

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: April 17, 2014**

SUBJECT: Antelope Park Expansion Project – CIP # P366

SUBMITTING DEPARTMENT: Parks & Recreation Department

PREPARED BY: Jason Elmer, Parks & Recreation Manager, and
Kimberly J. Moon, P.E., Capital Projects Coordinator, for
Brian Witty, Parks & Recreation Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: None

SUMMARY BACKGROUND: With the balance of the Parks Development Impact Fees in the current fiscal year, and with a requested project budget in FY 2014/15, the Parks & Recreation Department is seeking authorization for a project to expand Antelope Park. This project is similar to the DIF expansion projects recently completed at Tonto South Park and Viewpoint Park. Antelope Park was established in the late 90's with only sixty percent of the park built at that time. Planned expansion is now necessary to meet current demand. The vision for this project will involve the establishment of passive recreation turf space, a new ramada to accommodate teams and neighborhood gatherings, along with the construction of a walking path, additional paved parking (19 spaces), parking lot lighting, sidewalk, curb, chip seal, striping of the parking lot, trees, turf, seeding, irrigation, and fencing expansion. The general outline of proposed improvement is noted here per Figure 1.

Figure 1



On April 1st, 2014, the Town Manager approved an amendment in the amount of \$13,140 to the town engineer agreement, with Dava & Associates, adding design and construction administration engineering services for the parking lot expansion, sidewalk, and lighting installation at Antelope Park. Direct selection and approval of Dava and Associates for engineering services is based on eligibility per A.R.S. 34-103 (i.e. less than \$500,000) and Town Code 3-04-080 (i.e. professional services). Chip seal is included with the annual bid for chip seal through the Public Works Department, but will be funded with Parks DIF funds. Portions of the project will be performed by Parks & Recreation staff and includes some electrical work, trees, turf, seeding, irrigation, and fencing expansion.

Currently staff, in cooperation with the Town Engineer, is developing a project schedule for parking lot and lighting work that reflects the following timeline:

- Sunday, May 5th and 11th - Project Advertisement
- Monday May 12th - Pre-bid Meeting in Library Auditorium
- Tuesday, May 27th - Bid Opening
- Thursday, June 12th - Project Award by Town Council
- Thursday, June 19th – Pre-Con Mtg
- Monday June 23rd - Notice to Proceed
- Monday July 18th - Last Day of Construction

OPTION ANALYSIS: Discussion only.

ACTION OPTION: No action is required at this time.

RECOMMENDATION: Discussion only.

FISCAL ANALYSIS: The budget for the current fiscal year 2013/2014 includes a group of park expansion projects funded with Parks Development Impact Fee funds which total \$195,000. Upon completion of the Viewpoint Park (\$65,000), Tonto South Park (\$75,000), and Old Town Park Sidewalk (\$25,000) expansion projects, there is DIF budget remaining of \$30,000 that can be utilized immediately for the Antelope Park expansion project, in the current fiscal year.

The balance of the Antelope Park expansion project funds are requested in the proposed budget for Fiscal Year 2014/2015, in the amount of \$180,000.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____