

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
March 27, 2014**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Rabbi Dr. Adele Plotkin gave the Invocation followed by the Pledge of Allegiance led by Ken Stanton, Public Works Operations Manager.

3. ROLL CALL

Present: Council Member Whiting, Council Member Anderson, Vice Mayor Nye, Mayor Skoog, Council Member Marshall, and Council Member Grossman.

Absent: Council Member Mallory.

4. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Introduction of new Postmaster Lynn Kent

Capital Projects Coordinator Kim Moon introduced new Postmaster Lynn Kent. Kent relocated here from Colorado in August 2013. She began her career with the post office in 1983 as a letter carrier working her way up to postmaster. Kent says she has a lot of goals for the area noting the increasing population and affiliated delivery system.

b. Student of the Month

Council member Whiting introduced Tyler Sylva the March Student of the Month who is being honored for his academic achievements, participation in school clubs, has dual enrollment at Bradshaw & Yavapai College, ROTC, and he is a Technical Certified Computer person. He is involved in many community activities, tutoring, and volunteerism; he plays basketball, is employed and plans to attend ASU to become a physician assistant. Cort Miner BMHS Principal said Tyler belongs to the National Honor Society and Alfa Theta Math Honor Society; he is part of the *Link Crew*, orienting new freshmen students coming into the high school. He finished 4th in the HOSA – Allied Health Professional Medical Math group. He holds a 4.159 GPA and is in the top 3 percent of his class.

Tyler expressed his appreciation to Prescott Valley Rotary Club, Town Council, his parents and his Lord and Savior Jesus Christ. Whiting presented him with a certificate and paper weight to commemorate Tyler's achievements. Tyler introduced his parents and other family members in attendance who commented how proud they are of him.

c. Recognition of Ken Fahlman

Library Director Stuart Mattson thanked Casey Van Haren for preparing the picture of Ken Fahlman. Elaine Fahlman, and staff members who knew Ken, came forward as did the Board of Trustees to remember the contributions Ken Fahlman made to the library. Donna Morgan and the Board of Trustees have purchased books for the library in his memory. Ken was the 'Founder of the Library Volunteer in Policing Program' and all around good guy. Board members agreed Ken always had a smile, was faithful and loyal in attending every Trustee meeting and quite a character. He was an advocate for the library, for the community and a dear friend to them.

Elaine Fahlman said this is an honor for Ken and for her, to be so recognized by the Town Council. "It was always his pleasure to serve." As a couple they always enjoyed their service to the town. Ted Johnson said Ken had a great sense of humor, was smart and spunky, and will always be remembered fondly.

d. Prevent Child Abuse Month Kickoff, Jacki Kendig, Exec. Asst., Prevent Child Abuse Arizona

Jacki Kendig said pinwheels are the national symbol for April Child Abuse Prevention Month symbolizing happy childhood and what we wish for all children. Kendig said 2,700 pinwheels will be planted at the Civic Center to signify that number of children under 5 years of age in Prescott Valley. This kickoff to *Child Abuse Prevention Month* will take place on Tuesday, April 1 at 5:30 p.m. at the Prescott Valley Civic Center.

5. PROCLAMATIONS

a. Mayor's Day of Recognition for National Service

Town Clerk Diane Russell read the proclamation after which it was presented to Erika Stone of *Arizona Serves*. Stone expressed appreciation for the ongoing support received. They have several volunteers serving with the nonprofits in the area.

b. Fair Housing

Town Clerk Diane Russell read the proclamation after which it was presented to Planner Carmen Ogden who accepted the proclamation on behalf of all those who work in support of the *Fair Housing Act* which came out of very turbulent times.

c. National Arbor Day

Town Clerk Diane Russell read the proclamation after which it was presented to Danny Avalos, Parks and Recreation Commissioner. He invited Council to the *Arbor Day* event to be held on April 25th from 10:00 a.m. – noon at Tonto Park South. Brian Witty thanked Council for the proclamation which is the first step on next year's 9th consecutive *Tree City USA* designation and 3rd consecutive *Growth Award*. Only 22 communities in Arizona have the designation.

d. Arizona Gives Day

Town Clerk Diane Russell read the proclamation after which it was presented to Tina Blake of the West Yavapai Guidance Clinic Foundation that supports mental health in this area. Today she represents over 200 nonprofits in Yavapai County and 800 nonprofits in the State of Arizona. She encouraged others to donate on *Giving Day*, April 9th. Most nonprofits in this area will be participating by rallying for support and collaboration to serve the constituents.

