

**TOWN OF PRESCOTT VALLEY
WORK STUDY MEETING
MINUTES
October 16, 2014**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. Call to Order

Mayor Skoog called the meeting to order at 5:37 p.m.

2. Roll Call

Present: Council Member Grossman, Council Member Marshall, Council Member Whiting, Council Member Mallory, Council Member Anderson, Vice Mayor Nye, and Mayor Skoog.

3. Presentation: Parks & Recreation Commission Annual Report

Chairman Buzz Gummer and Vice Chairman Michelle Tissot of the Parks and Recreation Commission listed the additions to the parks program and the improvements that have been completed on the Town's 24 parks, facilities and special use areas saying they take their charge very seriously. A few highlights include the new efficient irrigation system that was installed saving an estimated 4.5 million gallons of water on the 269 acres of parkland a year. The Commission developed some benchmarks [metrics to compare services provided in comparison with other communities] to understand their baseline and what they are capable of. One huge accomplishment was getting the 2014 NJCAA National Men's Soccer Championship program secured in Prescott Valley. Tissot commented that the Healing Field is a beautiful representation of what a community can do when it comes together. The recreation programming is accessible to the community via the internet which also allows registration for the multitude of programs. Prescott Valley is in its 9th designation year as a Playful City USA - 1 of only 12 in Arizona, 1 of 33 across the USA and also a Tree City USA. The Town has 37 sculptures around the center including the Not so Gentle Tamer on Lakeshore at Lake Valley, with Douglas the Dragon having been selected as the Art at the Center selection of this year. Over 2,200 people attended Movies under the Stars sponsored by the Arts and Culture Committee with the support of local businesses.

Tonto South Park has been expanded and renovated into a beautiful community park. Seven athletic associations and leagues use the parks. In addition, the Old Town Park and the Antelope Park expansion projects came in under budget and on time. Approximately 17 special events are hosted in our parks every year. The Polar Bear Splash held each January continues to be a popular event. A total of 795 hours were volunteered last year saving about \$14,000 not spent,

but that the Town benefitted from. Events such as the non-resident adult softball teams and the Corn Toss tournament attracted people from across the state.

Parks & Recreation Director Brian Witty and his team were recognized and thanked by Council for their accomplishments commenting how anxious they are to see what the Commission has planned for the future. Commissioners thanked Council for their support. Council noted the importance of the role the Commission plays in guiding the P&R department and commended them for the work they do in this community. The document evidences the quality they provide to the community in the form of the condition of the parks and the number of events held. Council member Grossman suggested expanding the pool season after which Council member Mallory suggested Grossman participate in the Polar Splash if he wanted more pool time. Tissot noted that just this year, Witty was able to bring Sunday's back onto the pool's schedule. Commissioners present introduced themselves: Michelle Tissot, Danny Avalos, Elaine Fahlman, Patrick Fraher and Buzz Gummer.

Town Manager Larry Tarkowski said not only do we have great parks, but we have the best soccer field in the State of Arizona at the amphitheater which is a point of pride. Council members Whiting and Marshall commended the commission for their hard work with the department stating the parks are great. Council member Whiting said they look forward to working with them on the future vision of the commission.

Attachments: Annual Reports.

4. Discussion regarding a Subdivision Regulation update

Planner Carmen Ogden said the Planning Staff has been working with the departments to revise the subdivision code to come up with heightened design elements and processes that are up to snuff to ensure the Town has a good product and also make sure that things are the way they should be. Currently they are finalizing their draft. They will be meeting with the Arts & Culture Commission in the near future to get their input. They hope to have a draft ready for a combined Council and the P&Z Commission meeting by December followed by Council's consideration of adoption of the document the first of next year.

5. Discussion regarding award of the Viewpoint Floodplain Study

Engineering Division Manager Ron Pine said there are two components to this project. One is to revise floodplain in the Viewpoint Drive corridor and then come up with a plan to mitigate storm water. From this detailed study (which will be submitted to FEMA) they will develop options and select the best one. All stakeholders will be involved. The study will also include 30% design plans for storm water management improvements for future Viewpoint Drive widening between Long Look Drive and Roundup Drive.

Public Works went through an RFQ process and picked Lyon Engineering to design the project at a cost of \$199,680. Council member Whiting questioned, after we submit a plan to FEMA how long before we hear back from them. Pine said it could be from 2-6 months to hear back for

the mitigation plan. The turn-around for the Agua Fria project took 6 months. Whiting questioned whether we have ever encountered a 100-year flood in our community.

Town Manager Tarkowski responded that we lost Viewpoint Drive due to flooding. FEMA assisted us in rebuilding it in 1992 or 93. In 1983 the Town exceeded a 100-year storm with one foot of water flowing over Robert Road essentially cutting the town in half. Floods were more frequent back then when the Town had a lot of dirt roads.

Vice Mayor Nye said the department is very adept and has good relationships with all the entities which hopefully will shorten the processing time. Council member Grossman asked if the level of the roadway will be raised. Pine said adjustments will be made as necessary in some areas after the study is completed and approved.

Tarkowski said after looking at the hydrology, we will also have the opportunity to create the Agua Fria linear park which includes significant landscaping to accommodate the drainage as well as traffic. A Multi-use path will follow the corridor too.

Vice Mayor Nye said on page 5 of the Lyon Engineering document, they have 10 items listed that are not included in the scope of the agreement. Pine said additional approvals may be needed at the time of construction and will be attended to at the appropriate time.

Pine gave Yavapai County Flood District credit for this project as it is funded in the amount of \$200,000 through them.

6. Discussion regarding award of the Phase 4 of the Loos Drive Project

Engineering Division Manager Ron Pine said this will be the final phase for the Loos Drive area. It is a CDBG funded project at \$300,000 which will add an additional 1,100 feet of curb, gutter and sidewalk along this side of Loos Drive to match the other side of the road. Right-of-Way acquired from HUSD on the east side of the road will be piped for drainage with the addition of a Multi-use Path on top connecting it to the sidewalk thus providing connectivity to the central core. Earth Resources was the low bidder out of 6 bidders in the amount of \$234,844.05. They are the same contractor used on the last phase of this project so they are quite familiar with the safety and circulation requirements.

7. Adjournment

Mayor Skoog adjourned the meeting at 6:23 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Work Study Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, October 16, 2014.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this October 20, 2014

Diane Russell, Town Clerk