

TOWN CLERK OCTOBER 2014

Program	Oct'13	Oct '14	% Change (Month)	YTD FY 13-14	YTD FY 14-15	% Change Fiscal Year
Internal Activity:						
Internal research projects/requests	24	36	50%	115	132	15%
Public records research/requests	30	34	13%	141	151	7%
Records destroyed (cubic feet)	0	208	N/A	191	208	9%
Bids/RFPs processed	1	3	200%	6	7	17%
Contracts & Agreements processed	1	4	300%	25	10	-60%
Documents added to Laserfiche	1008	613	-39%	2435	10251	321%
Records microfilmed (rolls)	0	0	N/A	0	0	N/A
Documents recorded (County)	1	3	200%	15	16	7%

Budgetary Goals & Objectives:	Oct '13	Oct '14	% Change (Month)	YTD FY 14-15	Proposed FY 14-15	% Change vs. Proposed
Notice of Claims	1	0	-100%	3	12	25%
\$ Amount of insurance paid	\$ -	\$ -	N/A	\$250.00	\$25,000	1%
Ordinances & Resolutions Processed	3	3	0%	20	60	33%
Meeting Minutes Approved	4	4	0%	13	48	27%
Council Agenda Packets Prepared	4	5	25%	14	48	29%
Official Postings	13	13	0%	50	100	50%
Legal Notices Published	8	11	38%	38	50	76%
Licenses:						
New liquor licenses	3	1	-67%	3	10	30%
Special event liquor licenses	2	2	0%	5	5	100%
New business licenses	55	31	-44%	158	500	32%
Renewed business licenses	171	173	1%	730	1900	38%
Special event business licenses	2	46	2200%	345	450	77%
Peddler's licenses	1	2	100%	16	10	160%

Business License Monthly Trends:	New Business	Renewed Licenses	Total Active Licenses
Jan	48	154	2543
Feb	37	178	2553
Mar	43	190	2573
April	45	182	2611
May	47	182	2573
June	37	148	2586
July	48	222	2597
Aug	39	185	2593
Sept	40	150	2593
Oct	31	173	2589
Nov			
Dec			

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.