Council member Anderson said it is a worthwhile project that was supported last year and will be again this year.

6. CERTIFICATES

a. Certificate of Appreciation to Roy Jenkins for 10 years of service

Town Clerk Diane Russell read the accolades about Roy Jenkins. Council recognized his work in the Library and Town over the last 10 years and congratulated him on his retirement. Roy introduced his family in attendance. Roy said the only thing better than working for the Town of Prescott Valley is living in Prescott Valley. Mayor Skoog presented Roy with a plaque and 10 year pin to commemorate his service to the Town. Assistant Library Director Ted Johnson and Library Director Stuart Mattson thanked Roy for his time and dedication to the Library. Parks & Recreation Director Brian Witty told some humorous 'sportsmanship' stories about Roy then congratulated him on his retirement. Roy's brother-in-law Jim Cleary said he is proud to have Roy as a brother-in-law and the Library is going to miss him greatly.

7. COMMENTS/COMMUNICATIONS

Council member Marshall reminded everyone about the March 29th *Salute to Heroes* event being held at Tim's Toyota Center from 3:00 to 6:00 p.m. with lots of things to see and do. The event benefits homeless veterans in the area.

8. CONSENT AGENDA

a. *Approving the March 6 Work Study & March 13, 2014 Council meeting minutes*

b. *Authorizing the Mayor to sign a contract with Unique Management for Library collection services*

- c. *Approving Change Order One in the amount of \$9,379.00 to the Construction Contract with Asphalt Paving & Supply, Inc., for the Viewpoint Park Expansion - Parking Lot Project (CIP # P358)*
- d. *Department Reports*
- e. *Investment Report*
- f. *Financial Report*
- g. *Approving Accounts Payable for March 4 thru 17, 2014*

Council Member Marshall made the MOTION, seconded by Council Member Whiting, to approve all items listed on the consent agenda, by electronic vote. MOTION carried with 6 ayes and 0 nays.

9. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

- a. *Consideration of appointing William Campbell to the Municipal Property Corporation Board for a term expiring November 18, 2015*

Council member Anderson said one position on the Municipal Property Corporation Board (MPC Board) became open when Grey Nagele completed her term and resigned effective November 18, 2012. She was appointed to the MPC Board on October 27, 2011 to a partial term with a term renewal date of November 18, 2012.

The vacancy was advertised and one application was submitted. Vice Mayor Lora Lee Nye and Council Members Rick Anderson and Mary Mallory conducted the interview. They were very impressed with Mr. Campbell and think he will be a great asset to the Board. They are recommending the appointment of William Campbell to fill the term.

Mr. Campbell said he has been in Prescott Valley four years currently working for the Prescott newspaper. He thanked them for the appointment to the board.

Council Member Anderson made the MOTION, seconded by Vice Mayor Nye, to appoint William Campbell to a term expiring November 18, 2015 on the Municipal Property Corporation Board, by electronic vote. MOTION carried with 6 ayes and 0 nays.

- b. *Consideration of authorizing the reading of Ordinance No. 791 once by title only as an emergency measure then place the same on final passage approving Annexation of Sections 4 & 9 of T.14N., R.1W (Glassford Heights) at the request of Arizona Eco Development, LLC (ANX13-003)*

Community Development Director Richard Parker said these two sections of land currently in Yavapai County are adjacent to the corporate boundaries of the Town of Prescott Valley. This proposed annexation (ANX13-003) comprises approximately 1,259 acres adjacent to the Granville Development. This matter was advertised and posted. A public hearing was held on December 19, 2013 regarding the proposed annexation. Following that, Council and the Planning & Zoning Commission toured the property and heard about the potential development plans from the developer of the project.

Petitions have been received indicating the support of 100 percent of the property owners and owners of value in the area including APS. This ordinance is now prepared for Council action in accordance with ARS §9-471.

Council Member Grossman made the MOTION, seconded by Council Member Anderson, to read Ordinance No. 791 once by title only as an emergency measure then place the same on final passage, by electronic vote. MOTION carried with 6 ayes and 0 nays.

