyone else checking in on them.

b. Vietnam Veteran's Day

June Catanzarite read the proclamation for Vietnam Veteran's Day which was accepted by VFW Commander Fred Nelson. Mayor Skoog offered to have copies of the proclamation for as many of the veterans in attendance as needed. Commander Nelson read a statement about Vietnam Veterans and all those who served and thanked the Town for the proclamation. He welcomed all the veterans and auxiliary members in attendance.

Vice Mayor Nye commented that she is a member of a military family who lost family in Vietnam, WWII and has a grandson injured from the war in Iraq. Council member Grossman added that the Vietnam War Memorial in Washington DC is the most visited in all of DC. Council member Anderson said that as a Vietnam infantryman he says welcome home. Council members Mallory, Whiting and Marshall added their thanks and appreciation to all the veterans for their service.

The VFW announced that the flags along Highway 69 will be flying on March 29 for Vietnam Veteran's Day and also in Chino Valley on Highway 89.

c. National Volunteer Week

June Catanzarite read the proclamation for National Volunteer Week which was accepted by Library Director Stuart Matson. He commented that he has a volunteer who has worked at the library for 32 years. Ted Johnson read statistics on how many hours of volunteering were given in February that are equivalent to 4 full-time staff members.

d. National Library Week

June Catanzarite read the proclamation for National Library Week which was accepted by Library Board President Larry Martin who thanked the council for the proclamation and the councils support of the library. Martin said the last sentence of the proclamation “Lives change at your library” is true, he sees the children and teens who grow here at our library.

Vice Mayor Nye said that you cannot separate her from the library. Council member Anderson added that a town becomes a community when they open a library. Mayor Skoog commented about all the proclamations this evening, saying we've seen what Prescott Valley is all about, a great place to live.

7. COMMENTS/COMMUNICATIONS

Council member Grossman attended the open house tour for the Wildland Firefighters Academy this morning at Embry Riddle. He was totally impressed and it was very interesting and encouraged people to take the tour and read recent newspaper articles about the Wildland Firefighters.

8. CONSENT AGENDA

- a. *Approving the February 27, 2014 Council meeting minutes*
- b. *Approving a new Series 14 Liquor License Application for VFW Post 10227 located at 2375 N. 5th St.; Fred Nelson, applicant*
- c. *Approving the recommendations of the Arts and Culture Commission's recommended updates to Town Code Chapter 18, subsection 18-01-050 Terms in Office*
- d. *Authorizing entry into Contract #999511-02 with the Arizona Department of Homeland Security to accept the grant award in the amount of \$10,973 AND approve the purchase of equipment*
- e. *Approving the 5-year Lease Agreement with the Prescott Valley Historical Society*
- f. *Authorizing the Mayor to sign Resolution No. 1869 adopting the Owner Occupied Housing Rehabilitation Program updated guidelines and authorizing the submission of an application(s) for State Housing Funds*
- g. *Approving Accounts Payable for 2/18 thru 3/4, 2013*

Council Member Marshall made the MOTION, seconded by Council Member Mallory, to approve all items on the Consent Agenda, by electronic vote. MOTION carried with 7 ayes and 0 nays.

9. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. *Consideration of awarding the contract for the installation of Hot Melt Crack Seal for the Fiscal Year 2013/2014 to Graham Contractors, Inc. for the contract amount of \$39,250.00*

Public Works Director Norm Davis asked council to recall that they previously approved the purchase of the asphalt material used for hot melt crack seal. This evening we are back to ask for approval of the contract to apply the product. Graham Contractors Inc. was the low bidder. Mayor Skoog noted that there was a wide range in the bid prices.

Council Member Grossman made the MOTION, seconded by Council Member Anderson, to award the contract for the installation of Hot Melt Crack Seal for the Fiscal Year 2013/2014 to Graham Contractors, Inc. for the contract amount of \$39,250.00, by electronic vote. MOTION carried with 7 ayes and 0 nays.

- b. Consideration of authorizing the Mayor to sign Resolution No. 1870 authorizing the submission of an application(s) for Department of Homeland Security/FEMA Assistance to Firefighters Grant Program, Fire Prevention & Safety Grant fund

Town Planner Carmen Ogden gave some background about the regional approach to partner with CYFD, Chino Valley Fire and Yavapai County to manage data and share information which will allow everyone access to the data. The Town will be acting as the lead agency to coordinate the program to administer the grant and provide training.

Town Manager Larry Tarkowski added that this is prime example of regional cooperation that benefits all of us.

Council Member Marshall made the MOTION, seconded by Council Member Mallory, to authorize the Mayor to sign Resolution No. 1870 authorizing the submission of an application(s) for Department of Homeland Security/FEMA Assistance to Firefighters Grant Program, Fire Prevention & Safety Grant fund, by electronic vote. MOTION carried with 7 ayes and 0 nays.

- c. Consideration of authorizing the Mayor to sign Resolution No. 1868 approving the recommendations of the Parks and Recreation Commission's Facility Use Fee Schedule for FY13/14

Parks & Recreation Director Brian Witty presented the proposed new fee schedules for Parks and Recreation. The current rates were last adjusted in 2009. The Parks and Recreation Commission recommends adjustments to user fees to be comparable with surrounding communities and to be cost effective. Adjustments are within the aquatics and pool fees.

Council member Whiting fully supports this change to the user fees as it helps with the maintenance of the facilities as well as covering needs for the future.

Council Member Whiting made the MOTION, seconded by Council Member Grossman, to authorize the Mayor to sign Resolution No. 1868 approving the recommendations of the Parks and Recreation Commission's Facility Use Fee Schedule for FY13/14, by electronic vote. MOTION carried with 7 ayes and 0 nays.

- d. Consideration of approving the fireworks display contract with Reyman Pyrotechniques /Any Pyro for the 4th of July celebration for a total of \$25,000.00

Parks & Recreation Director Brian Witty recommends the approval of the contract with Reyman Pyrotechniques for the 4th of July Fireworks. They need to purchase the fireworks at this time in order to have sufficient time to clear customs. In response to council members Witty stated that the fireworks will be the same as other years with the same company.

Council Member Grossman made the MOTION, seconded by Council Member Whiting, to approve the fireworks display contract with Reyman Pyrotechniques /Any Pyro for the 4th of July celebration for a total of \$25,000.00, by electronic vote. MOTION carried with 7 ayes and 0 nays.

10. COMMENTS FROM THE PUBLIC

No comments were forthcoming.

11. ADJOURNMENT

Vice Mayor Nye made the MOTION, seconded by Council Member Anderson, to adjourn, by electronic vote. MOTION carried with 7 ayes and 0 nays.

Mayor Skoog adjourned the meeting at 6:19p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, June Catanzarite, Deputy Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, March 13, 2014.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 19th day of March 2014

June Catanzarite, Deputy Town Clerk