

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: March 27, 2014**

SUBJECT: Viewpoint Park Expansion – Parking Lot Project, CIP # P358 – Change Order One

SUBMITTING DEPARTMENT: Parks & Recreation Department

PREPARED FOR: Jason Elmer, Parks & Recreation Manager, and
Kimberly J. Moon, P.E., Capital Projects Coordinator, for
Brian Witty, Parks & Recreation Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Change Order One

SUMMARY BACKGROUND: The Viewpoint Park – Parking Lot Expansion Project (CIP # P358) construction, by Asphalt Paving & Supply, is near completion. This work adds 19 new paved parking spaces, including curb, pavement sealant, and associated painted striping at Viewpoint Park. With remaining available funds for this project (and to utilize the competitive unit bid prices) Town staff has asked the contractor to build additional curb along the west edge of the parking area and within the median to finalize the parking area improvements at this Park. The attached Change Order One in the amount \$9,379.00 would accomplish this. Because this amount is over 10% of the original construction contract amount of \$38,300.85, approval by the Town Council is required per Town Code.

OPTION ANALYSIS: The Council may vote to:

- 1.) Approve Change Order One , **OR**
- 2.) Direct staff to pursue other options

ACTION OPTION: Motion to approve Change Order One in the amount of \$9,379.00 to the construction Contract with Asphalt Paving & Supply, Inc., for the Viewpoint Park Expansion – Parking Lot Project (CIP # P358). **VOTE.**

RECOMMENDATION: Town staff recommends approval of Change Order One in the amount of \$9,379.00 to the construction contract with Asphalt Paving & Supply, Inc.

FISCAL ANALYSIS: Fiscal Analysis for this project is outlined in Table 1, below.

Viewpoint Park Expansion - Parking Lot Project, CIP # P358		
HTE Code(s): 222-6530-700-7320		Finance Proj. # CP1402
FISCAL YR 2013/2014	Approved Budget:	\$55,000.00
	Previous Budget Transfer:	\$10,000.00
	Expended & Encumbered:	-\$49,644.35
	Change Order One:	-\$9,379.00 < (this action)
	Balance	<u>\$5,976.65</u>
		FISCAL YR 2013/2014

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____

Figure 1 – Planned Construction

Dashed Line = Approximate Area of New Asphalt Parking Lot
Dotted Line = Approximate Area of Vertical Curb

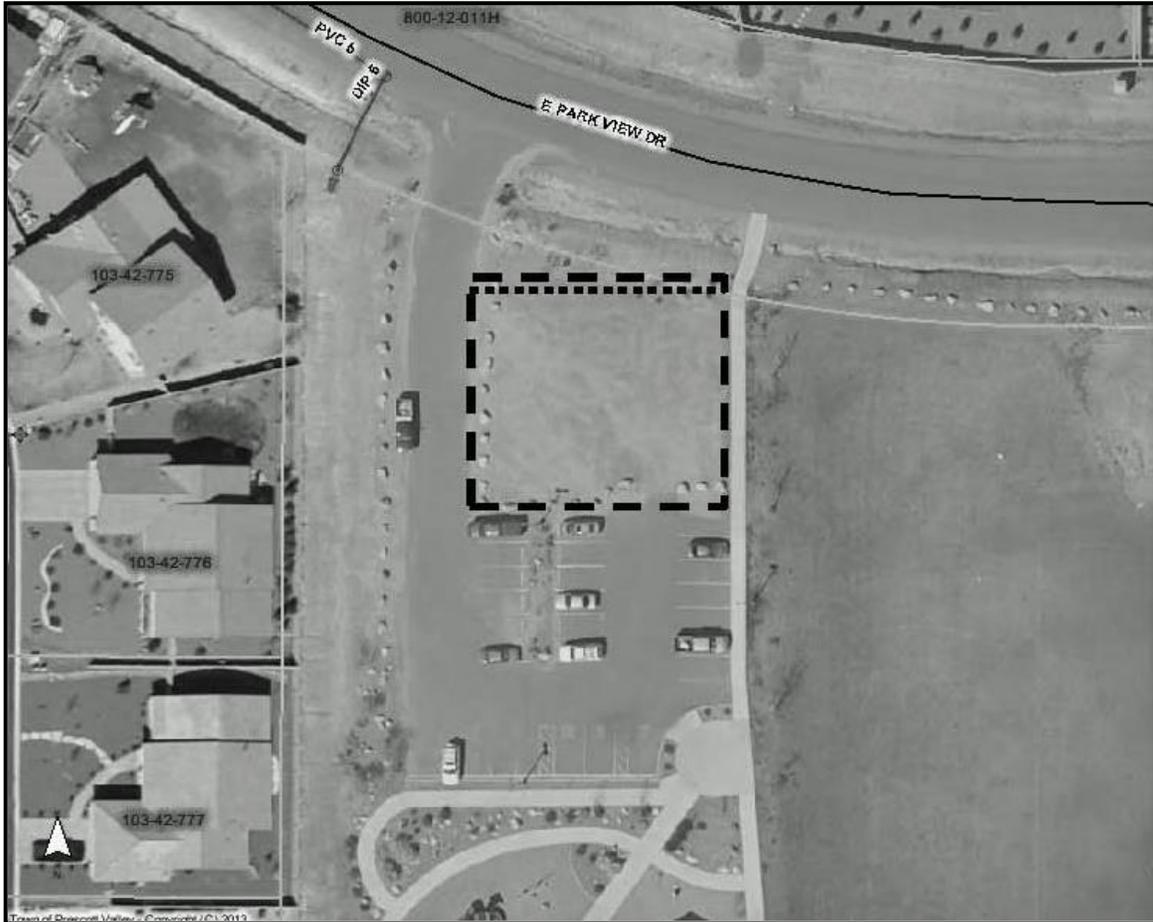


Figure 2 – Change Order 1

Note Additional Dotted Line for Vertical Curb Along:
1) West Side of Entrance Road and 2) Encircling Median

