

**TOWN OF PRESCOTT VALLEY
WORK STUDY MEETING
MINUTES
November 13, 2014**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. Call to Order

Mayor Skoog called the meeting to order at 5:30 p.m.

2. Roll Call

Present: Council Member Marshall, Council Member Grossman, Council Member Whiting, Council Member Anderson, Council Member Mallory, Mayor Skoog, and Vice Mayor Nye.

3. Council Committee Reports: Council members Mary Mallory & Rick Anderson

Council member Rick Anderson reported that he is the Council's liaison to the following Economic Development related committees and gave a brief synopsis of the purpose and mission of each one. The committees he is involved with are: Central Arizona Partnership (CAP), Central Arizona Senior Association now doing business as the Prescott Valley Adult Activity Center, the Greater Prescott Regional Economic Partnership (GPREP), the Prescott Valley Chamber of Commerce and the Prescott Valley Economic Development Foundation (PVEDF). Council member Anderson is also a part of the Boards and Commissions Review Committee.

Council member Mary Mallory reported that she is also a Council's liaison to the Boards and Commissions Review Board, as well as the Historical Society, and the Central Yavapai Metropolitan Planning Organization (CYMPO). Mallory provided a brief overview of the purpose of each board and entity.

4. Discussion regarding the CDBG Project Prioritization

Deputy Town Manager Ryan Judy said on October 23, 2014 the Town Council held a public hearing to consider projects for the next competitive round of Community Development Block Grants. At the public hearing, one project was presented for consideration, that being pedestrian/street improvements to Windsong Drive between Lakeshore Drive and Florentine Road. This public hearing is more of a formality because to be considered a project it would have to have been discussed at public hearings. If Council wishes to move forward with this project staff will prepare an agenda item for the Regular Council meeting on December 18, 2014, for a second public hearing to discuss the selected project and pass the appropriate resolutions for grant submission. No matching funds are required with this grant, but additional funds are

being considered to increase the points on our application to make it more competitive. If approved for the grant funding the project would appear in next year's fiscal year budget.

Town Manager Larry Tarkowski added that Windsong Drive north of Florentine, bracketed by medical buildings on both sides of the road, was a CDBG project. It used to be a narrow privately owned road.

Mayor Skoog added that CDBG funds also built the Boy's and Girl's Club and the first Senior Center.

Staff was successful in procuring this competitive grant four times in recent years for improvements to Loos Drive (Loos Multi-Use Path, Loos Phases I, III, & IV).

5. Discussion regarding awarding the Lakeshore Design Agreement

Public Works Director Norm Davis commented that the increased traffic on Lakeshore Drive, due to increased commercial development in the area, is pushing the widening of the road between Lake Valley Road and Glassford Hill Road. Over the last few years several sections of Lakeshore have been widened. Budget monies are now available to start the design process for this section. Davis said a roundabout, which has been contemplated for years, is proposed at the intersection of Civic Drive West. The 2007 Master Circulation Plan showing ultimate land use provides traffic projections. Section 14, the commercial area, is detailed in the plan. This study was accepted by the public and is in Chapter 6 of the General Plan 2025. Transportation studies back this need up. Davis said this is not the first roundabout; there are existing roundabouts in Prescott Valley and Quailwood and they work very well.

Davis said right-of-way acquisition will be necessary from the adjacent corner properties. Drainage issues need to be worked out for this project and some significant utilities will have to be accommodated there too. Davis said lights and center circle landscaping will be part of the design too. These factors will be included in the scope of the design work.

Vice Mayor Nye said she is a believer in a roundabout after having made turns into the wrong lane on a few occasions especially when coming off Main Street headed toward Lakeshore Drive.

Davis said the construction contractor will decide whether the road will be widened first or the roundabout installed first given that Lakeshore goes from two lanes down to one lane. They are the experts and will decide; it will be done safely and correctly to maintain traffic flow during construction.

