

**TOWN OF PRESCOTT VALLEY
WORK STUDY MEETING
MINUTES
May 15, 2014**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. Call to Order

Mayor Skoog called the meeting to order at 5:40 p.m.

2. Roll Call

Present: Council Member Marshall, Council Member Mallory, Council Member Whiting, Council Member Anderson, Vice Mayor Nye, Mayor Skoog, and Council Member Grossman.

3. Presentation: Sunday Mountain Valley Splash Hours (May-June)

Parks & Recreation Director Brian Witty said that Sunday operations will begin Memorial Day weekend and continue through the swim season.
No action was taken.

4. Presentation: Library Monday Opening (July)

Library Director Stuart Mattson said they are excited to announce the reopening of the library on Monday's beginning in July. Positions to staff the library accordingly are currently being advertised. Mattson announced that they will be holding their first library retreat on July 7 morning to orientate the new employees. The library will open at noon until 6:00 p.m. that day after which they will be open the regular library hours.

Vice Mayor Nye complimented Mattson for the authors he has coming to the Library. She wants to compliment James Rollins on his new book that she just read. [Scrivener's note: Author James Rollins will be at the library Saturday May 17th from 1:00 until 4:00 p.m. for a book signing.]

No action was taken.

5. Discussion regarding the Amended Memorandum of Understanding w/ NACOG for the Voucher Transit System

Public Works Director Norm Davis said we have a long standing 15-year history with NACOG. The Transit Voucher System, in the past, had been partially funded by LTAF II funds which

have been swept the last three years by the legislature. The Town elected funding the Voucher System the last three years at the rate of \$50,000 to include this year. Access to the Voucher System is linked to the town's website for those who want more information about the system. Brochures and newsletters are also distributed to get the word out about the Transit Voucher System

Vicki Mastriani, Fiscal Officer of the Northern Arizona Council of Governments, gave a brief history of the Voucher Transit System. Due to a lack of public transportation in the quad-city area and the concern about transporting labor to market was NACOG's priority of the program. Those who wish to use the vouchers must meet criteria to qualify for use of the program. Users pay a co-pay of \$2.00 per ride and receive \$40 in vouchers per month normally on the 20th of the month. Currently NACOG does not have a way to track usage of the vouchers that are distributed to individuals to evaluate who is receiving the vouchers and yet not using them; an estimated 20 percent of the distributed vouchers are not used. They are working to correct that so they can redirect the vouchers to other folks who may need them. Since July 1, 2013 thru April 1, 2014 NACOG'S seven providers have provided 4,079 rides, about 370 rides per month which is less than half of what is called for. They serve a broad spectrum of people from the youth to the elderly for a variety of reasons.

Mastriani presented Norm Davis with a Certificate of Appreciation for his leadership and commitment to the Voucher Transit Program for the Town of Prescott Valley. Davis thanked her on behalf of a lot of the other staff who help support this program. The Transit Program through CYMPO plan has stalled out due to lack of a sustainable funding source/revenue stream and who is going to run the system.

Town Manager Larry Tarkowski added that we have been approached by a number of groups advocating for a transit system in the quad city area or just in Prescott Valley. In working with those groups it has been made clear that we will work with them and help them, but what it requires is developing a new funding source. Existing funds are already dedicated to our services. The town will be very supportive of providing them with information and work with them in the governance of a transit district. The Yavapai System is still operational but must transfer from an urban system to a rural system. They have active grants submitted to the Arizona Department of Transportation to continue that system. They have also talked about expanding the system into Prescott Valley. Currently it serves Prescott and Chino Valley. Davis added that this unique Voucher system works very well here utilizing the existing taxis etc. and is a nice model that works very well.

No action taken.

6. Discussion regarding the annual materials contracts

Public Works Director Norm Davis said they rebid all the materials that they use in streets every year. These Annual Outsourced Contracts apply to commodities that are needed for street maintenance include everything from asphalt to portable toilets.

Town Manager Tarkowski noted that Norm Davis' very first council presentation (ten years ago) happened to be exactly what it is tonight. He stumbled a little bit over the portable toilet contract which resulted in a great deal of discussion that evening. Davis had said that "public works doesn't use toilets". Davis stumbles every year at this time just to make it more fun. The town enjoys a wonderful work relationship with each one of these vendors through whom the process has been streamlined.

No action was taken.

7. Discussion regarding the annual vendor service contracts

Public Works Director Norm Davis said the Service Contract renewals are five-year contracts, renewed annually, for fuel, landscape maintenance and weed control, striping and pavement markings, street sweeping and swath mowing outsourced services. Again we have a very good working relationship with each vendor. There are no fee increases for the services. The town does not have to own the equipment to have these jobs done. Janitorial is going out for bids this year so will be addressed in June.

Davis introduced Alex Romero who was recently promoted to Operations Manager and is taking oversight of this program. Romero said next year he looks forward to partnering up with Norm to present these agenda items. He has a standing relationship with each of these vendors for having managed the program through his prior position with the town.

Tarkowski said Alex has been with the town since 1993 coming from Lake Havasu City. He told the story of Alex wearing his long underwear for three quarters of the summer when he first moved here from Lake Havasu. Staff rode him something fierce for him being cold in the summer in Prescott Valley. Romero said when you work in 115 to 120 degree weather, you have to be young and your blood thins out quite a bit. It took him a while to get his blood thickened back up again when he moved here. He expressed his appreciate to the Town of Prescott Valley saying it has been good to him all these years and he is a product of that having started as a laborer to what he is now.

Vice Mayor Nye stated that Alex has their full confidence and they are delighted at his promotion. Council member Whiting said that he saw that progress is being made on the sign replacement program with posts and signs being put in now. Romero said work will begin in Unit 14 and the industrial areas next week.

No action was taken.

8. Adjournment

Mayor Skoog adjourned the meeting at 6:25 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Work Study Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, May 15, 2014.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this May 19, 2014

Diane Russell, Town Clerk