

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: September 25, 2014**

SUBJECT: Award for Purchase of Hot Melt Crack Seal Materials

SUBMITTING DEPARTMENT: Public Works

PREPARED BY: Alex Romero, Public Works Operations Manager for
Norm Davis - PE, Public Works Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a.) Quote from Crafcoc, Inc. for Purchase of Crack Sealant per Arizona Department of Transportation Purchasing Contract #ADSP013-035060

SUMMARY BACKGROUND: The budget for Fiscal Year 2014/2015 includes funding for performing a Crack Seal Maintenance program in the Streets maintenance budget. The Public Works Department is purchasing crack seal material through the Arizona Department of Transportation Contract. The collective purchasing power that this affords is the benefit of a more competitive price as this is an annually bid contract based on ADOT's Statewide usage. Terms of this contract allow for any government agency in Arizona to purchase additional quantities based on their pricing.

Staff has completed a list of various streets for this year's Crack Seal Maintenance Program and is currently out to bid for a contractor to provide the staff and equipment to install crack seal material. Council will consider contract award at the on October 9th regular meeting.

This Crack Seal Maintenance program addresses the current year's goal to continue to maintain a higher standard of maintenance for public infrastructure.

OPTIONS ANALYSIS: The Council may choose to:

- a.) Award the Purchase of Crack Seal Materials per ADOT contract for a total purchase amount of \$22,079.06, **OR**
- b.) Not award the purchase

ACTION OPTION: Motion to award the purchase of Hot Melt Crack Seal Materials for the Fiscal Year 2014/2015 to Crafcoc Inc., in the total Purchase amount of **\$22,079.06, OR** Motion to reject this purchase.
VOTE.

RECOMMENDATION: Staff recommends awarding the Purchase, per ADOT Contract, to Crafcoc Inc. in the amount of \$22,079.06.

FISCAL ANALYSIS: Fiscal analysis for this purchase is reflected in the following table:

Table 1

2014/2015 Crack Seal Maintenance - Materials Purchase		
HTE Code: 202-5510-631.43-70		Street Maintenance
		Finance Proj. # N/A
FISCAL YEAR 2014/2015	Budgeted Amount: \$281,870.00 Expended & Encumbered: (\$155,461.93) Materials Purchase: <u>(\$22,079.06)</u> < (this action) Balance: \$104,329.01	FISCAL YEAR 2014/2015

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____