

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: March 27, 2014**

SUBJECT: Bid Award for Disposal: Clean-up Day - Spring 2014

SUBMITTING DEPARTMENT: Public Works

PREPARED BY: Ken Stanton, Public Works Operations Manager for
Norm Davis, Public Works Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Contract

SUMMARY BACKGROUND: The Town conducts a yearly Clean-up Day event in the Spring so residents may bring items for disposal. This year's event is on Saturday, May 3rd. The fee schedule implemented in the Spring of 2010 to offset some of the event costs has not changed. Like many years in the past, the Prescott Valley Chamber of Commerce will also hold their Town-wide trash pickup effort program "Team Up To Clean Up". Adopt-A-Street sponsors are also encouraged to get their groups out on Saturday, May 3rd, as part of the Town-wide cleanup effort.

Other area agencies have expressed a desire to participate again in this year's Clean-up Day event, including Yavapai County and the Town of Dewey-Humboldt. Intergovernmental Agreements are in place with both of these agencies for subsequent payment of their proportionate share of the Town labor and equipment to put on the event (plus the disposal fee by an outsourced contractor).

The Town received one bid on Monday, February 24th for disposal services for materials collected at this year's Clean-up Day event:

Table 1

Contractor	Price Bid per Ton	Total Cost for Event
PV C&D Landfill, Inc.	\$43.95	\$28,030.00

OPTIONS ANALYSIS: The Council may vote to:

- 1.) Approve the contract with PV C&D Landfill, Inc. for disposal services, **OR**
 - 2.) Not approve the contract with PV C&D Landfill, Inc. for disposal services, **AND/OR**
 - 3.) Direct staff to pursue other options
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ACTION OPTION: Motion to approve a contract with the low bidder, PV C&D Landfill, Inc., for disposal services for Clean-up Day - Spring 2014 in the amount of \$28,030.00, **OR** Motion not to approve this contract. **VOTE**

RECOMMENDATION: Staff recommends approval of the contract with PV C&D Landfill, Inc. in the bid amount of \$28,030.00.

FISCAL ANALYSIS: The Fiscal Analysis for this item is shown in Table 2 below:

Table 2

Recycling Svc Clean up Day		HURF
HTE Code(s): 202-5510-631-3174		
FISCAL YR 2013/2014	Approved Budget:	\$43,000.00
	Expended & Encumbered:	-\$59.20
	Spring 2014:	<u>-\$28,030.00</u> < (this action)
	Balance:	\$14,910.80
		FISCAL YR 2013/2014

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____