Town Clerk Diane Russell read Ordinance No. 791 by title only as an emergency measure. Mayor Skoog asked “shall the ordinance pass?” The ordinance passed with 6 ayes and 0 nays.

c. Consideration of authorizing the Mayor to sign Resolution No. 1873 approving a plan for appropriate levels of infrastructure and services to serve anticipated new development for the 1,259 acre Glassford Heights master-planned community

Community Development Director Richard Parker said he appreciates the recognition of Ken Fahlman whom he referred to as the most playful security guy he ever played with. Ken is really missed.

This resolution describes the infrastructure and service that will be needed for the Glassford Heights Master Development Plan which will go to the Planning and Zoning Commission on April 7th. More details will be available from the developer at that time.

Council Member Whiting made the MOTION, seconded by Council Member Grossman, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1873 adopting the infrastructure and service plan, by electronic vote. MOTION carried with 6 ayes and 0 nays.

d. Consideration of approving a contract with the low bidder, PV C&D Landfill, Inc., for disposal services for Clean-up Day - Spring 2014 in the amount of \$28,030.00

Marnie Uhl, Chamber of Commerce, said they had 200 participants last year. This year’s *Clean-Up Day* is scheduled from May 3rd beginning at 9:00 a.m. with registration, a free tee-shirt to all volunteers and a map of the area to clean up. The Chamber partners with public works on the Town’s Dump Day to pick up all the bags of trash and take them to the dump site. The Chamber also partners with KRKD radio station too. Large items can be picked up at a person’s home, as necessary, to be taken to the dump site. Prizes and certificates are awarded by the Chamber of Commerce to the volunteers for numerous accomplishments (most stuff, biggest item etc.). They finish up the day with lunch for the volunteers provided by CYFD. The Prescott Valley Early

Bird Lions Club will also go to homes to assist those folks who cannot get their disposable items to the dump site.

On May 2nd from 11:00 – 2:00 p.m. is Shred Day with partner Sir Speedy at the Chamber of Commerce offices located at 7120 Pav Way in the Kooiman parking lot next door to the Hampton Suites. The first box for shredding is free; each additional box is \$1.00.

Operations Manager Ken Stanton stated the Clean Up Day is scheduled for May 3rd 8:00 a.m. until 4:00 p.m. The fees collected at the dump site are: \$2 per car, \$5 pickup, \$10 vehicle with trailer, \$1 per unmounted tire and \$3 if mounted, \$25 for Freon appliances, non-Freon appliances (if made of steel) and batteries are isolated then recycled. They cannot accept paint or liquid waste in the unlined landfill nor anything explosive. Yavapai County and Dewey Humboldt will be partnering with the Town of Prescott Valley this year and they will fund their portion of the costs. Typically the breakdown is 85 % Town of Prescott Valley, 3-5% Dewey Humboldt and Yavapai County 15%. PV C&D Landfill has worked with the Town on several occasions on this event and they do erect a wind fence to secure the disposables. The pile of disposables is then removed over the weekend.

Ken showed a list of the Adopted roadways and the groups of volunteers who oversee them as a part of the Adopt a Roadway/Street program. A letter is sent to each group to encourage their participation in the Clean-up Day activities.

Council Member Anderson made the MOTION, seconded by Council Member Grossman, to approve a contract with the low bidder, PV C&D Landfill, Inc., for disposal services for Clean-up Day - Spring 2014 in the amount of \$28,030.00, by electronic vote. MOTION carried with 6 ayes and 0 nays.

Ken thanked the Mayor and Council, and Larry Tarkowski for the support he has gotten over the years saying this is his last official act as he is retiring next week. The success in public works is going to live on as it is his staff that made him successful too and they are still here and will give that same level of service to the citizens. Mayor Skoog said they have appreciated Ken a lot.

10. COMMENTS FROM THE PUBLIC

No comments were forthcoming.

11. ADJOURNMENT

Council Member Anderson made the MOTION, seconded by Council Member Grossman, to adjourn the meeting, by electronic vote. MOTION carried with 6 ayes and 0 nays.

Mayor Skoog adjourned the meeting at 6:49 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, March 27, 2014.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this March 28, 2014.

Diane Russell, Town Clerk