

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
June 12, 2014**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:31 p.m.

2. INVOCATION - Father Dan Vollmer, St. Germaine Catholic Church

Father Vollmer gave the invocation.

3. PLEDGE OF ALLEGIANCE

Mr. Heap of Boy Scout Troop #7093 led in the recitation of the pledge of allegiance.

4. ROLL CALL

Present: Council Member Grossman, Council Member Marshall, Council Member Mallory, Council Member Whiting, Council Member Anderson, Mayor Skoog, and Vice Mayor Nye.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Hungry Kid's - Carm Staker

Not available.

b. Chamber of Commerce

The 8th class graduates of the Chamber of Commerce Business Academy class were introduced by Marnie Uhl, CEO of the Chamber of Commerce. Those present were Pam Cregar, Caroline Pruett, Gina Kowacz, Diane Tenison and Darcy Stroud.

Uhl announced that the 36th Annual Prescott Valley Days is this weekend beginning with 'Prescott Valley Idol' Friday night, the parade on Saturday at 9:00 a.m. followed by inside activities and demonstrations at Tim's Toyota Center beginning at 10:30 a.m. The carnival opens tonight. Come enjoy the live music too.

c. Plaque of Appreciation

Ms. Merilee Fowler, Executive Director of MATFORCE, presented Vice Mayor Nye with a plaque of appreciation for her time, dedication and service to the MATFORCE organization.

6. COMMENTS/COMMUNICATIONS

No comments were forthcoming.

7. CONSENT AGENDA

- a. *Approving the May 15 Work Study and Special Council meetings and the May 22, 2014 Council meeting minutes*
- b. *Approving the Regularly-Scheduled Town Council Meeting dates for Fiscal Year 2014-2015*
- c. *Approving the Intergovernmental Agreement (IGA) with Arizona Agribusiness & Equine Center*
- d. *Approving the Gift Deed for Culver's Restaurant right-of-way easements for water & sewer*
- e. *Approving the purchase of a Liberty Digital Audio Recording System for the Courtroom*
- f. *Approving Accounts Payable for 5/13 thru 6/03, 2013*

Council Member Mallory made the MOTION, seconded by Council Member Marshall, to approve all items on the consent agenda, by electronic vote. MOTION carried with 7 ayes and 0 nays.

8. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. *Consideration of appointing Gary Snyder to the Arts and Culture Commission to a term with a renewal date of June 30, 2015*

Vice Mayor Nye said one position on the Arts and Culture Commission became open when Janet Uderjohn resigned effective October 23, 2013. Janet Uderjohn was appointed to the Arts and Culture Commission on March 14, 2013 to a partial term with a renewal date of June 30, 2015.

One application was submitted for the Arts and Culture Commission. Vice Mayor Lora Nye and Council members Mary Mallory and Rick Anderson conducted the interview and recommend the appointment of Gary Snyder to fill the vacancy made by Janet Uderjohn's departure, with a term renewal date of June 30, 2015. Judith Berry and Nancy Smith of the Arts and Culture Commission introduced themselves and welcomed Mr. Gary Snyder to the Commission.

Mr. Snyder talked about his background. Council members Mallory and Anderson said he has a lot to bring to the table and we are fortunate to have him.

Council Member Mallory made the MOTION, seconded by Vice Mayor Nye, to appoint Gary Snyder to the Arts and Culture Commission to a term with a renewal date of June 30, 2015, by electronic vote. MOTION carried with 7 ayes and 0 nays.

b. Consideration of authorizing the Mayor to sign Resolution No. 1879 adopting and approving a Final Development Plan (Plat) for the Villas at StoneRidge

Community Development Director Richard Parker said the Planning and Zoning Commission approved the FDP for this project consisting of 47 residential lots on 9 acres. It was previously designated for 80 units and zoned for time share. With the change in the market the developer sees the need for golf type villas as an emerging market. The site is currently being rough graded. StoneRidge enjoys pre-declaration water and on that basis the developer is encouraged to look for a place to replace the units that were diminished from this preciously zoned property elsewhere in the property which they assure us will take place in the future as they bring new products forward. It is important that the citizens know that the Town of Prescott Valley has an enormous value derived from the sale of the effluent that we received from that pre-declaration of water that goes through the sewer plant, recharged then reused. The Planning and Zoning Commission approved the Preliminary Development Plan but are looking for the density units to be replaced elsewhere in the project. This project received unanimous recommendation by the Commission as their part of the approval of the Preliminary Development Plan which is being brought forward to Council with a subdivision agreement. We are back to a standard of doing business by placing Financial Assurances to enable the development to move forward and the public infrastructure to be installed, as opposed to having the developers do that out of their own pockets. Parker complimented Town Attorney Ivan Legler who looks forward to getting back to a standard way of doing business. The developer intends to post Financial Assurances.

Mike Richards came forward, on behalf of the developer, offering to answer any questions for the Council members. He says it will leverage the golf course and is sure to generate interest.

