

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: October 9, 2014**

SUBJECT: Award for Installation of Hot Melt Crack Seal Materials

SUBMITTING DEPARTMENT: Public Works

PREPARED BY: Alex Romero, Public Works Operations Manager for
Norm Davis, P.E., Public Works Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a.) Contract

SUMMARY BACKGROUND: The tentative budget for Fiscal Year 2014/2015 includes funding for performing a Crack Seal Maintenance program. Crack Seal is a first level maintenance program and is performed after a new engineered pavement has been in place 7 to 10 years.

The Public Works Department prepared specifications and secured bid proposals for this project with the following results:

Table 1

Rank	Bidder	Base Bid
Low	Graham Contractors, Inc.	\$35,325.00
2nd	Turco	\$36,999.90
3rd	Cactus Asphalt - a division of Cactus Transport, Inc.	\$72,720.00
4th	Regional Pavement Maint. of AZ, Inc.	\$108,228.49

This award is for the installation only of the materials. Council awarded a purchase order for the acquisition of the materials in a previous action on September 25, 2014.

This work will be scheduled to proceed after October 20, 2014 with all work completed by November 21, 2014.

Notification to the public will be posted through press releases to the local paper and on the Town's website. Affected businesses are to be notified in person prior to the crack seal.

OPTIONS ANALYSIS: The Council may choose to:

- a.) Award the Contract for the installation of Crack Seal materials to Graham Contractors, Inc., for the bid amount of \$35,325.00, **OR**
- b.) Do not award the contract

ACTION OPTION: Motion to award the contract for the installation of Hot Melt Crack Seal Materials for the Fiscal Year 2014/2015 to Graham Contractors, Inc. for the contract amount of \$35,325.00, **OR** Motion to reject this contract. **VOTE.**

RECOMMENDATION: Staff recommends awarding the Contract for the installation of Hot Melt Crack Seal Materials to the low bidder, Graham Contractors, Inc., in the amount of \$35,325.00.

FISCAL ANALYSIS:**Table 2**

2014/2015 Crack Seal Maintenance Program		
HTE Code: 202-5510-631.43-70		Street Maintenance
		Finance Proj. # N/A
FISCAL YEAR 2014/2015	Budgeted Amount:	\$281,870.00
	Expended & Encumbered:	(\$155,461.93)
	Materials Purchase:	(\$22,079.06) to Council 9/25/14
	Installation Contract:	(\$35,325.00) < (this action)
	Balance:	<u>\$69,004.01</u>
FISCAL YEAR 2014/2015		

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION: Approved Denied Tabled/Deferred Assigned to _____