Council member Mallory said this is a much better situation than we have now and much safer due to the traffic and landscaping along the road. Vice Mayor Nye added that a public education program noting the benefits of a roundabout is advised, and suggested we start it early. Davis said they would be happy to hold a public forum about the project.

As a side note, Council member Anderson commented that the construction crews have done a wonderful job on the Tonopah improvements from Superstition heading north. Davis said that project went better than expected.

6. Discussion regarding the FEMA remapping study

Public Works Director Norm Davis said he received a letter from the Arizona Department of Water Resources (ADWR) on September 8, 2014. ADWR is the coordinating office, through state statute, that administers the National Flood Insurance Program for FEMA. The letter states, as a team, Prescott Valley does a good job with floodplain management and flood protection compliance. Public Works is in good standing with the agency by managing the Town's floodplains in partnership with Community Development that ensures that we don't build in the floodplains and the Legal Department that ensures we are compliant with the standards and follow development models.

About every 3 to 5 years ADWR does a community access visit to audit our books and look at what we do. We are considered up to compliance should we ever have a disaster here. Engineering Division Manager Ron Pine is the Floodplain Administrator and the lead point of contact. FEMA, through the Yavapai County Flood Control District, does a good job of cooperating through ADWR to provide training opportunities a couple of times a year which they attend locally. FEMA has noted that our floodplain maps could use an updating. Prescott Valley continually updates the maps and asked FEMA to take our updates and revise the current maps to remove little discrepancies in some areas that represent the floodplain. Through a FEMA grant program, and sponsored by the Yavapai County Flood Control District, Prescott Valley was awarded a \$56,000 grant to update flood hazard maps and other flood hazard information.

Engineering Division Manager Ron Pine identified some anomalies on some floodplain slides regarding Loos Drive and Long Look Drive from 1982, then 1990, and then 2001 maps showing that the floodplain morphs a little more each time. We want to eliminate or reduce some of the movement of the floodplain. Hydraulic analysis information provided to FEMA by the Town resulted in a revision to the FEMA map. FEMA will inventory Town culverts, basins and ditches and incorporate that data into the mapping which will reduce some of the "excess floodplain".

FEMA takes their previous mapping, converts it into a GIS file, sends it to us and the Town's GIS division incorporates it into our GIS system. The problem is they are two separate entities so there is a lot of error in how they match up. When we supply FEMA with our updated information, they can incorporate it all as one entity and it eliminates a lot of error.

Norm Davis said the RFCA exhibit shows four existing drainage ways through the core of the Town. The Viewpoint Drive corridor is being studied as a separate process. This particular study will look at the other three.

Town Manager Larry Tarkowski said this is the 3rd time we have revised these maps in the last 20 years. Tarkowski stated, "It better be the last time for the next 20 years." We keep moving the floodplain on FEMA maps or they move it for us and nothing has changed. This deals with real people and property values. When a flood plain is shifted ten feet in one direction you have just

taken somebody's use of their land away from them. That has happened in the last 30 years in Prescott Valley. We are going to end up with a definitive map, but when we have to do this every six or seven years something is wrong. He doesn't want to map this in 20 years because there is no need to unless we ask for a map revision because we have done something like create a channel. We have been doing this time and again. A foot here or four feet there change is a waste of federal money and our time.

Mayor Skoog invited the Prescott Area Leadership folks in attendance to introduce themselves. Prescott Area Leadership (PAL) is a program to train people to learn about the local community, how they can contribute to it and what the key issues are. They are required to do six field trips per year. Attendees are Patricia Countryman, Toni Dennis, Daniel Cox, Sumner Andrews and Gloria Gross. Vice Mayor Nye invited them back for a council meeting to see the end result of a work study meeting.

7. Adjournment

Mayor Skoog adjourned the meeting at 6:14 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Work Study Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, November 13, 2014.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this November 17, 2014

Diane Russell, Town Clerk