Council member Whiting commented that this project has been planned for from day one. The community looks forward to it advancing. Vice Mayor Nye remarked about a comment she received regarding the StoneRidge area.

Council Member Whiting made the MOTION, seconded by Council Member Mallory to authorize the Mayor to sign Resolution No. 1879 adopting and approving a Final Development Plan (Plat) for the Villas at StoneRidge, by electronic vote. MOTION carried with 7 ayes and 0 nays.

c. Consideration of authorizing the Mayor to sign Resolution No. 1880 adopting and approving a Final Development Plan/Plat (FDP14-003) for the Granville Unit 7A1, 7B1 & 7C1

Community Development Director Richard Parker said Mr. Contadino is just about out of lots and is mass grading for a future 350 lots. They are also in the process of installing infrastructure. We are again bringing forward new subdivisions and product for the public. The latest is a 71 unit subdivision on 19 acres. This Final Development Plan has been reviewed by the engineering staff and is consistent with engineering standards. A Subdivision Agreement is prepared which contemplates Financial Assurances being placed in lieu of Mr. Contadino paying for the infrastructure improvements himself.

Mr. Joe Contadino stated that you can see what is going on over in Granville if you drive through. Financing for the project is in process with Financial Assurances coming. Multiple lots sizes will be available. The 31 lots approved last year will be started by the end of this month with just a few left to sell. They have been on a 2 a week [house] start. They have been scrambling to bring lots onto the market. They sell 10 houses a month for the past 18 months.

Vice Mayor Nye congratulated Mr. Contadino for being the only developer who successfully survived the economic downturn.

Vice Mayor Nye made the MOTION, seconded by Council Member Grossman, to authorize the Mayor to sign Resolution No. 1880 adopting and approving a Final Development Plan/Plat (FDP14-003) for the Granville Unit 7A1, 7B1 & 7C1, by electronic vote. MOTION carried with 7 ayes and 0 nays.

- d. Consideration of awarding a construction contract for the Antelope Park Expansion Project CIP# P366 to Asphalt Paving & Supply, Inc., in an amount of \$160,673.00 AND approving an Amendment to the Town Engineer Agreement with Dava & Associates, in the amount of \$10,630.00

Capital Projects Coordinator Kim Moon said this is expansion for parking and lighting in Antelope Park. Four bids were received and staff recommends Sunland, Inc. Amendment to the Town Engineer Agreement is also included for Dava and Associates for construction oversight services.

Council Member Marshall made the MOTION, seconded by Council Member Mallory, to award a construction contract for the Antelope Park Expansion Project CIP# P366 to Asphalt Paving & Supply, Inc., in an amount of \$160,673.00 AND approving an Amendment to the Town Engineer Agreement with Dava & Associates, in the amount of \$10,630.00, by electronic vote. MOTION carried with 7 ayes and 0 nays.

- e. Consideration of awarding the construction contract for the Fiscal Year 2014/2015 annual Chip Seal program to Sunland, Inc. Asphalt and Seal Coating in the total bid amount of up to \$367,908.73 AND approving testing services from Engineering & Testing Consultants, Inc. in an amount not to exceed \$1,980.00

Public Works Director Norm Davis said this was talked about in detail at last week's work study session with work to begin after July 1. Based on the favorable bids received staff recommends awarding the base bid as well as alternate bids to Sunland, Inc. Davis showed the flyer that is

currently being distributed in the utility bills indicating the areas they will attend to this year. Council member Mallory commented that maintenance is an important piece of any infrastructure.

Council Member Grossman made the MOTION, seconded by Council Member Mallory, to award the construction contract for the Fiscal Year 2014/2015 annual Chip Seal program to Sunland, Inc. Asphalt and Seal Coating in the total bid amount of up to \$367,908.73 AND approving testing services from Engineering & Testing Consultants, Inc. in an amount not to exceed \$1,980.00, by electronic vote. MOTION carried with 7 ayes and 0 nays.

f. Consideration of awarding the annual Janitorial contract for Fiscal Year 2014/2015 to the lowest bidder, Clean Team Janitorial, LLC in the total bid amount of \$120,600.00

Public Works Director Norm Davis said this is one of the town's outsourced contracts. The Town has had a 10-year relationship with Clean Team Janitorial, LLC and they are the low bidder again this year with no increase in cost.

Council Member Mallory made the MOTION, seconded by Council Member Marshall, to award the annual Janitorial contract for Fiscal Year 2014/2015 to the lowest bidder, Clean Team Janitorial, LLC in the total bid amount of \$120,600.00, by electronic vote. MOTION carried with 7 ayes and 0 nays.

g. Consideration of approving an amendment with Lyon Engineering to provide professional design services in the amount of up to \$3,400 for Ortiz Street Sewer and Street Repairs (CIP # S370) for a total project cost of \$16,800 AND approving budget transfers for this project as detailed in the Fiscal Analysis

Capital Projects Coordinator Kim Moon stated this is for consideration for an amendment to the Lyon Engineering Agreement for design and rehabilitation of Ortiz Street in Quailwood Meadows. It adds design services for rehabilitation of sewer lines and budget transfers.

