



September 9, 2014

Dr. Paul Stanton, Superintendent
Humboldt Unified School District
6411 N. Robert Road
Prescott Valley, AZ 86314

Re: Temporary Construction Easement for Loos Drive Improvements
Mountain View Elementary School driveways, walkways and playground
Portions of APN 103-02-758F

Dear Superintendent Stanton,

The Town is honored to receive a fourth Community Development Block Grant (CDBG) for continuation of improvements on Loos Drive, near Mountain View Elementary School.

Phase Four consists of pedestrian sidewalk, curb and gutter, drainage infrastructure, and pavement improvements on Loos Drive, from Hoffman Road to Katie Circle East, which fronts Mountain View Elementary School. Phase Four also includes construction of a multi-use path along the east side of Mountain View Elementary School, which will connect sidewalk on Loos Drive to the trail system in Mountain Valley Park. A project map is attached for reference.

As engineering design progresses, it has become apparent that modifications to the driveways and walkways at Mountain Valley Elementary School are needed to match the new improvements. It is also apparent that it will be difficult to squeeze the new multi-use path along the east edge of the school.

The Town is requesting a Temporary Construction Easement for permission to use a strip of the playground along the east edge of the school, for access and space to build the adjacent multi-use path. This Temporary Construction Easement also provides for permission for the Town to match the school's driveways and walkways to the new roadway improvements. A "Temporary Construction Easement" is attached, which details specific survey descriptions of these areas.

The Town will restore school property and facilities to pre-construction condition upon completion of the work, and the TCE will expire after the contractor's 2-year warranty period is over.

This Letter of Agreement is to clarify and confirm our mutual understanding and agreement of HUSD granting the proposed Temporary Construction Easement to the Town of Prescott Valley for these improvements.

The Town of Prescott Valley will:

- Match existing driveways and associated infrastructure to new improvements on Loos Drive, to pre-construction condition or better.
- Provide temporary fencing during construction to secure the playground.
- Restore the playground fencing, trees, shrubs, lawn, irrigations, sidewalks, gravel, drainage, utility services, and associated infrastructure in 'like-kind' to pre-construction condition or better.

The Humboldt Unified District will:

- Execute the Temporary Construction Easement

It is further understood that:

- The Town and its representatives are responsible for maintaining security and integrity of the construction area, until construction is complete.
- This proposal is subject to the approval of the Town Council, Town of Prescott Valley.
- This proposal is subject to the approval of the Board of Humboldt Unified School District.

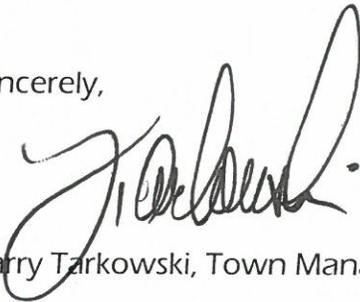
Dr. Stanton, if the above is your understanding of the proposal, please so indicate your agreement in the space provided below.

Upon approval of the TCE by the HUSD Board, Town staff will present the TCE to the Town Council for their review and acceptance.

If you have any questions or ideas, please contact us.

We appreciate your consideration of this request, and for your continued support and partnership.

