

TOWN CLERK JUNE 2014

Program	June '13	June '14	% Change (Month)	YTD FY 12-13	YTD FY 13-14	% Change Fiscal Year
Internal Activity:						
Internal research projects/requests	43	33	-23%	430	403	-6%
Public records research/requests	37	43	16%	600	441	-27%
Records destroyed (cubic feet)	0	0	0%	183	649	255%
Bids/RFPs processed	4	1	-75%	21	25	19%
Contracts & Agreements processed	12	14	17%	61	62	2%
Documents added to Laserfiche	322	551	71%	11,351	28,223	149%
Records microfilmed (rolls)	0	0	0%	0	0	0%
Documents recorded (County)	1	6	500%	37	36	-3%

Budgetary Goals & Objectives:	June '13	June '14	% Change (Month)	YTD FY 13-14	Proposed FY 13-14	% Change vs. Proposed
Notice of Claims	2	2	0%	10	30	33%
\$ Amount of insurance paid	\$ 13,000.00	\$ 13,894.18	7%	\$28,954.99	\$25,000	116%
Ordinances & Resolutions Processed	11	11	0%	93	60	155%
Meeting Minutes Approved	8	7	-13%	49	48	102%
Council Agenda Packets Prepared	7	4	-43%	48	48	100%
Official Postings	8	15	88%	136	100	136%
Legal Notices Published	10	30	200%	155	40	388%
Licenses:						
New liquor licenses	3	0	-100%	16	5	320%
Special event liquor licenses	1	1	0%	7	5	140%
New business licenses	34	37	9%	529	500	106%
Renewed business licenses	140	148	6%	2021	1900	106%
Special event business licenses	40	111	178%	770	400	193%
Peddler's licenses	7	5	-29%	36	10	360%

Business License Monthly Trends:	New Business	Renewed Licenses	Total Active Licenses
Jan	48	154	2,543
Feb	37	178	2,553
Mar	43	190	2,573
April	45	182	2,611
May	47	182	2,573
June	37	148	2,586
July			
Aug			
Sept			
Oct			
Nov			
Dec			

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.