Council Member Marshall made the MOTION, seconded by Council Member Grossman to approve an amendment with Lyon Engineering to provide professional design services in the amount of up to \$3,400 for Ortiz Street Sewer and Street Repairs (CIP # S370) for a total project cost of \$16,800 AND approving budget transfers for this project as detailed in the Fiscal Analysis, by electronic vote. MOTION carried with 7 ayes and 0 nays.

h. Consideration of approving the Town Engineer Agreement with Dava and Associates for two additional years with an expiration date of June 30, 2016

Public Works Director Norm Davis said that the town has a 26-year relationship with Dava and Associates. Staff recommends renewal of the contract with them for an additional two years. They provide professional engineering services and surveying services. They bring a lot of institutional and working knowledge to the table.

Gordon Bowers and Bob Fister came forward to say they appreciate the confidence the Town of Prescott Valley puts in them and thank Council for their consideration of approving the agreement.

Vice Mayor Nye made the MOTION, seconded by Council Member Mallory, to approve the Town Engineer Agreement with Dava and Associates for two additional years with an expiration date of June 30, 2016, by electronic vote. MOTION carried with 7 ayes and 0 nays.

i. Consideration of approving the Intergovernmental Agreement with Yavapai County for Unified Emergency Management for FY2014/2015

Sgt. Scott Stebbins said this is a long-standing relationship with Yavapai County who does an excellent job of providing disaster response services. Over the last year the PD has a new high wave frequency Amateur [HAM] Radio enabling the PD to use email too when internet providers may be down. He thanked Public Works folks for installing the antennae. The PD changed the EOC alert notification procedure moving to using a group text instead of individual phone calls for the call out to personnel. They have another EOC exercise planned for this fall called the 'Flood 2014 Exercise'. This year's training by Denny Foulk and Hugh Vallely for Finance, Logistics, Operations and Plans staff that mans the EOC. They also provided NIMS training all PD personnel. He thanked Steven Zraick for his help in facilitating training to get more people involved. The Disaster Response Plan is updated every year. He added that on the town website under the Community dropdown there is an Emergency Services link and video narrated by the Mayor.

Council Member Grossman made the MOTION, seconded by Council Member Marshall, to approve the Intergovernmental Agreement with Yavapai County for Unified Emergency Management for FY2014/2015, by electronic vote. MOTION carried with 7 ayes and 0 nays.

9. COMMENTS FROM THE PUBLIC

- a. Richard Zornes said he is one of many Viewpoint residents who have a concern about the Parks and Recreation Department decision regarding the placement of the cell [antennae] tower in the Viewpoint Park area. On June 3, six sites were mentioned, not discussed for option. Verizon determined that the park was the best site. Multiple bunkers enclose the machinery for these towers. More towers will come. Other cell companies will want to piggy back onto this tower. As time goes on more enclosures [bunkers] will be added as other companies are added to the tower. It will be located right behind a soccer goal in the park. He said this is a community park open to the residents at any time of the day. He questioned what is to prevent an unsupervised child from climbing over the enclosure and getting injured. It is a safety concern. There has been a serious accident in the vicinity of proposed tower location with the probability of another serious accident there. Alternative locations are available that could maximize the wireless coverage without negatively impacting this residential park area. He made several suggested locations. Zornes said this placement could decrease their property value due to the location of the nearby tower as seen in several studies he indicated. They object to the site location, not to the goal of providing better service to Verizon's customers. They understand that many

people in the surrounding area need cell phone coverage. More people in the Pronghorn Ranch and Viewpoint north area have been pressuring Verizon for the lack of reception. This park was an easy fix for Verizon. They feel due diligence was not done on this site location.

- b. Mrs. Zornes stated that they are concerned about the diminishment of quality of life resulting from locating the tower in that park.
- c. Ivan Legler, Town Attorney, mentioned that Boy Scouts are in the audience tonight as they are here to earn their Citizenship in the Community Badge. Legler is a Counselor for that merit badge.

Mr. Scott Heap, Troop 7093, said they are glad to have the opportunity to attend this meeting to see how they can become involved in the community and understand some of the concerns in the community. Jennifer Rohrbough, Troop 7095, said she believes in the scouting program and has three brothers who are Eagle Scouts. Mr. Rohrbough read the criteria needed to earn this particular badge. The Boy Scouts attending were Dillon and Brody Heap and Levi Wagner.

10. ADJOURNMENT

Council Member Mallory made the MOTION, seconded by Council Member Marshall, to adjourn, by electronic vote. MOTION carried with 6 ayes and 0 nays and 1 abstain. Council Member Anderson abstained.

Mayor Skoog adjourned the meeting at 6:49 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, June 12, 2014.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this June 13, 2014

Diane Russell, Town Clerk