Sincerely,



Larry Tarkowski, Town Manager

APPROVED

OCT 14 2014

Humboldt Unified School District
Governing Board

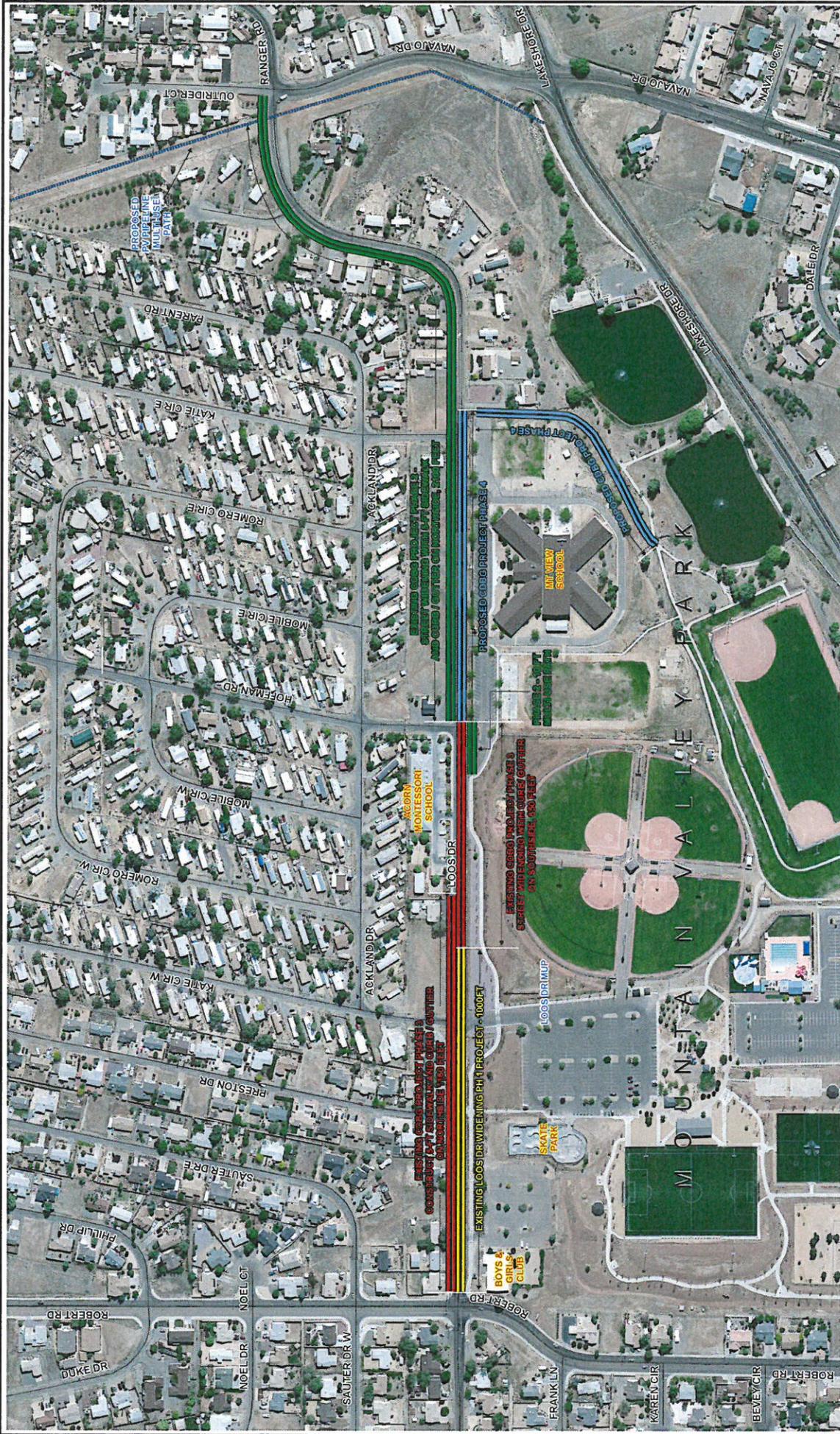
Agreed:



Dr. Paul Stanton, Superintendent

Enclosures: Temporary Construction Easement, including Exhibits A & B, Land Descriptions
Loos Dr Project Map

cc (electronic): Ken Johnson, Manager, HUSD – Special Projects
Ron Pine, P.E., Public Works Dept., ToPV – Project Manager
Jeff Fanning, P.E., Civiltex Engineering, Inc. – Project Engineer
Ryan Judy, Deputy Town Manager, ToPV
Kim Moon, P.E., Capital Projects Coordinator, ToPV
Diane Russell, Town Clerk, ToPV
File



PROPOSED PEDESTRIAN / DRAINAGE IMPROVEMENTS (CDBG FUNDING)

LEGEND

- EXISTING PHASE 1 (STREET WIDEN, CURB / GUTTER)
- EXISTING PHASE 2 (SIDEWALK, CURB / GUTTER)
- EXISTING PHASE 3 (STREET WIDEN, CURB / GUTTER, SIDEWALK)
- PROPOSED PROJECT - PHASE 4 (CURB / GUTTER, SIDEWALK, MULTI-USE PATH)

PROPOSED MULTI-USE PATH

- (STREET WIDEN, CURB / GUTTER)
- (SIDEWALK, CURB / GUTTER)
- (STREET WIDEN, CURB / GUTTER, SIDEWALK)
- (CURB / GUTTER, SIDEWALK, MULTI-USE PATH)

SCALE

0 60 120 240 360 Feet

AERIAL PHOTO PROVIDED BY ESRI

State/Bc: Larry Prudence, GIS Manager, PWT GIS Division
Coordinate System: State Plane - NAD 83, NAD 83, NAD 83
Location: X:\GIS_Maps\PhysicalManagement\TownManager
Date: REVISED NOVEMBER 2013

Perseus Valley GIS